



MEETING OF THE BOARD OF DIRECTORS
VIA ZOOM/In Person
Knowledge Park; 5240 Knowledge Parkway; Erie, PA 16510
January 18, 2024

ZOOM Meeting Information:

Meeting Link: <https://us02web.zoom.us/j/81750287431>
Password: not required

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES – December 2023
5. DIRECTOR’S COMMENTS
6. COMMENTS BY CHAIRMAN
7. PUBLIC COMMENT
8. PRESENTATION
9. COMMITTEE REPORTS
 - a. Treasurer’s Report
 - b. Strategic Planning Committee
 - c. Update from County Council
 - d. Update from County Executive’s Office
10. REPORT OF THE EXECUTIVE DIRECTOR
11. SOLICITOR’S REPORT
12. OLD BUSINESS
 - a. Executive Director Employment Agreement

13. NEW BUSINESS

- a. Resolution Number 1, 2024 – Resolution to enter into agreements with five (5) entities that comprise the 2023-34 Anchor Building Recipients
- b. Resolution Number 2, 2024 – Resolution to enter into agreements with ten (10) Erie County community organizations and municipalities engaged in Parks, Fields, and Trails as part of the Community Assets
- c. Resolution Number 3, 2024 – Resolution to Adopt the Erie City Moms Pilot Program

14. ADJOURNMENT

Next Regularly Scheduled Board Meeting of ECGRA

Date: Thursday, February 15, 2024
Time: 8:30 a.m. – BOARD Meeting
Location: 5240 Knowledge Parkway, Erie, PA 16510; Board Room
ZOOM meeting – details to follow



Erie County Gaming Revenue Authority

Minutes of the Board of Directors' Meeting

December 21, 2023

Meetings for the Board of Directors of ECGRA can begin meeting in a physical location per Governor Wolf's proclamation of June 11, 2021. However, each member and ex-officio has the option to attend in person or virtually. Members of the public can now speak at the physical location of 5240 Knowledge Parkway.

CALL TO ORDER

The Board of Directors' Meeting of the Erie County Gaming Revenue Authority was held on December 21, 2023 at 5240 Knowledge Parkway, Erie, PA 16510. Legal Notice of the meeting was given through an advertisement appearing in the Erie Times-News. The meeting was called to order by the Chair at 8:33 am.

ROLL CALL

Mr. Barney is present in person. Mr. Cleaver, Ms. Hess, Ms. Loll, and Mr. Winschel are present via zoom. Mr. Wachter is present via zoom. Dr. Wood is present in person.

APPROVAL OF THE AGENDA

Mr. Cleaver makes a motion to approve the agenda. Mr. Winschel seconds the motion. There is no discussion of the agenda. Motion carries 5-0.

APPROVAL OF MINUTES – November 2023

Mr. Cleaver makes a motion to accept the minutes as presented. Mr. Winschel seconds the motion. There is no discussion of the minutes. Motion carries 5-0.

DIRECTOR'S COMMENTS

Mr. Barney: At this time, are there any directors who have any comments?

Ms. Loll: I do. Should I go first?

Mr. Barney: Yes, go ahead.

Ms. Loll: First of all, that last meeting was a fiasco. And I didn't receive any notification till 8:36 – that's six minutes after the meeting was supposed to start. And also too, I don't think we need to be legally putting - we're not legally putting a late add-ons to the agenda. I think we need to do that and have the agenda completely ready when it's handed out to the board members. And then also too, I'd like to have my information on Monday before the meeting.

Mr. Barney: So noted, Carol. Any other Directors have any comments at this time?

Mr. Cleaver: Let me ask a question here. Don't you get an email with the agenda and minutes and the whole ball of wax, Carol?

Ms. Loll: Of course. The time before in November, I got it the day before. And then of course we all got it the day before in December, but I never got a notification of any sort until 8:36.

Mr. Cleaver: Okay.

Ms. Loll: I did call Tim's phone to try to get an answer as to whether this was a legal thing to wait this long. And I couldn't get a hold of him until the next morning after the meeting was canceled. So, I did get my answer as to the fact that it was cancelled. But I think the late information needs to be handed out earlier too, because of the fact that I think that that would fall under the same category as not receiving any information till the day before the meeting. And I also didn't get any information as to the cancellation; I looked in my spam, I looked everywhere. I did not get a notification that the meeting was canceled.

Mr. Barney: So noted, Carol. Thank you. Any other Directors have any comments?

COMMENTS BY THE CHAIR

Mr. Barney: On a better note, I just like to wish everyone Happy Holidays. If some of you have to get off before we end, I just want to let you know it's been a pleasure working with you throughout this year. And I wish everyone and your families Happy Holidays. Thank you.

PUBLIC COMMENT

There are no members of the public present, so there are no public comments at this time.

PRESENTATIONS

There are no presentations.

COMMITTEE REPORTS

- a. Treasurer's Report: Mr. Cleaver: Thank you, Mr. Chairman. I too would like to wish everybody a Happy Holiday. It's been nice working with everybody this past year; we'll see what next year holds. In reference to the Treasurer's Report, I reviewed everything; the expenses are fine. I can't see anything that caught my eye. If any member has anything to say or ask, I think we'll be able to answer the questions. At least I may not but somebody will. And other than that, end of report.

Mr. Winschel makes a motion to accept the Treasurer's Report as presented. Mr. Cleaver seconds the motion. There are no questions or discussion of the Treasurer's Report. Motion carries 5-0.

- b. Strategic Planning Committee

There was no meeting held, therefore there is nothing to report.

- c. Update from County Council

Mr. Shank is not present, so there is nothing to report at this time.

- d. Update from County Executive's Office

Mr. Smith is not present, so there is nothing to report at this time.

REPORT OF THE EXECUTIVE DIRECTOR

Dr. Wood: Good morning, everyone. Just wanted to also say Happy Holidays, especially Happy Holidays to Tim's blazer, which is damn near holiday offensive. Not sure what to make of that.

Okay, so briefly, we're wrapping the year up here, and we're looking forward to the first quarter of 2024. We're going to have a busy quarter. My packet contains some end-of-year thank you letters from organizations that received funding, but I wanted you to kind of start wrapping your head around what January, February, and March might look like. We do have a grant review probably the second week of January; we'll be getting a notification out for scheduling to you. We have eight Anchor Building grants, 15 Parks, Fields, and Trails; we're still combing through those in the office.

The second week of February we're going to look at doing a joint presentation with Erie Community Foundation like we did a couple of months ago on Infinite Erie's Neighborhood Renewal strategy. And the good news there is we've got Erie Insurance to join us, so they're also interested in putting money into these projects. We are very excited about this; it takes years to get funders to the point where they can get on the same page, their boards can get on the same page, and start working together. So, I give you guys a lot of credit for that – you got us to this point where we can get back to doing transformative type grants with those other funders. And adding Erie Insurance is really exciting too, as a huge funder in town. I'm hoping we can continue to add more funders in town because as you know, the more you add, the more complexity. So, that's great news.

Then in March, our Special Events will be going around for your approval. And we'll also get an update on where the Fly Erie Fund is at this point in time. I'm also told that the EMS report will be coming out in the first quarter; that's the one that Strategy Solutions is doing for Erie County government. So, we're looking forward to getting a ganders at that community engagement effort.

I'll pause there; does anyone have any questions about those projects? How about any other projects that are outstanding or ongoing?

Mr. Cleaver: Perry, when you mentioned the EMS report – what's that coming from, the County Executive or who?

Dr. Wood: Yeah, the Administration is overseeing that, and they hired Strategy Solutions to do that report. I'm not exactly sure what's being measured. We never saw the scope of that report. But I think Doug has talked about it several times when he's been on here. So, we're excited to finally see in writing where that lands.

Mr. Cleaver: We haven't been really updated other than down at Harrisburg, some legislation. I don't know all that stuff, but we'll cross that bridge when we get to it.

Dr. Wood: Good point. Okay, any other questions for your Director? Okay, folks, thanks a lot. I would just like to end my report by saying I really appreciate all the time you guys put into ECGRA – the committee meetings, the board meetings, your thoughtful consideration, the stuff you have to read, the grant reviews you come to. So, thank you very much. God bless and Happy New Year.

SOLICITOR'S REPORT

Mr. Wachter: Well, I don't often blame things on my children, but I will lay the blame for this sport coat clearly with my children; but I do wish you all Merry Christmas.

I have reviewed with Dr. Wood and Tammi the Sunshine Law obligation to have it posted. We did have technical difficulties last time with the meeting which is why the meeting had to be canceled and why it couldn't be posted. But we will ensure compliance in the future. Have a great Christmas everybody.

Mr. Cleaver: Tim, can I ask you a question? I thought when you post the meetings, don't you post them all at one time at the beginning of the year and that's considered okay under the Sunshine Law?

Mr. Wachter: Whitey, that's a good question. So, that's just the advertising but there was an amendment called Act 65 from about a year and a half ago. And what that requires is that the agenda be posted on your website and then printed and physically posted at your office and the location of the meeting at least 24 hours prior to the meeting.

And we are unable to take any new items or any items of new business that are not on the agenda - we're no longer allowed to amend the agenda, unless it's an item that addresses an emergency and we don't really have emergencies or an item that is de minimis and does not require the expenditure of any money. So given those limited categories, we're not going to be able to really amend the agenda either going forward.

Mr. Cleaver: Who made these changes?

Mr. Wachter: That would be your Pennsylvania legislature. And the interpretation regarding the ability to amend the agenda was recently made by the Commonwealth Court. Now, I will say that the limitation on the ability to amend the agenda is likely going to be appealed to the Pennsylvania Supreme Court as that does not appear to have been the intent of the legislature when they adopted the law. But it's a new law and it's an evolving area.

Mr. Cleaver: Okay, thank you.

Mr. Winschel: Tim and Perry and Dale, I think, kind of reinforcing what Carol said, it would be good if we could get the agenda out by Monday. Then that way if we did have some things that we needed changed or asked to be added, that would give you plenty of time to change the agenda before that 24-hour requirement. So, rather than reacting afterwards, if we get the agenda out earlier, then that way, we can see it if we have any questions or what needs to be changed or amend the agenda, we have plenty of time to do it before that 24-hour time limitation kicks in before the official meeting.

Dr. Wood: Sounds good.

OLD BUSINESS

There is no Old Business to discuss at this time.

NEW BUSINESS

- a. Resolution Number 18, 2023 – Resolution to Direct the Erie Community Foundation to Distribute Funds to the Erie County Lead Assets

Dr. Wood reads the resolution.

Mr. Cleaver makes a motion to adopt the resolution. Ms. Hess seconds the motion. There is no discussion or questions of the resolution. Motion carries 5-0.

ADJOURNMENT

Mr. Barney: I wanted to ask are there any directors who have any comments at this time? Hearing none, can I get a motion to . . . ? Wait, I got a comment once again. Happy Holidays. Okay. Now can I get a motion to adjourn?

Mr. Cleaver moves to adjourn. Mr. Hess seconds the motion. Meeting is adjourned at 8:48 am.

**Erie County Gaming Revenue Authority
Profit & Loss
December 2023**

| | <u>December</u> | <u>YTD</u> | <u>Budget YTD</u> | <u>2023-24 YTD</u> |
|---|--------------------------|--------------------------|--------------------------|----------------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 44000 · ARPA Fund | | | | |
| 44800 · Gaming Revenue | | 2,822,658.40 | | |
| 44801 · Interactive Gaming Revenue | | 1,914,504.55 | | |
| 46400 · Other Types of Income | | | | |
| 46410 · Interest Income - Savings | 43,581.73 | 400,897.11 | | |
| 46422 · Interest Income - BWC - Erie Grow | 7,666.67 | 22,916.67 | | |
| 46424 · Interest Income - Progress Fund | | 10,000.00 | | |
| 46425 · Interest Income - EDF Restruct | | 9,750.00 | | |
| 46426 · Interest Income - BWC - Inclusive | 6,388.89 | 19,097.22 | | |
| 46427 · Interest Income - Blue Highway | | 904.89 | | |
| 46428 · Interest Income - eCAT | | 7,668.00 | | |
| 46510 · Interest Income - YLI | | 13,272.00 | | |
| Total Income | <u>57,637.29</u> | <u>5,221,668.84</u> | | |
| Expense | | | | |
| 62100 · Contracted Services | 3,494.84 | 59,556.10 | 54,522.00 | 72,700.00 |
| 62800 · Facilities & Equipment | 3,043.08 | 15,634.57 | 18,000.00 | 24,000.00 |
| 65000 · Office Administration | 1,760.16 | 10,897.09 | 17,775.00 | 23,700.00 |
| 65100 · Other Types of Expenses | 2,388.54 | 42,393.35 | 42,075.00 | 56,100.00 |
| 66000 · Payroll Expenses | 26,357.07 | 215,320.11 | 257,175.00 | 342,900.00 |
| 67000 · Building a Better Future (ARPA) | (75,703.82) | 1,463,159.32 | 300,000.00 | 4,000,000.00 |
| 7000 · Provision for Uncollect Notes | | (2,654.00) | | |
| Total Expense | <u>-38,660.13</u> | <u>1,804,306.54</u> | <u>689,547.00</u> | <u>4,519,400.00</u> |
| Net Ordinary Income | 96,297.42 | 3,417,362.30 | | |
| Other Income/Expense | | | | |
| 70000 · Grants / Settlements / MRIs | | | | |
| 70030 · Community Assets | (41,250.00) | 800,600.00 | | |
| 70050 · Municipal Settlements | | 1,184,290.74 | | |
| 70070 · Special Events | | 213,424.73 | | |
| 70090 · Multi-Municipal Collaboration | | 153,500.00 | | |
| 70100 · Mission Main Street | | 50,000.00 | | |
| 70120 · Summer Jobs Program | | 73,090.60 | | |
| 70125 · Neighborhoods & Communities MRI | | | | |
| 70130 · Small Business Financing | | | | |
| 70136 · Ignite Erie_Beehive | | 39,625.00 | | |
| 70140 · Pilot Projects | | | | |
| 70150 · Shaping Tomorrow | | | | |
| 70170 · Renaissance Block | | 233,333.00 | | |
| 70180 · Anchor Building | | 31,666.00 | | |
| 70190 · COVID-19 Immediate Human Relief | | | | |
| Total 70000 · Grants / Settlements | <u>(41,250.00)</u> | <u>2,779,530.07</u> | | |
| Net Other Income | <u>41,250.00</u> | <u>(2,779,530.07)</u> | | |
| Net Income | <u>137,547.42</u> | <u>637,832.23</u> | | |

Erie County Gaming Revenue Authority

Balance Sheet

As of December 31, 2023

| | December |
|---|----------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 10000 · ErieBank - Checking | 111,649.35 |
| 10100 · ErieBank - Savings | |
| 10101 · Committed Funds | 1,416,259.40 |
| 10102 · Restricted Funds | 4,547,115.76 |
| 10104 · ARPA Fund | 913,940.39 |
| 10100 · ErieBank - Savings - Other | 11,523,984.21 |
| Total 10100 · ErieBank - Savings | 18,401,299.76 |
| Total Checking/Savings | 18,512,949.11 |
| Other Current Assets | |
| 12000 · Notes Receivable | |
| 12004 · NR - BWC - Erie Growth | 1,000,000.00 |
| 12005 · NR - Progress Fund | 1,000,000.00 |
| 12010 · NR - 1855 Capital | 500,000.00 |
| 12050 · NR - EDF Restructured | 1,300,000.00 |
| 12060 · NR - BWC - Inclusive Erie | 2,500,000.00 |
| 12070 · NR - Blue Highway | 250,000.00 |
| 12080 · NR - BWC - Resp Fund Sm Bus | 520,000.00 |
| 12085 · NR - BWC - Resp Fund Nnprofit | 100,000.00 |
| 12090 · NR - eCAT | 500,000.00 |
| 12500 · NR - Youth Leadership Institute | 108,552.00 |
| 12900 · Reserve for Uncollectable Notes | (1,526,946.00) |
| Total 12000 · Notes Receivable | 6,251,606.00 |
| 14500 · Prepaid Insurance | 1,600.56 |
| Total Other Current Assets | 6,253,206.56 |
| Total Current Assets | 24,766,155.67 |
| TOTAL ASSETS | 24,766,155.67 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| 20100* · Deferred Revenue | (4,000,000.00) |
| 20300 · Unearned Revenue | 6,377,099.69 |
| Total Current Liabilities | 2,377,099.69 |
| Total Liabilities | 2,377,099.69 |
| Equity | |
| 30000 · Opening Balance Equity | 2,927,064.18 |
| 32000 · Unrestricted Net Assets | 18,824,159.57 |
| Net Income | 637,832.23 |
| Total Equity | 22,389,055.98 |
| TOTAL LIABILITIES & EQUITY | 24,766,155.67 |

Erie County Gaming Revenue Authority
Budget vs. Actual
December 2023

| Expense | December | YTD | Budget | Over/(Under) Budget | % of Budget |
|--|--------------------|---------------------|---------------------|------------------------|----------------|
| 62100 · Contracted Services | | | | | |
| 62110 · Accounting Fees | 0.00 | 11,000.00 | 8,200.00 | 2,800.00 | 134.15% |
| 62130 · Professional Services | 3,000.00 | 33,431.92 | 40,000.00 | (6,568.08) | 83.58% |
| 62140 · Legal Services | 408.00 | 13,159.20 | 20,000.00 | (6,840.80) | 65.80% |
| 62145 · Website Design | 0.00 | 1,140.00 | 3,000.00 | (1,860.00) | 38.00% |
| 62150 · Payroll Services | 86.84 | 824.98 | 1,500.00 | (675.02) | 55.00% |
| Total 62100 · Contracted Services | 3,494.84 | 59,556.10 | 72,700.00 | (13,143.90) | 81.92% |
| 62800 · Facilities & Equipment | | | | | |
| 62840 · Office Equipment | 1,533.33 | 2,478.32 | 6,000.00 | (3,521.68) | 41.31% |
| 62890 · Rent | 1,509.75 | 13,156.25 | 18,000.00 | (4,843.75) | 73.09% |
| Total 62800 · Facilities & Equipment | 3,043.08 | 15,634.57 | 24,000.00 | (8,365.43) | 65.14% |
| 65000 · Office Administration | | | | | |
| 65010 · Books, Subscriptions, Dues | 770.84 | 2,227.84 | 3,000.00 | (772.16) | 74.26% |
| 65020 · Postage | 21.19 | 209.35 | 250.00 | (40.65) | 83.74% |
| 65040 · Office Supplies | 121.78 | 966.96 | 2,000.00 | (1,033.04) | 48.35% |
| 65050 · Cell Phone | 0.00 | 1,802.12 | 3,000.00 | (1,197.88) | 60.07% |
| 65060 · Copier Lease | 311.35 | 2,802.19 | 4,200.00 | (1,397.81) | 66.72% |
| 65070 · Copier Printing Costs | 0.00 | 68.59 | 500.00 | (431.41) | 13.72% |
| 65080 · Bank Fees | 35.00 | 315.00 | 500.00 | (185.00) | 63.00% |
| 65085 · Professional Development | 0.00 | 850.00 | 6,000.00 | (5,150.00) | 14.17% |
| 65090 · Meeting Expenses | 500.00 | 1,655.04 | 4,000.00 | (2,344.96) | 41.38% |
| 65095 · Miscellaneous Expense | 0.00 | 0.00 | 250.00 | (250.00) | 0.00% |
| Total 65000 · Office Administration | 1,760.16 | 10,897.09 | 23,700.00 | (12,802.91) | 45.98% |
| 65100 · Other Types of Expenses | | | | | |
| 65105 · Outreach | 0.00 | 4,788.00 | 5,000.00 | (212.00) | 95.76% |
| 65110 · Advertising | 0.00 | 3,239.31 | 4,000.00 | (760.69) | 80.98% |
| 65115 · Phone/IT/Fax | 844.46 | 14,053.88 | 18,000.00 | (3,946.12) | 78.08% |
| 65120 · Insurance | 1,544.08 | 13,896.72 | 18,600.00 | (4,703.28) | 74.71% |
| 65130 · Grant Management Software | 0.00 | 5,562.00 | 5,500.00 | 62.00 | 101.13% |
| 65150 · Travel | 0.00 | 853.44 | 5,000.00 | (4,146.56) | 17.07% |
| Total 65100 · Other Types of Expenses | 2,388.54 | 42,393.35 | 56,100.00 | (13,706.65) | 75.57% |
| 66000 · Payroll Expenses | | | | | |
| 66005 · Salaries & Wages | 23,471.67 | 187,192.86 | 300,000.00 | (112,807.14) | 62.40% |
| 66010 · FITW Tax | 1,410.44 | 13,399.18 | 21,000.00 | (7,600.82) | 63.81% |
| 66015 · FUTA Tax | 0.00 | 0.00 | 150.00 | (150.00) | 0.00% |
| 66020 · PASUI Tax | 0.00 | 0.00 | 2,000.00 | (2,000.00) | 0.00% |
| 66700 · PMRS | 1,474.96 | 14,728.07 | 19,750.00 | (5,021.93) | 74.57% |
| Total 66000 · Payroll Expenses | 26,357.07 | 215,320.11 | 342,900.00 | (127,579.89) | 62.79% |
| 67000 · Building a Better Future (ARPA) | | | | | |
| 67005 · Contracted Services - ARPA | 7,750.00 | 52,457.76 | 214,540.20 | (162,082.44) | 24.45% |
| 67010 · Subawards - ARPA | -83,750.00 | 1,375,597.19 | 1,925,293.10 | (549,695.91) | 71.45% |
| 67025 · Indirect Costs - ARPA | 296.18 | 3,485.43 | 7,772.47 | (4,287.04) | 44.84% |
| 67030 · Salaries & Wages - ARPA | 0.00 | 31,618.94 | 31,618.94 | 0.00 | 100.00% |
| Total 67000 · Building a Better Future (ARPA) | (75,703.82) | 1,463,159.32 | 2,179,224.71 | (716,065.39) | 240.74% |
| 7000 · Provision for Uncollect Notes | 0.00 | (2,654.00) | | | |
| Total Expense | -38,660.13 | 1,804,306.54 | 2,698,624.71 | (894,318.17) | 66.86% |

Erie County Gaming Revenue Authority

Schedule of Grant Reserve

as of

December 31, 2023

| | <u>December</u> | <u>YTD</u> | <u>Totals/Subtotals</u> |
|---|-----------------|--------------|-------------------------|
| Restricted Uncommitted Funds | 4,547,115.76 | | |
| Committed Funds | 1,416,259.40 | | |
| ARPA Funds | 913,940.38 | | |
| 2023 Restricted Funds: (75% - after settlement payments) | | | |
| First Quarter Gaming Revenue | | 300,245.10 | |
| Second Quarter Gaming Revenue | | 1,183,535.82 | |
| Third Quarter Gaming Revenue | | 1,338,877.48 | |
| Fourth Quarter Gaming Revenue | | | 2,822,658.40 |
| 2023 Interactive Gaming Revenue | | | |
| FY 2022-2023 | | 1,914,504.55 | 1,914,504.55 |
| FY Disbursements: | | | |
| First Quarter Disbursements | | 557,111.92 | |
| Second Quarter Disbursements | | 1,242,000.37 | |
| Third Quarter Disbursements | (125,000.00) | 2,356,014.97 | |
| Fourth Quarter Disbursements | | | 4,155,127.26 |

Disbursements Detail

Grants/Settlements/MRIs

| | <u>December</u> | <u>YTD</u> | <u>Subtotal</u> |
|--------------------------------------|-----------------|------------|---------------------|
| MUNICIPALITIES | | | |
| Settlements | | | |
| Summit Township | | 532,930.79 | |
| Greene Township | | 130,271.99 | |
| McKean Township | | 130,271.99 | |
| Millcreek Township | | 130,271.99 | |
| Waterford Township | | 130,271.99 | |
| Erie County | | 130,271.99 | |
| | | | 1,184,290.74 |
| Multi-Municipal Collaboration | | | |
| Girard Township | | 21,000.00 | |
| Harborcreek Township | | 34,000.00 | |
| Jefferson Educational Society | | 98,500.00 | |
| | | | 153,500.00 |
| AMERICAN RESCUE PLAN ACT | | | |
| Small Business Ecosystem | | | |
| Penn State Behrend | | 200,000.00 | |
| | | | 200,000.00 |

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
December 31, 2023

| | December | YTD | Subtotal |
|---|--------------|--------------|---------------------|
| AMERICAN RESCUE PLAN ACT (cont) | | | |
| Anchor Building | | | |
| Christian Ministries of the Apostolic Faith | | 45,000.00 | |
| | | 45,000.00 | 45,000.00 |
| Community Facilities | | | |
| Booker T Washington Center | | 125,000.00 | |
| Borough of Edinboro | | 25,000.00 | |
| Boys & Girls Club of Erie | | 70,000.00 | |
| Community Shelter Services | | 105,694.00 | |
| Corry Hiher Education Council | | 59,500.00 | |
| Eagle's Nest Leadership Cororation | | 125,000.00 | |
| Edinboro Market | | 125,000.00 | |
| Greater Erie Community Action Committee | | 13,680.00 | |
| Impact Corry | (125,000.00) | 0.00 | |
| Inner-City Neighborhood Art House | | 125,000.00 | |
| International Institute of Erie - USCRI | | 125,000.00 | |
| JFK Center | | 125,000.00 | |
| Journey Healing Together | | 25,000.00 | |
| Martin Luther King Center | | 125,000.00 | |
| Mercy Center for Women | | 100,000.00 | |
| Mercy Hilltop Center | | 99,000.00 | |
| Northwestern Community Youth Center | | 18,500.00 | |
| Sarah A. Reed Children's Center | | 86,000.00 | |
| St. Martin Center | | 75,000.00 | |
| YMCA of Corry | | 97,331.00 | |
| | | 1,649,705.00 | 1,649,705.00 |
| Mission Main Street | | | |
| Downtown Girard | | 75,000.00 | |
| | | 75,000.00 | 75,000.00 |
| Renaissance Block | | | |
| Downtown Girard | | 50,000.00 | |
| | | 50,000.00 | 50,000.00 |
| Erie County Investment Playbook | | | |
| Nonprofit Partnership | | 21,127.15 | |
| | | 21,127.15 | 21,127.15 |

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
December 31, 2023

NEIGHBORHOODS & COMMUNITIES

| | December | YTD | Subtotal |
|-----------------------------|----------|------------|------------|
| Anchor Building | | | |
| Mission Main Street | | | |
| Renaissance Block | | | |
| Bayfront Eastside Taskforce | | 50,000.00 | |
| Borough of Edinboro | | 50,000.00 | |
| Borough of Union City | | 50,000.00 | |
| Impact Corry | | 50,000.00 | |
| | | 200,000.00 | 200,000.00 |

QUALITY OF PLACE

Community Assets

Arts, Culture, & Heritage

| | | | |
|--|--|------------|------------|
| Albion Area Fair, Inc. | | 5,000.00 | |
| AmeriMasala | | 15,000.00 | |
| Community Resources for Independence | | 3,500.00 | |
| Dafmark Dance Theater | | 12,000.00 | |
| Downtown Edinboro Art & Music Festival | | 15,000.00 | |
| Downtown North East, Inc. | | 12,000.00 | |
| Edinboro University Foundation | | 7,500.00 | |
| Erie Contemporary Ballet Theatre | | 12,000.00 | |
| Erie Yesterday | | 8,325.00 | |
| Film Society of Northwestern PA | | 15,000.00 | |
| Fort LeBoeuf Historical Society | | 5,935.00 | |
| Goodell Gardens & Homestead | | 10,000.00 | |
| Harborcreek Historical Society | | 9,822.00 | |
| Lake Erie Fanfare, Inc. | | 12,000.00 | |
| Lawrence Park Township | | 1,400.00 | |
| North East Arts Council | | 3,000.00 | |
| Our West Bayfront | | 6,225.00 | |
| Performing Artists Collective Alliance | | 10,000.00 | |
| SSJ Neighborhood Network | | 8,000.00 | |
| Unitarian Universalist Congregation | | 2,500.00 | |
| Waterford Community Fair Association | | 15,000.00 | |
| Wattsburg Agricultural Society | | 15,000.00 | |
| WQLN Public Media | | 15,000.00 | |
| Young Artists Debut Orchestra | | 15,000.00 | |
| | | 234,207.00 | 234,207.00 |

Community Centers

| | | | |
|---------------------------|--|-----------|-----------|
| Martin Luther King Center | | 15,000.00 | |
| | | 15,000.00 | 15,000.00 |

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
December 31, 2023

| | December | YTD | Subtotal |
|--|----------|-----------|------------------|
| Parks, Fields, Trails | | | |
| Humane Society of NWPA | | 18,500.00 | |
| | | | 18,500.00 |
| Special Events | | | |
| Albion Area Fair, Inc. | | 12,707.00 | |
| AmeriMasala | | 3,543.55 | |
| Asbury Woods Partnership, Inc. | | 1,520.11 | |
| Barber National Institute | | 17,683.00 | |
| Borough of Edinboro | | 1,625.00 | |
| Borough of Union City | | 230.00 | |
| Borough of Wesleyville | | 965.50 | |
| CAFE | | 20,000.00 | |
| Community Blood Bank of NWPA | | 1,400.00 | |
| Crime Victim Center of Erie County, Inc. | | 4,594.55 | |
| Downtown North East, Inc. | | 887.00 | |
| Edinboro University Foundation | | 2,525.00 | |
| Erie Bird Observatory | | 265.00 | |
| Erie County Veterans Memorial Park | | 300.00 | |
| Erie Downtown Partnership | | 6,000.00 | |
| Erie Homes for Children and Adults, Inc | | 3,011.20 | |
| Erie Lions Club Save an Eye Game | | 1,068.00 | |
| Erie Regional Chamber & Growth Partner. | | 5,000.00 | |
| Erie-Western PA Port Authority | | 6,866.00 | |
| Film Society of Northwestern PA | | 9,255.00 | |
| Goodell Gardens & Homestead | | 2,050.00 | |
| Harborcreek Community Engagement Team | | 915.00 | |
| Harborcreek Township | | 1,400.00 | |
| Holy Trinity Roman Catholic Church | | 6,925.00 | |
| Humane Society of NWPA | | 7,500.00 | |
| Jefferson Educational Society of Erie | | 19,300.00 | |
| Lake Erie Fanfare, Inc. | | 5,000.00 | |
| Lake Erie Greek Cultural Society | | 3,000.00 | |
| Lawrence Park Township | | 37.50 | |
| McKean Community Development Group | | 500.00 | |
| Mercy Center for Women | | 1,200.00 | |
| Mercy Hilltop Center | | 400.00 | |
| Nonprofit Partnership, The | | 3,882.00 | |
| Pinkracks | | 750.00 | |
| Presque Isle Light Station | | 297.00 | |
| Presque Isle Partnership | | 4,692.50 | |
| Russian Orthodox Church of the Nativity | | 2,287.50 | |
| SSJ Neighborhood Network | | 5,412.74 | |
| SafeNet | | 3,942.50 | |
| Saint Joseph Church | | 4,450.00 | |

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
December 31, 2023

Special Events (cont)

| | December | YTD | Subtotal |
|--------------------------------------|----------|------------|------------|
| Saint Patrick Church | | 7,746.92 | |
| St. Stanislaus Catholic Church | | 250.00 | |
| Union City Pride | | 1,273.00 | |
| Waterford Community Fair Association | | 9,250.00 | |
| Wattsburg Agricultural Society | | 12,345.06 | |
| YMCA of Corry | | 3,072.10 | |
| YMCA of Greater Erie | | 400.00 | |
| Young Artists Debut Orchestra | | 4,500.00 | |
| Youth Leadership Institute of Erie | | 1,200.00 | |
| | | 213,424.73 | 213,424.73 |

SMALL BUSINESS FINANCING

Beehive Network

Community Enterprise Financing Loan

YOUTH & EDUCATION

Summer Jobs & More

95,372.64

95,372.64

| | | | |
|----------------------------------|--------------|--------------|---------------------|
| Total Funds Disbursements | (125,000.00) | 4,155,127.26 | 4,155,127.26 |
|----------------------------------|--------------|--------------|---------------------|

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
December 31, 2023

| | | <u>December</u> | <u>Amount Remaining</u> | <u>Original Commitment</u> |
|----------------------------------|--|--------------------|-----------------------------|--------------------------------|
| Committed Funds: | | | | |
| N&C | Renaissance Block 2018 | | | |
| | 1 Academy Neighborhood Association | | 11,250.00 | 22,500.00 |
| | SSJ Neighborhood Network | | 7,000.00 | 70,000.00 |
| | 2 Bayfront Eastside Taskforce | | 25,000.00 | 50,000.00 |
| | ServErie | | 29,000.00 | 58,000.00 |
| | Renaissance Block 2022 | | | |
| | Borough of Edinboro | | 50,000.00 | 100,000.00 |
| | Our West Bayfront | | 50,000.00 | 100,000.00 |
| | Renaissance Block 2023 | | | |
| | Borough of Edinboro | | 50,000.00 | 100,000.00 |
| | Borough of Union City | | 50,000.00 | 100,000.00 |
| | Impact Corry | | 50,000.00 | 100,000.00 |
| | Anchor Building | | | |
| | 19 Impact Corry | | 60,000.00 | 75,000.00 |
| | 20 Borough of Union City | | 15,000.00 | 64,375.00 |
| | Mission Main Street | | | |
| | 1 City of Erie | | 225,000.00 | 250,000.00 |
| | 3 Waterford Borough | | 84,600.00 | 249,800.00 |
| | Mission Main Street 2022 | | | |
| | Downtown North East | | 87,500.00 | 175,000.00 |
| | Edinboro Community & Economic Development | | 62,500.00 | 125,000.00 |
| | Our West Bayfront | | 125,000.00 | 125,000.00 |
| MUN | Multi-Municipal Collaboration | | | |
| | 21 Borough of North East | | 50,000.00 | 100,000.00 |
| SB | Beehive Network | | | |
| | Community Enterprise Financing Loan | | | |
| | Small Business Ecosystem | | | |
| | Impact Corry | | 87,500.00 | 175,000.00 |
| PP | Pilot Program | | | |
| Y&E | Shaping Tomorrow | | | |
| | Summer Jobs | | 76,909.40 | 150,000.00 |
| | Empower Erie - Community College | | 220,000.00 | 400,000.00 |
| Total Committed Funds | | 0.00 | 1,416,259.40 | 2,589,675.00 |
| ARPA Transformative Funds | | | | |
| | Subawards | (83,750.00) | 747,570.91 | 3,622,025.00 |
| | Contracted Services | 7,750.00 | 162,082.44 | 273,274.00 |
| | Salaries & Wages | 0.00 | 0.00 | 93,406.00 |
| | Indirect Costs | 296.18 | 4,287.03 | 11,295.00 |
| | | (75,703.82) | 913,940.38 | 4,000,000.00 |
| Total ARPA Funds | | | | |

Erie County Gaming Revenue Authority
Transaction List Detail
December 2023

| <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Amount</u> |
|-------------|------------|-----------------------------------|-------------------------------------|---------------|
| 12/01/2023 | EFT | VISA | 2023 November Statement | -238.81 |
| 12/14/2023 | EFT | Highmark Health Insurance | 2023 December Health Insurance | -5,034.53 |
| 12/14/2023 | EFT | Altair Real Estate | 2023 December Rent | -1,677.50 |
| 12/14/2023 | EFT | PMRS | Pay Ending 12/1/2023 | -737.48 |
| 12/14/2023 | EFT | Impact Corry | PA Route 6 Speaker | -3,000.00 |
| 12/14/2023 | EFT | Knox McLaughlin Gornall & Sennett | 2023 December Legal | -408.00 |
| 12/14/2023 | EFT | Parker Philips | 2023 December Professional Services | -3,000.00 |
| 12/14/2023 | EFT | Velocity Network, Inc. | 2023 December Phone/IT | -938.29 |
| 12/14/2023 | EFT | ECCA, Inc. | 11/18/2023 to 12/1/2023 Payroll | -9,717.21 |
| 12/14/2023 | EFT | Fidelity Investments | 11/18/2023 to 12/1/2023 Simple IRA | -250.00 |
| 12/18/2023 | 2941 | EMMCO West Inc | 2024 Sponsorship | -500.00 |
| 12/18/2023 | 2942 | The Nonprofit Partnership | 2024 Membership | -675.00 |
| 12/18/2023 | 2943 | Hamot Health Foundation | Burton Feasibility Study | -4,750.00 |
| 12/21/2023 | EFT | ECCA, Inc. | 12/2/2023 to 12/15/2023 Payroll | -9,717.21 |
| 12/21/2023 | EFT | Fidelity Investments | 12/2/2023 ti 12/15/2023 Simple IRA | -250.00 |
| 12/21/2023 | EFT | PMRS | Pay Ending 12/15/2023 | -737.48 |
| 12/21/2023 | EFT | Wells Fargo Financial Leasing | 2023 December Copier Lease | -345.95 |
| 12/21/2023 | EFT | Velocity Network, Inc. | Tammi Laptop | -1,533.33 |
| 12/31/2023 | EFT | Erie Bank | Service Charge | -35.00 |

ERIEBANK

BL ACCT 00100029-10000000
ERIE COUNTY GAMING
Account Number: ####-####-####-8643
Page 1 of 3



SCORECARD CASHBACK CURRENT BALANCE \$0.00 CASHBACK PAYOUT DATE 05/15/2024

Account Summary

| | | |
|-----------------------|---|------------|
| Billing Cycle | | 11/09/2023 |
| Days In Billing Cycle | | 30 |
| Previous Balance | | \$117.17 |
| Purchases | + | \$238.81 |
| Cash | + | \$0.00 |
| Balance Transfers | + | \$0.00 |
| Special | + | \$0.00 |
| Credits | - | \$0.00 |
| Payments | - | \$117.17- |
| Other Charges | + | \$0.00 |
| Finance Charges | + | \$0.00 |

NEW BALANCE \$238.81

Credit Summary

| | |
|-------------------------|-------------|
| Total Credit Line | \$40,000.00 |
| Available Credit Line | \$39,761.19 |
| Available Cash | \$39,761.19 |
| Amount Over Credit Line | \$0.00 |
| Amount Past Due | \$0.00 |
| Disputed Amount | \$0.00 |

Account Inquiries

- Call us at: (866) 317-0355
- Lost or Stolen Card (866) 317-0355
- Go to WWW.MyCardStatement.com
- Write us at PO BOX 30495, TAMPA, FL 33630-3495

Payment Summary

| | |
|------------------|-------------------|
| NEW BALANCE | \$238.81 |
| MINIMUM PAYMENT | \$238.81 |
| PAYMENT DUE DATE | 12/04/2023 |

NOTE: Grace period to avoid a finance charge on purchases pay entire new balance by payment due date Finance charge accrues on cash advances until paid and will be billed on your next statement

Corporate Activity

| | | | | TOTAL CORPORATE ACTIVITY | \$117.17- |
|------------|-----------|------------------|-------------------------|---------------------------------|------------------|
| Trans Date | Post Date | Reference Number | Transaction Description | Amount | |
| 11/03 | 11/03 | 1623318401 | INTERNET PMT-THANK YOU | \$117.17- | |

Cardholder Account Summary

| | | | | |
|---|---|--|--------------------------------|-----------------------------------|
| TAMMI MICHALI ####-####-####-9468 | Payments & Other Credits \$0.00 | Purchases & Other Charges \$238.81 | Cash Advances \$0.00 | Total Activity \$238.81 |
|---|---|--|--------------------------------|-----------------------------------|

Cardholder Account Detail

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|------------|-----------|-----------|-------------------------|---|---------|
| 10/21 | 10/22 | PBUS01 | 24692163294108049514354 | STAMPS COM 855-608-2677 TX | \$21.19 |
| 10/24 | 10/24 | PBUS01 | 24692163297100343959952 | AMZN Mktp US*DT7Y040Z3 Amzn.com/bill WA | \$51.98 |
| 10/30 | 11/01 | PBUS01 | 24789303304631001622257 | GANNETT NEWSRPR NE 888-8710686 IN | \$71.00 |
| 11/02 | 11/03 | PBUS01 | 24431063306083723015925 | AMAZON COM*LK9448A23 SEATTLE WA | \$54.68 |

postage o.s. subscrip. book 24.84 a.s. 29.84

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

ERIEBANK
PO BOX 42
CLEARFIELD PA 16830-0042

Account Number
####-####-####-8643

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

| | | | |
|---------------------|--------------------|----------------------------------|-------------------------|
| Closing Date | New Balance | Total Minimum Payment Due | Payment Due Date |
| 11/09/23 | \$238.81 | \$238.81 | 12/04/23 |

\$

BL ACCT 00100029-10000000
ERIE COUNTY GAMING
5340 FRYLING ROAD
SUITE 201
ERIE PA 16510-4672



MAKE CHECK PAYABLE TO:



VISA
PO BOX 4517
CAROL STREAM IL 60197-4517

17 4335 2636 1000 8643 00023881 00023881 9

Cardholder Account Detail Continued

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|------------|-----------|-----------|-------------------------|--------------------------------------|--------------|
| 11/06 | 11/07 | PBUS01 | 2422638331140000207468 | SAMSClub #6675 ERIE PA | \$23.96 O.S. |
| 11/07 | 11/09 | PBUS01 | 24121573312000311070232 | KOLDROCK WATERS, INC. 000-0000000 PA | \$16.00 O.S. |

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT. ENROLL TODAY!

ScoreCard CashBack Earnings as of 11/08/2023

| SCORECARD | Beginning Balance | Current Earned | CashBack Adjusted | Ending Balance | CashBack Payout Date |
|-----------|-------------------|----------------|-------------------|----------------|----------------------|
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 05/15/2024 |

Finance Charge Summary / Plan Level Information

| Plan Name | Plan Description | FCM ¹ | Average Daily Balance | Periodic Rate * | Corresponding APR | Finance Charges | Effective APR Fees ** | Effective APR | Ending Balance |
|---|------------------|------------------|-----------------------|-----------------|-------------------|-----------------|------------------------------|---------------|----------------|
| Purchases | | | | | | | | | |
| PBUS01 001 | PURCHASE | E | \$0.00 | 1.02083%(M) | 12.2500%(V) | \$0.00 | \$0.00 | 0.0000% | \$238.81 |
| Cash | | | | | | | | | |
| CBUS01 001 | CASH | G | \$0.00 | 1.02083%(M) | 12.2500%(V) | \$0.00 | \$0.00 | 0.0000% | \$0.00 |
| * Periodic Rate (M)=Monthly (D)=Daily | | | | | | | Days In Billing Cycle: 30 | | |
| ** includes cash advance and foreign currency fees | | | | | | | APR = Annual Percentage Rate | | |
| ¹ FCM = Finance Charge Method | | | | | | | | | |
| (V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary | | | | | | | | | |



E·C·G·R·A
ERIE COUNTY GAMING REVENUE AUTHORITY

**EXECUTIVE
DIRECTOR'S
REPORT
FOR
JANUARY
2024**



Erie | North East | Pittsburgh | Jamestown, NY

Knox McLaughlin Gornall & Sennett, P.C.
120 West Tenth Street | Erie, PA 16501-1461
814-459-2800 | www.kmgslaw.com

Timothy S. Wachter
twachter@kmgslaw.com

January 4, 2024

Mr. Perry Wood, Executive Director
Erie County Gaming Revenue Authority
5340 Fryling Road
Suite 201
Erie, PA 16510

RE: 2024 Solicitor Rate

Dear Mr. Wood:

Please know that we value our relationship with you, and look forward to continuing to serve you throughout 2024. The Knox Law Firm appreciates the public service that you provide, and as such, we have traditionally charged our public sector clients a deeply discounted rate for legal services. In the past, our rate increases have averaged less than 3% a year.

While we are able to continue to charge you our deeply discounted rates, due to the increase in costs that we have all experienced, we are increasing our rates for 2024 effective January 1, 2024. Accordingly, rates for attorneys who provide general solicitor services will be increased to \$210 per hour.

Thank you for allowing us to continue to serve you. Should you have any questions, please do not hesitate to reach out to me. I remain,

Very truly yours,

KNOX McLAUGHLIN GORNALL &
SENNETT, P.C.

By: 
Timothy S. Wachter

TSW/smt

2480709.v1

December 2023

Meeting with Executive Director

Ongoing Social Media Management

Ongoing Consulting

December Comms

IMPLEMENTED

- 12 Total December posts
- 4 Total graphics created
- Renaissance Block event (Dec. 6th)
 - Media advisory, distribution, pitching
 - Press release and distribution
 - Grant recipient graphics
- PowerPoint template
- Strategic Marketing Planning with Kate Philips and Executive Director

IN PROGRESS | 2024 Grant Releases and Graphics

- Lead Assets
 - Grant recipient graphics
 - Press release and distribution
- Holiday Graphics
- Economic Impact Report rollout
 - Press release
 - PowerPoint presentation
 - Social media graphics

IN PLANNING

- Parks Fields & Trails 2 year report
- ECGRA Playbook
- Roadshow Tours



Strategic Planning Committee Meeting

Thursday, January 11, 2024
11:00am – 1:00pm
5240 Knowledge Parkway
Erie, PA 16510

Zoom Invite: <https://us02web.zoom.us/j/84946246247>

AGENDA

1. Pilot Program – Erie City Moms
2. Anchor Building
3. Community Assets – Parks, Fields, and Trails
4. Good of the Order

Tammi Michali

From: Mary Wassell <wassell@parkerphilips.com>
Sent: Friday, December 22, 2023 8:45 AM
Cc: Kate Philips
Subject: RELEASE: PA Dept. of Community and Economic Development Invests in MCIC Grow Erie Project

External Sender - From: (Mary Wassell <wassell@parkerphilips.com>)
This message came from outside your organization.

[Learn More](#)

BUILDING EQUITY FOR



GROW
erie



NEWS*NEWS***NEWS***NEWS***NEWS***NEWS***NEWS***NEWS**

PA Dept. of Community and Economic Development Invests in MCIC Grow Erie Project

One of 26 NAP recipients in Erie County

CONTACT: Kate Philips
philips@parkerphilips.com
215.850.4647 | mobile

ERIE, PA (December 22, 2023) — The Pennsylvania Department of Community and Economic Development (DCED) awarded the Minority Community Investment Coalition (MCIC) Grow Erie project \$273,750 through the Neighborhood Assistance Program (NAP). This program helps nonprofits (501(c)(3)) complete vital community projects by providing tax credits to businesses that provide contributions to those projects.

The NAP is a tax credit program specifically designed to support projects serving distressed and vulnerable communities, like MCIC's Grow Erie project.

"The continued investment by state officials continues to shine a spotlight on the residents that live in one of the poorest census tracts in the country," said Gary Horton, executive director of the Urban Erie Community Development Corporation and co-founder of MCIC. "By investing in the community, advancing equity, and providing unique agricultural opportunities, Grow Erie will leave a long-lasting impact on our Erie community."

“This project is a vital first step in working to rebuild Erie’s Eastside, an area impacted by disinvestment and poverty for decades. We look forward to continuing working with the state and other funders to realize the vision of a revitalized Buffalo Road corridor.”

Grow Erie, which officially began construction a couple months ago, consists of two distinct facilities at Savocchio Opportunity Park. Once developed the project will positively impact about 20,000 residents in need.

- A 17,000 square foot commercial facility where fish and plants will be grown using a system of aquaponics. This high-tech greenhouse will operate 365 days a year, and will supply C.A. Curtze Company with market-rate, locally grown fresh greens, micro-greens, live herbs, and rainbow trout.
- A 2,500 square foot community greenhouse will be open to local residents and offer a variety of raised beds for growing produce. The accessible, year-round greenhouse will contain the necessary equipment for ensuring food-safety and the production of clean, healthy food for distribution through neighborhood farmer’s markets.

Business contributors to MCIC’s Grow Erie project include: C.A. Curtze Company, ErieBank, Highmark, F.N.B. Corporation, Marquette Savings Bank, Northwest Bank, and UPMC Health Plan.

Grow Erie partners include: Erie County Redevelopment Authority (ECRDA), Integrated Agriculture Systems (INTAG), Porter Consulting Engineers (PCE), City of Erie, Cornell University Engineers Without Borders, Curtze Food Service, Diverse Erie, Eastside Grassroots Coalition, Enterprise Development Fund, Erie Community Foundation, Erie County, Infinite Erie, PA Dept. of Environmental Protection, PA Dept. of Agriculture, and NAP investors: Curtze Food Service, UPMC Health Plan, Highmark, ErieBank, First National Bank, Marquette Savings Bank, and Northwest Bank.

ABOUT MINORITY COMMUNITY INVESTMENT COALITION (MCIC)

The Minority Community Investment Coalition (MCIC) is dedicated to helping Erie grow, shine, and thrive. Officially formed in 2016, the Booker T. Washington Center, Martin Luther King, Jr. Center, and Urban Erie Community Development Corporation (UECDC) work together to build equity for a change and improve the life chances for Erie families living in poverty. MCIC coordinates a variety of services to low-income residents, reaching over 20,000 people annually — approximately 20% of the City of Erie’s population — in West Bayfront, Center City, and East Erie. MCIC is focused on outreach, collaboration, and coordinating through neighborhood-based, culturally-responsive programs and services that move the needle on community and economic development.

ABOUT INFINITE ERIE

By coordinating inclusive growth strategies to deliver transformative change, Infinite Erie will implement Erie’s Investment Playbook and position Erie to attract & secure more public and private sector funding than like-size regions. Powered by the Erie Action Team, the team consists of public, private, philanthropic, and civic leadership in Erie County, who bring influence, guidance, and resources to empower the work of the Delivery Teams and put plans into action, including: Erie Community Foundation, Erie County Gaming Revenue Authority (ECGRA), Erie Insurance, Jefferson Educational Society, Hamot Health Foundation, Erie Regional Chamber & Growth Partnership, Erie County Redevelopment Authority, City of Erie, Diverse Erie, Erie’s Black Wall Street, Urban Erie Community Development Corporation, Greater Erie Economic Development Corporation (GEEDC), and the Office of the Governor of Pennsylvania (ex-officio).



HOLY TRINITY ROMAN CATHOLIC CHURCH

2220 Reed Street • Erie, PA 16503-2196 • (814) 456-0671

October 27, 2023

Dear Friends,

Let me start with a sincere **THANK YOU** for your generous contribution to this summer's 30th Anniversary Zabawa Program! We were so pleased to have 28 lead Sponsors for this year's event along with another 120 advertisers, patrons and memorials! **EVERY** ad was greatly appreciated! **On behalf of the entire Zabawa committee, I am enclosing a copy of your advertisement in the program book and we hope you are pleased with it.**

Over the three days of Zabawa, we were blessed with great weather. Ever so many people flocked to our church campus to reunite with their friends, their heritage **AND** great food and drink! By our estimates, near 40,000 people attended and your support was a key factor in their enjoyment and our success!

We hope you are pleased with our program and as always, if there is anything we can do for you, please do not hesitate to call us! Again we value your support and we hope you plan on staying with us as we move into next year and our 31st Annual Festival!

Sincerely,

Edie Luniewski, Sponsorship Chair



November 2023



ECGRA
Perry Wood
5340 Fryling Rd Ste 201
Erie, PA 16510-4672

Remember the happiest people are not those getting more, but those giving more.

Dear Perry,

As the vibrant season of autumn sweeps across our landscape, it brings with it the passion of the Mercy Center for Women. Autumn is a time of transformation, as leaves burst into glorious hues, harvest moons grace our skies, and meadows bask in the warmth of golden sunshine. It is a season of change and renewal, and at the Mercy Center, we see it as a time for embracing the most precious gift of all: time.



We recently ventured out for a day of apple picking, and our families reveled in the joy of baking delicious pies. In September, we harvested fresh tomatoes from our own MCW garden, and our women joined hands to create sauces and fresh salsa that brought smiles to many faces.

We extend this heartfelt letter to invite you to partake in the joy of giving to both the Mercy Center for Women and the Mercy Anchor Community Center (MACC). Early this year, the doors of MACC swung open to welcome men and women, marking a significant expansion in our ability to serve the needs of Erie County's unhoused families.

We are committed to opening doors and nurturing relationships to meet the diverse needs of our community. The value of giving is immeasurable, and there is no one-size-fits-all recipe for making a difference.

At the heart of our mission is transparency, and we believe that our donors deserve to know precisely how their generous contributions are allocated. Your gift directly impacts the individuals we serve at the Mercy Center and supports our vital Anchor building. Our invitation to you is a partnership. Be the difference to our Mercy mission serving the homeless, abused, and those individuals in recovery. As Erie County witnesses an increase in all three of these areas, **the TIME to GIVE is TODAY!** Join hands with the Mercy Center in identifying the purpose to "open your heart" to women, children, and families in need.

Our hope is without hesitation you will make your gift. We move forward into the season of gratitude and generosity. Smile today, pray for tomorrow, and be kind always.

Smile, Pray, Be Kind,

Jennie Hagerty
Executive Director

Dear Perry,

Visibility and accountability is important to donors as ECGRA. We hope this Annual Review will show inspiring stories how you, Tom, and board made a difference.

Blessings



Dr. Gertrude A. Barber
Foundation

Making dreams come true.

November 16, 2023

Mr. Perry Wood
E.C.G.R.A.
5340 Fryling Road, Suite 201
Erie, PA 16510

Dear Perry,

Coming soon! A phrase that makes our hearts sing here at the Barber National Institute. For more than two years, sponsorships, registrations and ticket purchases for our events have helped us raise funds for our \$3million pool renovation. For over 40 years, our pool has provided therapy and recreation for our students and adults here at the Barber Institute. Hundreds of children and adults from the community have learned to swim here and enjoyed the use of our pool. And we can finally say, our pool is "coming soon" in early summer 2024.

There is still much to do at the Barber Institute and your sponsorship of our events makes it possible for us to raise the necessary funds to keep moving forward. Your business will benefit from being associated with a first-class event and we will work with you to ensure you receive the maximum exposure to your desired demographic. In return, your support will bring opportunity to children and adults with autism, intellectual disabilities, and behavioral health challenges.

Please review the enclosed **2024 Barber National Institute Event Sponsorship** offerings. We have several events throughout the year and offer a wide range of sponsorship opportunities. Please consider supporting the work of the Barber National Institute with your sponsorship of our 2024 events.

Perry, thank you very much in advance for your support. You are truly making dreams come true for children, adults and their families in the Erie community.



Sincerely,

Laura R. Schaaf
Director of Giving
LRS/cmb

Thank you for your support!



**Making a Difference for
Over 150 Years!**

November 17, 2023

Perry Wood
Executive Director
Erie County Gaming Revenue Authority
5340 Fryling Road, Suite 201
Erie, PA 16510


Dear Perry,

On behalf of all of us at Sarah A. Reed Children's Center, we offer our sincere appreciation to you and your team at the Erie County Gaming Revenue for the generous contribution of \$86,000.00 through the **2023 Build a Better Future Transformative Grant Program – Community Facilities!** This grant was processed on October 27, 2023, via electronic transfer, and is already making a significant impact at our St. Ann's Campus. Thanks to your vital support, we have begun installing a new heating, ventilation and air conditioning (HVAC) system in the St. Ann's school building. This critical improvement would not have been possible without your significant support, and we are all very grateful for your generosity. The installation of this new HVAC system is one of the main components of our **St. Ann's Campus Enhancement: Phase 1** project, as we continue to improve and enrich our programs and facilities for the children and families in Erie's *Pulaski-Lighthouse* district.

As we move through our 152nd year of service, we are continually reminded of all the wonderful people and organizations throughout the community who have helped our agency deliver care, compassion and hope to the more than 1,700 children and families we serve annually. ECGRA continues to be a strong community partner, and your support enables us to provide the mental health, behavioral health and trauma-related services that our children and families depend on daily.

Perry, I wanted to share a few photos with you of the work that has begun thanks to ECGRA's very special support. The team from J.J. Agnello Heating & Air Conditioning has been hard at work since November 3rd, when they began installing the new HVAC system for our students and staff – just in time for the Erie winter season!



***None of these pictures would be possible without ECGRA's generous support.
Thank you for helping to make this critical project possible!***



Perry, thank you for ECGRA's partnership with us on **The St. Ann's Campus Enhancement: Phase 1** project! Please convey our deepest appreciation to your Board of Directors and the entire ECGRA staff for the difference they are making at Sarah Reed through this **2023 Build a Better Future Transformative Grant Program – Community Facilities** grant. I look forward to giving you and your team a tour of our St. Ann's Campus once our project is completed so you can see first-hand the impact of ECGRA's philanthropy here in Erie County.

We wish you and your colleagues at ECGRA a wonderful Thanksgiving!

Sincerely,

Gary L. Bukowski, MA, CFRE
Associate VP of Development
Sarah A. Reed Children's Center
2445 West 34th Street • Erie, PA 16506
Phone: (814) 835-7602 • GBukowski@SarahReed.org

Thank you and your support at ECGRA for making a difference for the children at our St. Ann's campus. Best to you during this season of Thanksgiving!

P.S. I enclosed a copy of the case study that was just published featuring our St. Ann's Campus. We greatly appreciate ECGRA's generous support of this campus and the students and families it serves!

- Cc: Tom Maggio; Grants Manager, ECGRA
- Tammi Michali; Office Manager, ECGRA
- Dr. Adrienne Dixon; President/CEO, Sarah A. Reed Children's Center
- Karen Wagner, CPA; Chief Financial Officer, Sarah A. Reed Children's Center
- Sue Popoff; Finance Supervisor, Sarah A. Reed Children's Center
- Tracey Sampson; Associate VP of Community Clinical Services, Sarah A. Reed Children's Center
- Ron Rodney; Supervisor of SBLP, Sarah A. Reed Children's Center



Thank you for ECGRA's outstanding support of our children and families at Sarah Reed's St. Ann's Campus!

**No goods, services or other benefits of value were exchanged in consideration of this gift. Please retain this document with your tax records.*



Bayfront N.S.T.C. Inc. Martin Luther King Center

*James C. Sherrod
Executive Director*

A. Multi-Service Center

December 11, 2023

Mr. Perry Wood
Executive Director
Erie County Gaming Revenue Authority
5340 Fryling Road, Suite 201
Erie, PA 16510

Dear Mr. Wood,

Thank you for your most generous donation to the Martin Luther King Center. Each donor is truly making a difference in the lives of those we serve and the Martin Luther King Center values your support tremendously.

The Martin Luther King Center has been working arduously since 1966 to serve the disadvantaged community in the City of Erie. We appreciate each and every one of our donors and we wouldn't be where we are today without your support. Your recent gift will go towards our community facilities funds at the Martin Luther King Center.

If you have questions about how your gift is being used or you would like further information on how to continue your support please don't hesitate to contact me. I am available by phone at (814) 459-2761 or you can visit our website at www.mlkcentererie.org.

Again, thank you for helping us help the Erie community.

Sincerely,

A handwritten signature in blue ink, appearing to be "JCS", written over a white background.

James C. Sherrod
Executive Director

312 Chestnut Street Erie, Pennsylvania 16507 Telephone 459 2761



1701 Parade Street
Eric, PA 16503 - 1994
814.452.6113
f: 814.461.9483
stmartincenter.org

December 12, 2023

Mr. Perry N. Wood
Executive Director
Erie County Gaming Revenue Authority
5340 Fryling Road, Suite 201
Erie, PA 16510

Dear Mr. Wood and the Erie County Gaming Revenue Authority,

We are **incredibly** grateful to you for the award of \$75,000 under the Community Facilities funding to be used for our roof replacement. We cannot adequately express how much this award means to us.

As stated in our application, this roof is over 40 years old and further damage would be catastrophic to our work as this section covers our food pantry and other areas. Because of your award, we will be able to replace it without worry.

Thank you so much for supporting this project and helping us to keep our clients, staff, and work safe.

With gratitude,

David González
Chief Executive Officer

Let's get on the
roof when the
weather gets
better!
😊

No goods or services were provided to the donor in exchange for this contribution.

Upgrades in Union City will continue

Valerie Myers
Erie Times-News
USA TODAY NETWORK

Union City has been re-inventing itself for more than a decade.

Updated parks, home and business facade improvements, additional downtown parking, a downtown mural and an outdoor “gateway” courtyard have been among the town’s revitalization projects.

And there are more improvements coming in 2024.

“People who come home to Union City say that they can’t believe the changes,” said Union City Borough Manager Cindy Wells.

See UPGRADES, Page 2A

Upgrades

Continued from Page 1A

“It’s very different than it was even a few years ago.” The downtown revitalization has been fueled by more than \$6 million in state, county and local grants since 2009.

“I think it’s all been put to good use,” said Mary Lou Rose, who lives and works in Union City.

“A lot of thought and work went into the improvements. The changes have been wonderful.”

The new gateway to Union City

Chief among the changes was the demolition of the once iconic Union City Diner at the corner of Main and High streets last fall.

The building had been vacant for decades and was purchased along with an adjacent building in 2019. After studies determined that the building had deteriorated beyond repair, it was demolished last year and replaced this year with a new “gateway” courtyard.

The concrete courtyard is bounded by brick pillars and iron fencing. There’s also a new stairway to lower-level public parking and a “diner-like” look for the adjacent building owned by the community.

Brick pillars and iron railings likewise enclose Industrial Park, across High Street from the gateway.

A Christmas tree will be lighted in the gateway courtyard during a “Rockin’ Around the Christmas Tree” event including carriage rides, carols and story time with Mrs. Claus on Nov. 25.

“It’s something new. I think it will bring people downtown and give them a chance to look at the shops and know what’s here,” Rose said.

Other Union City projects completed this year include a new playground and accessible parking area at Southwest Park and the installation of an electronic message sign on North Main Street.

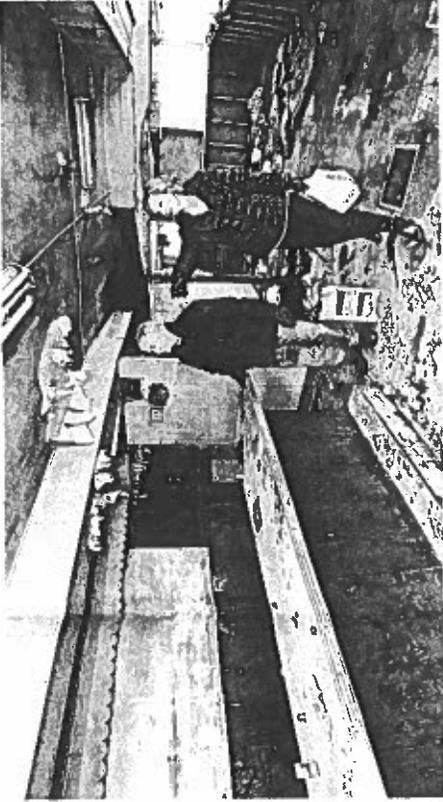
Coming in 2024

New murals, downtown lighting and an events pavilion are expected to be completed next year.

LED lights will be strung along the tops of downtown buildings and on trees around the new public parking lot across Main Street from Union City Public Library to illuminate the downtown each evening.

A pavilion to be built behind the parking lot will be available for library story times and other public events.

Three new murals that will overlook the downtown gateway will be painted by the Looking Glass Art Project, comprised of Erie artists Thomas Ferraro, Edward Grout and Steve Milk. It’s the same collaborative that painted and installed a South Main Street mural dedicated in 2021 for the 150th anniversary of Union City’s



Steve Bishop and Cindy Wells, of Union City Borough secretary treasurer, are shown in this November 2019 photo inside the former Union City Diner. The diner will be demolished and a new “gateway” to the town will be built in its place. ERIE TIMES NEWS FILE PHOTO

naming.

Union City art students, senior citizens and the general public are being asked to share ideas for the murals. The public meetings on the project will be held at First Global Methodist Church, 42 E. High St., on Nov. 29 at 6:30 p.m. and at the American Legion post, 9225 Route 6, on Dec. 2 at 10 a.m.

Ferraro said the meetings with students, seniors and the general public are intended to reach a multi-generational consensus about what the murals should contain. Community members will be asked for ideas, words, colors and styles that should be included in the murals.

“That’s our content; that’s how we put things together, Ferraro said. Going into a project, he said, “we never quite know where the content’s going to land.”

The artists will present their design ideas to community leaders early in 2024. The final designs will be painted on fabric for greater longevity and installed on downtown buildings later next year.

“It’s almost like putting up wallpaper,” Wells said.

Also coming in 2024 will be new sidewalks along portions of Willow, Bridge and Concord streets; a new Willow Street bridge; and accessibility improvements at the City Building, among other projects.

The funding

The laundry list of Union City improvements in re-

cent years was made possible by a host of state agencies, foundations and other funding sources.

Major grants were from the Erie Community Foundation, Erie County Gaming Revenue Authority, Union City Community Foundation, Erie County Redevelopment Authority, Pennsylvania Historical & Museum Commission, Pennsylvania Department of Conservation and Natural Resources, Pennsylvania Department of Transportation, and Pennsylvania Department of Community and Economic Development.

There was funding, too, from Union City Borough, Union City Pride, LECOM, Erie Insurance, MFC Corp of Union City, and Union City Lions and Union City Little League.

The list — both of improvements and funding — goes on.

Familiarity with the various funding sources and grant programs has been essential to the town’s success in obtaining grants, Wells said.

The borough additionally works with the EADS Group in Clarion to provide the engineering plans required for some grants, Wells said.

Teamwork by community organizations, Wells said, also is essential.

“Union City Borough, Union City Community Foundation and Union City Action all work together on projects and funding,” Wells said. “They’re our three-legged stool.”

Contact Valerie Myers at vmeyers@timesnews.com.

Chamber hopes to add flights as Fly Erie Fund grows

Jim Martin
Erie Times-News
USA TODAY NETWORK

Seven months after the launch of the Fly Erie Fund — a pool of money to help airlines offset the cost of serving Erie International Airport — the effort seems to be gathering steam.

But it has taken time, said James Grunke, CEO of the Erie Regional Chamber and Growth Partnership that came up with the idea.

It was only recently that the legal work was completed to create the entity that will solicit, collect and deploy money to help increase the level of air service in Erie.

Grunke said recently that he was working to complete letters soliciting potential donors.

But the fund already has substantial commitments as it works toward a goal of raising \$500,000 a year for each of the next three years.

The largest of those commitments is from the Erie County Gaming Revenue Authority.

Perry Wood, executive director of ECGRA, said the organization's board agreed in September to commit a total of \$375,000 to the fund to be dispersed \$125,000 a year for the next three years.

Wood, who will serve on the board of the Fly Erie Fund, said he's hoping

Fund

Continued from Page 1A

the money can make a difference.

"We did it based on that the faith that we folks who are coming around the table are interested in putting the airport on a new trajectory that includes more local people using the airport," he said. "We believe the airport is an important asset to our county."

Ongoing talks with airlines

A combination of money from the Fly Erie Fund and the airport's own reserves are expected to help offset higher costs at Erie International.

But a team of local representatives, including the chamber and Tim NeCastro, CEO of Erie Insurance, also have met virtually with major airlines to discuss the future of Erie air service.

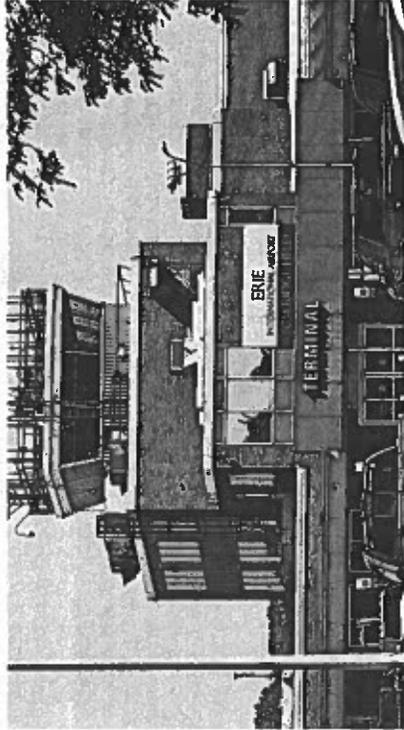
Delta, which has served Erie in the past, "was pretty clear that Erie does not fit in their business model for the next three or four years," Grunke said.

American Airlines, which in September added a third flight to Charlotte four times a week, plans to expand that third flight to a seven-day schedule in April. The airline also left the door open for further expansion, he said.

United, which discontinued service between Erie and Chicago in June, "was probably the most encouraging," Grunke said.

Fees assessed by Erie International Airport have made it one of the most expensive airports of its size. Grunke said he believes the airport's own efforts and those of the Fly Erie Fund could make it one of the least expensive.

If that happens, "I think United could be doing stuff in Erie as early as the second quarter of next year, which is much sooner than we expected," Grunke said.



The terminal at Erie International Airport is shown in Millcreek Township on June 1. GREG WOHLFORD/ERIE TIMES-NEWS

Grunke said that doesn't necessarily mean a return to Chicago flights.

"We just asked them that we want to be back in their system, whether that means Newark or Dulles or Chicago."

On the whole, the meetings with airlines have been encouraging, Grunke said.

"They have been very willing and receptive to talking with us and sharing what they are thinking," he said.

NeCastro's presence at the table also has been helpful.

"It never hurts to have a Fortune 500 CEO talking to them," Grunke said. "It's also good for him to hear directly from the airlines to hear what they are thinking."

Financial update

The chamber is hoping to announce an update on the progress of the Fly Erie Fund at its annual meeting on Jan. 31.

Grunke, who has asked the city of Erie to contribute \$50,000 a year, said he's hoping that half of the \$500,000 a

While the chamber had originally hoped a low-cost carrier could be operating from Erie by September of this year, Grunke said that goal continues to move closer.

"It has been delayed because of aircraft availability," Grunke said. "The other thing is they are interested in seeing the fund created. The airport has offered them no cost the first two years. They want to know what happens in year three."

Tourists from the south?

John Oliver, president of VisitErie, Erie County's tourism promotion agency, said his organization has committed to contributing \$25,000 a year for three years to the Fly Erie Fund.

In addition to that, Oliver said VisitErie also plans to invest \$25,000 in new advertising.

While most Erie visitors come from within a two- or three-hours drive from places such as Buffalo, Cleveland and Pittsburgh, Oliver said some new marketing efforts will be directed at Florida in hopes of enticing residents of the Sunshine State to take advantage of the ultra-low-cost carrier.

"We thought we would invest some money and promote Erie down in Florida," Oliver said. "Perhaps come up to Erie for the summer. We have no jellyfish and no sharks."

Oliver said he's optimistic that the low-cost carrier can help draw more visitors to Erie — whether they fly here from Florida or drive into Erie to catch an outbound flight.

"I do think it can help move the needle," he said. "I have been told there is a large number of people who are going to Cleveland and Pittsburgh to take a low-cost carrier to Florida. There is a market that already exists."

Contact Jim Martin at jmartin@timesnews.com.

year will come from the private sector and that half will come from government.

He's asking some businesses to contribute an amount equal to 10% of their annual travel budget.

As of early December, Grunke said, "I think we are about halfway there."

Landing a low-cost carrier

Along with Derek Martin, executive director of Erie International Airport, the chamber has been working to attract what they refer to as an ultra low-cost airline that would make direct flights to Florida.

The most likely candidate is Houston-based Avelo Airlines, which would fly two flights a week to each of two Florida destinations.

At one point, Martin said landing such a carrier was a reasonable expectation.

"There isn't an airport our size in the country that doesn't have an ultra low-cost carrier," he said.

EMPLOYMENT AGREEMENT ("AGREEMENT")

BETWEEN

ERIE COUNTY GAMING REVENUE AUTHORITY ("AUTHORITY")

AND

PERRY WOOD ("WOOD")

WHEREAS, the Authority and Wood desire to continue the Authority's employment of Wood as its Executive Director;

WHEREAS, the parties wish to confirm the terms of Wood's continued employment.

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements herein, and intending to be legally bound hereby, the parties mutually agree as follows:

1. Employment. The Authority hereby agrees to continue employing Wood as its Executive Director, and Wood hereby accepts employment in the position, pursuant to the provisions set forth herein.

2. Term of Employment. Wood's employment hereunder shall continue for a period of ~~four~~five (45) years from April 1, ~~2020~~2024, ending on March 31, 2029, ~~or~~ unless terminated sooner pursuant to paragraph 5 hereof.

3. Duties and Responsibilities.

(a) Wood shall continue to have the duties and responsibilities normally assigned to him in the past, subject to modification from time to time by the Authority, including, but not limited to:

- (i) supervising and managing the business affairs of the Authority;
- (ii) supervising and managing the employees of the Authority;
- (iii) implementing policies and procedures established by the Authority;
- (iv) developing and recommending the implementation of policies and procedures to the Authority;
- (v) monitoring and accounting for the monthly income and operating expenses of the Authority and providing monthly

reports to the Authority reflecting such income and operating expenses;

- (vi) preparing annual budgets, statements of financial condition and other financial reports in coordination with the Treasurer and the Authority's accountant;
- (vii) developing and recommending the implementation of a grant application process, including project applications, policies, procedures and guidelines relating to the disposition of gaming revenue, to the Authority, in coordination with Authority committees;
- (viii) evaluating grant applications for gaming revenue and recommending project applications and applicants to the Board, in coordination with Authority committees;
- (ix) developing and evaluating contracts and agreements in conjunction with the Authority's solicitor and, with the consent of the Authority, entering into contracts and agreements on behalf of the Authority;
- (x) serving on Authority committees and, with the consent of the Authority, serving on community task forces and other community groups;
- (xi) securing documents generated by the business operations of the Authority, including, but not limited to, the Authority's Charter, Bylaws, Rules and Procedures, Minutes and Resolutions, Authority policies and procedures, financial documents, agreements, grant applications, policies and procedures, application materials, exhibits and correspondence, and all other business records;
- (xii) managing, monitoring and reporting to the Authority with respect to the status of contracts approved by the Authority, distributed gaming revenue and projects awarded by the Authority; and
- ~~(xiii) developing and presenting to the Board, within three (3) months of complete execution of this Agreement, a metrics system by which Wood's performance shall be measured, subject to Board approval; and~~
- ~~(xiv)~~(xiii) _____ performing faithfully, and to the best of his abilities, such other duties and obligations as may be assigned to him by the Authority from time to time.

Authority Wood

(b) Wood's employment will be generally in accordance with the Authority's policies and procedures;

(c) Wood will report to the Board of Directors;

(d) Wood shall devote his exclusive, full-time efforts to the faithful, efficient and competent performance of his duties; provided, however, that he may undertake consultative work, speaking engagements, writing, lecturing, adjunct teaching or other professional services, provided that such work is approved by the Authority Board of Directors and does not interfere in any way with his full time responsibilities to the Authority;

(e) Wood will promote the success and reputation of the Authority at all times and avoid all activities which are detrimental to the success and/or reputation of the Authority; and

4. Compensation, Insurance and Other Fringe Benefits. The Authority will provide Wood with the following:

(a) Compensation. Wood will receive an annual salary of One Hundred and ~~Twenty-Five~~Thirty Seven- Thousand Three Hundred Eighty Six Dollars and Fifty-Five cents (~~\$125,000.00~~137,386.55), payable in accordance with the Authority's usual payroll practices. Wood's salary shall be subject to a minimum annual three percent (3%) increase ~~equal to the annual percent change of the CPI-U-U.S. City Average: All Items Not Seasonally Adjusted, 1982-84 = 100 Reference Base.~~

(i) ~~The minimum annual increase shall be calculated through utilizing the following methodology:~~

~~Subtract the semiannual average index for the 2nd half of the preceding year from semiannual average index of the 2nd half of two years prior to determine the index point change. Divide the percent change of the 2nd half of two years prior (denominator) by the index point change (numerator) and multiply the result by 100% to determine the CPI-U change for the year.~~

(ii) Example Calculation:

CPI-U for 2nd half 2012: 230.338

CPI-U for 2nd half 2011: 226.280

Index point change: 4.058

Divided by 2nd half 2011: 226.280

Authority Wood

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Equals: .017934

Result x 100: 1.793353

Equals percent change: 1.8%

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(a) _____

(b) Compensation Increase in Excess of Minimum Annual Increase.

In the Board's sole discretion, Wood may receive a salary increase in excess of the minimum salary increase. ~~Any such increase, if offered by the Board, shall be based upon Wood's performance during the previous year as measured by the metrics system created and approved pursuant to Section 3(a)(xiii) of this Agreement.~~ In no case shall any increase in excess of the minimum annual increase exceed three percent (3%) of the previous year's base salary.

(c) Insurance and Other Fringe Benefits. ~~Wood shall be eligible to receive all insurance and other~~ The Authority shall provide Wood with a quarterly benefit ~~offset payment of seven hundred and fifty dollars (\$ 750.00) in lieu of Wood availing himself of certain~~ fringe benefits offered to other similarly situated employees of the Authority pursuant to its Personnel Policy. Such fringe benefits include, at a minimum, medical, dental, and vision coverage and long and short term disability insurance. ~~This benefit offset payment specifically does not include any retirement benefit offered by the Authority. The benefit offset payment may be reduced, in an amount determined by the Authority, in the event Wood avails himself of any or all of the fringe benefits identified in this paragraph.~~

~~offset payment of seven hundred and fifty dollars (\$ 750.00) in lieu of Wood availing himself of certain~~ fringe benefits offered to other similarly situated employees of the Authority pursuant to its Personnel Policy. Such fringe benefits include, at a minimum, medical, dental, and vision coverage and long and short term disability insurance. ~~This benefit offset payment specifically does not include any retirement benefit offered by the Authority. The benefit offset payment may be reduced, in an amount determined by the Authority, in the event Wood avails himself of any or all of the fringe benefits identified in this paragraph.~~

(d) Expenses. The Authority shall reimburse Wood for all out-of-pocket expenses incurred by him in the performance of his duties pursuant to this Agreement, and for any other expenses in excess of five hundred dollars (\$500.00) that have been authorized in advance by the Authority. Expense reimbursement shall be in accordance with the Authority's Personnel Policy. For the purposes of this provision, "out-of-pocket expenses" shall be determined to be those unbudgeted and individual purchases of goods or services that are necessary for the day-to-day operations of the Authority.

The Authority shall reimburse Wood for all out-of-pocket expenses incurred by him in the performance of his duties pursuant to this Agreement, and for any other expenses in excess of five hundred dollars (\$500.00) that have been authorized in advance by the Authority. Expense reimbursement shall be in accordance with the Authority's Personnel Policy. For the purposes of this provision, "out-of-pocket expenses" shall be determined to be those unbudgeted and individual purchases of goods or services that are necessary for the day-to-day operations of the Authority.

5. Termination.

(a) Termination for Cause. Wood's employment is subject to immediate termination in the event he engages in any of the following:

- (i) Conduct that results in an investigation or legal proceedings against the Authority by a federal, state, county or municipal regulatory agency that results in a final negative finding or conviction;

Authority _____
Wood

- (ii) Negligent or intentional conduct that threatens to bring Wood or the Authority into public disrepute, contempt, scandal or otherwise jeopardizes the reputation and/or success of the Authority;
- (iii) Commission of, conviction of and/or guilty plea of a felony;
- (iv) Material acts of theft, breach of fiduciary duty, or gross negligence;
- (v) Gross negligence and/or failure to satisfy his obligations under this Agreement, which is not corrected by Wood within fifteen (15) days of his receipt of written notice by the Authority.

In the event Wood's employment hereunder is terminated for cause, he shall be entitled to payment of his salary and any applicable benefits through the date of separation but nothing further.

(b) Termination for Lack of Funding. The Authority shall have the right to terminate Wood's employment immediately in the event the Authority is dissolved, terminated or defunded. Should Wood's employment be terminated pursuant to this subparagraph, he shall be entitled to payment of his salary and any applicable benefits for a period of ~~480~~one year (180) days from the date upon which the Authority notifies him, in writing, of its intent to terminate his employment, or for that period of time remaining within the term of this agreement, whichever is less.

6. Death or Disability of Wood. In the event Wood becomes disabled from the performance of his obligations under this Agreement, or dies during the term of this Agreement, his employment hereunder will be subject to termination and his right to any further compensation and benefits will cease. "Disability" will mean failure of Wood to fully perform his duties on a full-time basis for ninety (90) consecutive days as a result of Wood's incapacity due to physical or mental illness or injury.

7. No Conflict. Wood represents and warrants to the Authority that neither Wood's performing any obligation pursuant to this Agreement, nor the Executive's employment by the Authority, whether before or after the date of this Agreement, will violate or conflict with any obligation Wood has to any other person. If such representation or warranty is untrue or misleading in any respect, Wood shall indemnify and hold harmless the Authority from and against all claims, costs, damages, expenses, indebtedness, liabilities, and losses incurred by the Authority or arising in connection therewith.

8. Notice. Any notice required by this Agreement must be in writing and shall be considered given when mailed by registered mail, return receipt requested, to the following:

Authority Wood

Authority: Erie County Gaming Revenue Authority
~~5240 Knowledge Parkway, Suite 15340 Fryling Road, Suite~~
~~201~~
Erie, PA 16510

Wood: Perry Wood
~~5763 Platinum Drive~~3138 West 53rd Street
Erie, PA ~~16510~~16506

9. Waiver. Waiver by the Authority of a breach of any provision of this Agreement by Wood shall not be considered as a waiver by the Authority of any subsequent breach by Wood.

10. Assignment. All rights and obligations under this Agreement shall be personal to Wood and shall not be assignable by him. The rights and obligations of the Authority under this Agreement shall inure to the benefit of and shall be binding upon the Authority and its assigns.

11. Entire Agreement. This Agreement, including all attachments, contains the entire understanding between the parties hereto. There have been no oral or other agreements of any kind whatsoever as a condition, precedent or inducement to the signing of this Agreement or otherwise concerning this Agreement or the subject matter hereof. Any prior communications between the parties, including the Authority's representatives, which are not included in this Agreement, are not binding.

12. Modification. No changes, modifications or alterations of any of the terms and provisions contained in this Agreement shall be effective unless changed, modified or altered in writing and signed by both parties hereto.

13. No Third Party Rights. Nothing in this Agreement shall be construed as created or giving rise to any rights to any third parties or any persons other than the parties hereto, with the exception of the Authority.

14. Severability. In the event any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, but this Agreement shall be construed as if such invalid, illegal or unenforceable provisions are not contained herein. If, moreover, any one or more of the provisions contained in this Agreement shall for any reason be held to be excessively broad as to time, geographical scope, activity or subject, it shall be construed, by limiting and reducing it, so as to be enforceable to the extent compatible with the applicable law as it shall then appear in the jurisdiction.

15. Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the Commonwealth of Pennsylvania. All disputes arising under this Agreement shall be brought in either the Court of Common Pleas of Erie

Authority Wood

County, Pennsylvania or the United States District Court for the Western District of Pennsylvania, Erie Division.

16. Headings. Any headings preceding the text of the paragraphs hereof are inserted solely for convenience of reference and shall not constitute a part of this Agreement nor shall they affect its meaning, construction or effect.

[SIGNATURE PAGE TO FOLLOW]

Authority _____
Wood

Executed by the parties this ____ day of _____, 20 __, intending to be legally bound.

WITNESS/ATTEST:

PERRY WOOD

WITNESS/ATTEST:

ERIE COUNTY GAMING REVENUE
AUTHORITY

BY _____

2445776.v1# 2481803.v1

RESOLUTION NUMBER 1, 2024

Resolution to enter into agreements with five (5) entities that comprise the recipients of the 2023-24 Anchor Building Grant Program

Whereas, ECGRA’s mission of economic and community development recognizes the importance of investing in neighborhoods and communities by working with citizen groups organized as nonprofits, authorities established to promote economic development and municipal governments;

Whereas, the Economic Development Financing Law finds that a) “the elimination or prevention of blight can best be provided by the promotion, attraction, stimulation, rehabilitation and revitalization of industry, commerce and other economic activities” and b) “that by reason of the unavailability of private credit sources, redevelopment areas in cities of this Commonwealth have remained unimproved”;

Whereas, the Economic Development Financing Law states that entities like ECGRA may have as its purposes the promotion of “new or improved residential facilities or other activities deemed appropriate to eliminate blight”, and the promotion of “urban and commercial centers”; and

Whereas, the five (5) recipients are identified as the following primary applicants: Bayfront Eastside Taskforce, Maggie Knox Western, R.L Gaines Community Center, Urban Erie Community Development Corporation, and YMCA of Greater Erie;

Whereas, the eligible applicants are awarded grants totaling \$301,500.00 to the extent outlined in the attached Exhibit “A”;

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Erie County Gaming Revenue Authority, pursuant to the Economic Development Financing Law and the Erie County Gaming Revenue Authority Bylaws, resolves to enter into agreements with five (5) recipients of the Anchor Building Grant Program so that they may flourish and create an economic impact on the region.

On the motion of _____, seconded by _____.

This resolution was passed on the 18th day of January 2024 by a vote of ____ - ____.

ERIE COUNTY GAMING REVENUE AUTHORITY

Chairman, Erie County Gaming Revenue Authority
January 18, 2024

ATTEST:

Secretary, ECGRA



2023 - 24 ANCHOR BUILDING

| Organization | Project Title | Amount Requested | Amount Recommended |
|--|---|---------------------|---------------------|
| Bayfront Eastside Taskforce | 426 East 6th Street Preservation Project | \$100,000.00 | \$75,000.00 |
| Borough of Union City | 2023 Anchor Building - City Building | \$100,000.00 | on hold |
| Community Shelter Services | CSS Window Renovation | \$100,000.00 | on hold |
| Explore the Possibilities | St. John the Evangelist Church to Daycare & Special Needs Community Resource Center | \$100,000.00 | on hold |
| Maggie Knox Western | The Bastian Studio Building | \$100,000.00 | \$35,000.00 |
| R. L. Gaines Community Center | Project Re-Launch | \$60,000.00 | \$60,000.00 |
| Urban Erie Community Development Corporation | Repurposing Burton Elementary School | \$100,000.00 | \$100,000.00 |
| YMCA of Greater Erie | Real Estate Dvelopment & Asset Optimization Study | \$31,500.00 | \$31,500.00 |
| TOTAL | | \$691,500.00 | \$301,500.00 |

RESOLUTION NUMBER 2, 2024

**Resolution to enter into agreements with ten (10)
Erie County community organizations and municipalities engaged
in Parks, Fields, & Trails as part of the Community Assets**

Whereas, the Strategic Planning Committee reviewed funding proposals and made funding recommendations to support community assets as they relate to ECGRA’s Strategic Plan and community goals;

Whereas, there were fourteen (14) applicants for Community Assets funding and the Board of Directors affirms that ten (10) applicants have met the threshold for funding including being in good standing with taxing bodies and other reporting requirements;

Whereas, the eligible applicants are awarded grants totaling \$184,232.00 to the extent outlined in the attached Exhibit “A”;

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Erie County Gaming Revenue Authority, pursuant to the Economic Development Financing Law and the Erie County Gaming Revenue Authority Bylaws, resolves to enter into agreements with ten (10) Erie County Community Assets so they may flourish, create an economic impact on the region through tourism and continue to enrich the quality of life for Erie County residents.

On the motion of _____, seconded by _____.

This resolution was passed on 18th day of January 2024 by a vote of ____ - ____.

ERIE COUNTY GAMING REVENUE AUTHORITY

Chairman, Erie County Gaming Revenue Authority
January 18, 2024

ATTEST:

Secretary, ECGRA



2023 Community Assets Grants Recipients

PARKS, FIELDS, & TRAILS

| Organization | Project | Amount Requested | Amount Recommended |
|--|--|---------------------|---------------------|
| Asbury Woods Partnership | Interactive Trail Map & Kiosk | \$6,650.00 | \$6,650.00 |
| Bayfront Eastside Taskforce | Community Garden Pavilion | \$12,500.00 | \$12,500.00 |
| Borough of Edinboro | Edinboro Lake Recreation 2024 | \$13,000.00 | \$13,000.00 |
| Borough of Union City | French Creek Greenway Trail & Walking Path | \$25,000.00 | on hold |
| Erie Maritime Foundation | Community Sailing & Boating Program | \$25,000.00 | \$25,000.00 |
| Fairview Township | Pleasant Ridge Park Pickleball Courts | \$25,000.00 | \$25,000.00 |
| Faith Evangelical Lutheran Church | Outdoor Recreation Area for Church & Preschool | \$8,570.00 | decline |
| Greenfield Township | Multi-Use Court with ADA Access; Fencing, benches, tables, landscaping | \$25,000.00 | \$25,000.00 |
| Headwaters NRC Trust | Pocket Park Project | \$9,500.00 | on hold |
| Impact Corry | Construction of Corry Junction Greenway Trail | \$25,000.00 | \$25,000.00 |
| McKean Recreation Authority | Youth Athletic Field Development | \$25,000.00 | \$25,000.00 |
| Northwest PA Trail Association | Corry Junction Greenway Trail Refurbishment | \$25,000.00 | \$25,000.00 |
| Platea Borough | Platea Borough Park Equipment Replacement | \$2,082.00 | \$2,082.00 |
| Sisters of St. Joseph Neighborhood Network | Implementation of Connecting Greater Little Italy Federal Hill Plan | \$25,000.00 | decline |
| TOTAL Requested | | \$252,302.00 | \$184,232.00 |

RESOLUTION NUMBER 3, 2024

Resolution to adopt the Erie City Moms Pilot Project

Whereas, ECGRA was formed to oversee and administer the investment and distribution of gaming funds in Erie County, Pennsylvania;

Whereas, ECGRA's mission of economic and community development recognizes the importance of local government, businesses, and citizen groups working together in a public-private partnership to address neighborhood renewal;

Whereas, the Economic Development Financing Law recognizes that the unavailability of private credit sources in areas needing redevelopment is detrimental to cities in the Commonwealth;

Whereas, the Economic Development Financing Law states expressly that entities like ECGRA may have as one of its purposes the alleviation or elimination of blight;

Whereas, ECGRA's Strategic Plan recognizes that basic services like housing and the resulting aesthetic improvements upon neighborhoods are important factors in achieving community satisfaction;

Whereas, ECGRA believes, as a good steward of the Gaming Funds, that it is in the best interests of the citizens of Erie County to pilot an unproven concept such as neighborhood renewal in a specified geographic area, to learn from the pilot program, refine it and deliberate on its merits before offering eligible neighborhood renewal associations throughout Erie County the opportunity to implement the refined and then proven neighborhood renewal program;

Whereas, eligible **community organizations** concerned with the proactive revitalization of respective geographic areas are a regional asset to be supported at a later date if deemed successful by a pilot project;

Whereas, ECGRA has selected **ERIE CITY MOMS, INC. (ECM)** to launch said pilot concept with an operational grant of **\$75,000**, which will be matched 1-1 by **ERIE CITY MOMS, INC.** to the extent outlined in the attached Exhibit "A";

Whereas, ECGRA has selected **ERIE CITY MOMS, INC.** to partner with on launching a **homeownership initiative for single parents** to the extent outlined in the attached Exhibit "B";

Whereas, ECGRA declares the following milestones to be measured and analyzed as part of the pilot project:

1. **The successful rehabilitation of a blighted, two-unit residential building located at 226 East 10th Street in the city of Erie suitable for two families. The project will receive a rental license from the city of Erie.**
2. **The successful completion of a homebuyer education program by two initial participants including credit repair, first-time homebuying, home maintenance, and other support services.**
3. **Building of credit and savings accounts to be used for a down payment on the purchase of a house.**
4. **Home purchase by graduate of program within 18 months.**
5. **Creation of a safety and quality of life checklist that includes items such as smoke detectors, fire extinguishers, age-appropriate child safety hardware, and a washer/dryer.**

Whereas, ECM shall report to ECGRA within 12 months as to the successes, failures and obstacles encountered so that ECGRA may determine whether to refine the program prior to considering whether to offer the program to **eligible neighborhood development corporations or social service agencies** throughout Erie County.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Erie County Gaming Revenue Authority, pursuant to the Economic Development Financing Law and the Erie County Gaming Revenue Authority Bylaws, resolves to adopt the **ERIE CITY MOMS, INC.** pilot project to the extent outlined in this document and attachments.

On the motion of _____, seconded by _____.

This resolution was passed on the 18th day of January 2024 by a vote of ____ - ____.

ERIE COUNTY GAMING REVENUE AUTHORITY

Chairman, Erie County Gaming Revenue Authority
January 18, 2024

ATTEST:

Secretary ECGRA

2024 Pilot Grant Program Budget

| | | | | |
|---|---|-------------------------------------|--|---------------|
| Sponsor: | Erie City Moms | | | |
| Project Name: | Making Homeownership Accessible to Erie's Mother Figures | | | |
| Category | Funds Requested from ECGRA | Funds Contributed by Sponsor | Item Description | Total |
| Personnel (Maximum 15% of ECGRA grant) | \$ 11,250.00 | \$ 19,600.00 | Mentoring Director, Office Manager, H.O.M.E. Logistics Coordinator | \$ 30,850.00 |
| Professional Services | | | | \$ - |
| Construction | | \$ 31,950.00 | New roof, gutters, soffit, fascia completed 12/2023 using partial grant from Redevelopment Authority of the City of Erie | \$ 31,950.00 |
| Materials (to be installed by donated labor) | \$ 63,750.00 | \$ 56,360.00 | HVAC systems for floors 1 and 2: \$30,000 siding and paint: \$20,000 drywall and supplies: \$10,000 interior and exterior doors: \$10,000 plumbing: \$10,000 electrical: \$10,000 insulation: \$6,000 flooring: \$15,000 safety and security system: \$5,000 | \$ 120,110.00 |
| Supplies | | \$ 4,000.00 | video series documenting renovation created by Revox Media: \$3,000 H.O.M.E. brochure and application packet: 1,000 | \$ 4,000.00 |
| Other | | \$ 2,280.00 | Commercial fire and general liability insurance | \$ 2,280.00 |
| Other | | \$ 7,853.09 | Purchase of house | \$ 7,853.09 |
| Other | | \$ 1,000.00 | Moving services for mother figures | \$ 1,000.00 |
| Other | | \$ 10,000.00 | Savings "match" for mother figures | \$ 10,000.00 |
| In Kind | | | \$3,000 in closing costs donated by Select Settlement | \$ - |
| In Kind | | | \$8,700 in roofing materials donated by Presta Supply | \$ - |
| In Kind | | | \$10,000 in cleaning services donated by Rainbow Restoration | \$ - |
| In Kind | | | \$6,499 in windows donated by Seaway Manufacturing | \$ - |
| Totals | \$ 75,000.00 | \$ 133,043.09 | | \$ 208,043.09 |

In-kind services and materials total \$28,199

H.O.M.E Home Ownership for Mothers in Erie

Pilot Project Grant Program

Erie City Moms Inc.

Mrs. Amanda P. Burlingham
650 East Ave.
Erie, PA 16503

ErieCityMoms@gmail.com
O: 814-504-3037
M: 814-504-3037

Mrs. Amanda P. Burlingham

707 W. 38th Street
#227
Erie, PA 16508

APBurlingham@outlook.com
O: 814-504-3037
M: 814-504-3037

Application Form

Eligibility

Qualifiers*

All must apply in order to be eligible.

- Applicant is in good standing with ECGRA's reporting requirements to date
- Applicant is in good standing with the IRS and state and local taxing bodies
- Applicant's headquarters is located in Erie County
- Applicant is 501(c)(3), a municipal authority, or a school district
- Applicant will be the recipient of the grant. (Pass through grants are not permissible.)
- Applicant is current on payment of any mandated workers compensation.
- Applicant is current on payment of unemployment or other required employee related insurances.
- Applicant's real estate taxes are not delinquent.

Disqualifiers

If any apply, your organization is not eligible.

Project Information

Project Name*

H.O.M.E Home Ownership for Mothers in Erie

Brief Project Summary*

Erie City Moms (ECM) is piloting a homeowner pipeline program that provides Mothers and their families a safe, low-rent place to live while being mentored through financial literacy, challenges to homeownership, and the first-time homebuying process.

Goals (broad) and Objectives (specific) of the project*

Founded through a grassroots effort to foster a caring community surrounding all mothers, ECM supports, uplifts, and champions mother figures from all walks of life. ECM convenes up to 30 Moms Groups annually across Erie's most disinvested neighborhoods and conducts mentoring, advocacy, basic needs, and housing initiatives to help propel Mother figures forward. These radical investments in Erie's mothers not only transform women but also the people they love and the spaces where they live, work, serve, worship, and play.

In order to truly alleviate housing instability and increase independence, the goal of ECM's Housing Team has expanded from helping Moms tackle home safety and quality-of-life issues to bolstering any mother figure who aspires to homeownership. To accomplish this most effectively (objectives), ECM purchased and has begun renovating a blighted 2,624 square-foot property at 226 East 10th Street in Erie. This two-unit

residence will be used to house qualifying families who are preparing for homeownership and within approximately 18 months, transition them into a home of their own anywhere in Erie County.

ECGRA funding will support proper renovations to the house and its garage. This includes exterior paint and siding, new doors and windows, and heating and ventilation systems for both apartments—necessary improvements to ensure the home is clean, warm, and dry for its first tenants; set to move in early summer 2024.

Project Narrative*

Describe your project in detail including the problem you are addressing and what you will do to solve that problem.

ECM launched its first Moms Group, Moms Night Out (MNO), in 2016 on Erie's lower Eastside with a small group of diverse moms, grandmas, and aunts committed to building a community together. ECM's second and third Moms groups, Mingle with Moms (Mingle), began in 2019 when ECM was awarded the distinguished designation of a United Way Community School Partner. All Moms Groups include free dinner, childcare, transportation if needed, a story of hope and resiliency, and connections to healthy community and local resources. ECM's initiatives also include The Good Friend Program, one-on-one and group mentoring focused on braving maternal wellbeing, increasing social capital, gaining financial literacy, building soft and occupational skills, and improving caregiving skills.

Since its inception, ECM has built relationships with and advocated on behalf of more than 750 diverse mother figures and 2,250 children, many struggling with patterns of housing insecurity. In response, in 2021, ECM assembled a formal Housing Team comprised of realtors, business leaders, lawyers, contractors, and churches to tackle many home safety and quality-of-life issues for ECM members who attend MNO/Mingle. A few tactics ECM has used to lift up mothers and children who are experiencing housing insecurity are as follows:

- Secure and pay for apartment rental.
- Educate and equip mothers in the following topics: Financial literacy (including credit repair), home maintenance, first-time home buying, home ownership, physical and mental health services as needed, and community support systems/services.
- Help moms invest in the community/neighborhood they live in through community events and volunteerism.
- Create a safety and quality of life checklist that includes items, such as smoke detectors, fire extinguishers, first aid kits, age-appropriate child safety hardware, and a washer and dryer.
- Establish relationships with quality landlords.

As needs increased, ECM's Housing Team expanded its goals to help moms attain homeownership—true housing security.

The house at 226 East 10th Street is on the bus line, and just two blocks from the heart of downtown. It's a short distance from countless employers, health care providers, child care providers, recreational opportunities for our moms, and educational opportunities for moms and their children. The residence is two blocks south of Community School Partner Pfeiffer-Burleigh, a resource for anyone who lives in the area. It's also directly across the street from the Neighborhood Art House and one block from Erie City Mission's Urban University, both of which offer after-school and summer programming. Our neighbors to the west include Bethany Outreach, Erie County Community College, St. Benedict Education Center, Michael Making Lives Better, and the future Erie Bank Financial Education Center. The house is close to a domestic violence shelter and the backyard connects to SafeNet's Big Back Yard, separated only by a chain link fence.

Each floor of 226 East 10th Street—one 3-bedroom and one 4-bedroom—will serve as a short-term launchpad where moms will continue to build their credit and saving accounts. Upon entering into a rental contract, the mom (tenant) will also sign a mentoring agreement to become an active member of The Good

Friend Program and receive life coaching and mentoring as determined by her goals and homeowner knowledge. She will pay below fair-market-rate rent to ECM who will then deposit at least 50% of her monthly rent into a designated savings account. Tenants are projected to save a minimum of \$10,000 while living at the East 10th Street home. After 18 months, the moms will be transitioned to ECM's realtors who will assist in the permanent housing search and ensure that moms access all first-time homebuyer aids. At the end of the lease, the mom and her family will move out, using the funds from the designated savings account to cover the down payment and closing costs on the Erie County home. ECM will then review the success of the first tenant, make the appropriate adjustments to the process, and transition another mom and her family into the rental unit.

Project Justification*

Describe why the pilot project is important and necessary (short and long term) to Erie County. Please provide evidence, research, and surveys documenting the problems. Standalone documents may be uploaded.

ECM perpetually witnesses patterns of housing insecurity for mothers who do not have adequate long-term support. Local and federal statistics affirm these patterns. In 2022, the Erie County Single Point in Time Count reported more than 158 families, defined as at least one adult with children, were experiencing homelessness. Some circumstances that ECM has confronted include, but are not limited to:

- Mothers who are homeless. Homelessness is defined as living in a place not meant for human habitation, in emergency shelter, or in transitional housing; exiting an institution where an individual temporarily resided or fleeing domestic violence with no alternative housing; staying in a motel, or living in a doubled-up situation (with others to share costs). When homeless, mothers are typically unable to work because of the stress and kids most likely miss school. Homelessness is not a human services issue, it is an economic development crisis today and for future generations.
- Mothers living in housing with negligent or inappropriate landlords. Some landlords do not properly maintain their properties, resulting in dangerous and unsanitary residences. Others have made inappropriate demands or solicitations to the women who reside in the household. On several occasions, ECM has deemed that the landlordship of a residence has compromised the safety of the mother and children of the residence and assisted in notifying the appropriate authorities.
- Erie has a lack of available, quality rentals with sufficient bedrooms for families. Fair market rent is much higher than what low-income families can maintain for long. If the property is affordable, there are often questions about the safety of the residence or neighborhood. According to a study conducted by Ruby Home, rents across the country have increased 72% since 1960—three times faster than the average income.
- While there are many resources available, there is a lack of long-term support systems for sustainable housing security. Many housing assistance programs are limited to 1-3 months and do not provide the relational support that helps a woman gain lasting independence.

Below are two case studies presenting how ECMs work in housing, combined with mentoring via The Good Friend Program, has helped change the trajectory of ECM members and their families which further explains the need for this pilot in our community.

CASE STUDY #1—AM: When we first heard about her, AM was pregnant and homeless, sleeping between her truck and one of our leader's couches. In fall 2016, AM secured a job and found an apartment to share with her then-infant and elementary-age daughter. ECMs provided furniture and groceries, and an invite to join MNO. AM was an active Moms Group member and connected with our Good Friends who walked with her through several job changes, helping her to apply for new opportunities and prepare for interviews. Over five years and many hurdles, her mentors invested in her—including a local realtor who taught her how to rebuild her credit and save a downpayment, and journeyed with her through the first-time homebuying process. AM is now a first-generation Black single mother homeowner leading in her community and leaving a legacy for her children. If our HOME program existed, AM could have been in a home at least one year earlier.

CASE STUDY #2—JB: JB and her kids began attending Moms Groups fall 2021. A stay-at-home mom, she was raising four kids alone and was pregnant. She had just been evicted from her apartment because the landlord got a great offer and chose to sell on a whim. JB and her children spent the next six months living in various shelters. It's worth noting that JB was evicted from one shelter while in the hospital after delivering her baby. Our Good Friend Program Director helped JB identify that she could build self-sufficiency and long-term stability if she finished the nursing degree she started 10 years ago. However, because she was homeless, it was impossible as most of JB's time was spent navigating complex systems and handling crises. Our Good Friend Program Director paired her with resources and community leaders committed to helping her reach her goals long-term. Good Friends at Coldwell Banker rented JB a quality, affordable apartment. To allow time to get on her feet, 100% of her June-January rent was paid by other Good Friends. JB is currently working 65 hours per week as a nursing technician and plans soon to return to finish that degree. As JB continues to work toward her goals of financial independence, attaining work history, improving her credit score, and building her savings, she will be an excellent candidate for our HOME program.

ECM's work is preventative and impacts the local economy. When an urban mother is stable and thriving, she has a positive social and economic impact on nearly every arena of her life including her children, their inner-city school, her workplace, their neighborhood, and the city and region. At MNO and Mingle, ECMs brings in speakers on topics related to areas of personal and professional growth that mothers in high-risk populations typically do not have access to. We foster a community that uplifts and supports women no matter their past or current circumstances and build lasting, long-term relationships with women from diverse backgrounds. As those relationships strengthen and trust grows, mothers naturally connect to a leader or mentor. The Good Friend Program, our one-on-one and group mentoring initiative, focuses on issues related to independence and self-sufficiency from the pursuit of education to character and skills development to building social capital. All of this is free to any motivated mother figure.

Erie City Moms' work also relates to the social determinants of health (SDOH), non-medical factors that influence health outcomes. Issues of income, education, and job security impact an individual's short- and long-term well-being. This is also true for housing. From the neighborhood where someone lives to the cost of their rent to the stability of their home, housing has significant implications for a mother's physical and mental health which of course impacts her ability to work, care for her children, and tend to her family and community-at-large determining, then, whether mother is a productive member of society. Housing factors, and mother's overall well-being, of course, impact a child's behavior, ability to learn and grow at pace with their peers, and outlook for the future. Understanding the correlation between housing security and life trajectory is not difficult.

Encouraging and catalyzing homeownership as a means to housing stability for qualifying urban Mother figures begins by partnering to renovate 226 East 10th Street. Together, we can support matriarchs to:

- Contribute to the local tax base and economy in new ways
- Provide stability and security for a family, catalyzing new educational, business, and personal growth
- Build wealth for investments in new dreams, such as education, a business, retirement, and more
- Strengthen neighborhoods, schools, and local businesses
- Leave a legacy for the next generation

Do you anticipate other funding sources?*

Please discuss your matching fund sources and financing partners.

The Redevelopment Authority of the City of Erie is providing \$23,700 in grant funds to the project. Current individual investors are contributing \$85,000 and include several well-known business leaders who have advised and funded ECM's housing initiative for years, plus one local church. Seaway Manufacturing Corporation is donating all 39 windows. Other local businesses are donating contracted services, including Select Settlement, Inc., and Attorney John Mir who provided real estate closing services pro-bono. Rainbow Restoration donated nearly \$10,000 in cleaning and sanitizing services, architect Jason Wieczorek consulted pro-bono on the updated floor plan, and Knorr Electric is donating a portion of labor. As of November 10,

more than 284 volunteer hours valued at \$8,505 have been invested in the renovations, including volunteers from Erie Bank and Erie First Assembly and time invested by our mother figures–prospective tenants.

Project Benefits*

Please describe who will benefit and how. Will specific groups be targeted or served?

This pilot will specifically meet the housing stability needs of mothers and their families in urban Erie. Men outrank women as homeowners both locally and nationally. This is for many reasons, including the gender wage gap, inequality in parenting as 70% of single parents are single mothers, lack of access to fair lending practices, and general misinformation and lack of confidence among female prospective homeowners. Erie City Moms (ECM) has served more than 750 Mother figures and 2,250 children since 2016 in Erie's most impoverished zip codes. Many of these Mothers are working and dream of homeownership but can't attain it because they are rent-poor. Another subsection is single mothers and their children living in poverty. Today in Erie, 45.2% of single mothers and their children and another 8.4% of married moms and their kids are living in poverty, most paying Erie's median rent of \$1,000 for substandard apartments. ECM's Moms Groups take place in the zip codes of 16503 and 16511 where, according to Erie Vital Signs, 42.4% and 15.3% of residents live below poverty level, respectively, putting them at high risk for homelessness. Black single mothers and their children make up the highest percentage of Erie's homeless population; more than half of our mother figures are Black, Hispanic, or biracial, and are the most underrepresented group among homeowners.

Amount Requested from ECGRA*

\$75,000.00

Project Budget*

Please click here to download a budget form

[Erie City Moms 2023 HOME Pilot Program Budget.xlsx](#)

Long term plans*

Is there a plan to continue the project? How will you sustain the project financially and administratively?

After assessing the success of the pilot and as we raise funds through rent (albeit low) and community partners, we will hire a program manager who will assist in creating a strategic plan for growth for this project, oversee acquiring and rehabilitation of future properties, coordinate the Housing and Real Estate Teams, and work in tandem with the director of The Good Friend Program for the long-term success of our tenants, Plans also include partnering on grants and innovative homeownership projects with local neighborhood revitalization groups, other nonprofits, and businesses.

Project Partners*

Describe project partners and how they will be involved.

Although this program is not a neighborhood revitalization initiative, ECM is consulting with the Sisters of St. Joseph Neighborhood Network regarding the structure of the successful Genesis Home program that also prepares Erie families for home ownership. Other current and potential partners include Coldwell Banker, Realtors, Black Wall Street, St. Martin Center, and Erie Bank. We have met with Our West Bayfront and Bayfront East Side Taskforce about the possibility of collaborating.

Project Support*

Provide evidence of project support within the community. (Letters of support, resolutions, memoranda of understanding, etc. can be uploaded at the end of the application.)

See attached Reference Hilling Pfeffer Insurance and Reference Joe Bizarrro

Qualifications and Experience*

Description of the qualifications and experience of the project administrators and project leaders.

Erie City Moms Founder and Director Amanda Patterson Burlingham has a history of service in northwestern Pennsylvania beginning in 2001 when she moved from Butler, Pa., to work at United Way of Erie County. An early graduate of the Erie Ambassador program of the Erie Regional Chamber and Growth Partnership, founding member of Young Erie Professionals, and eager volunteer and board member, she quickly fell in love with her new hometown. In 2005, Amanda launched a consulting company combining her passion for people and the region with her expertise in communications and nonprofit management. While her focus has since shifted to the growth and sustainability of Erie City Moms, many of her previous clients are still notably transforming our community, including Erie County Community College, the Erie County Gaming Revenue Authority, Emma's Footprints, ServErie, and Stairways Behavioral Health. Amanda started Erie City Moms in 2016 to bring racially, culturally, and socially diverse Mother figures, their families, and their allies together to learn and grow with and from each other. The organization hosts 20 Moms groups on Erie's lower eastside, offers one-on-one and group mentoring, and fosters life-giving community that supports, uplifts, and champions Mother figures from all walks of life. In recognition of her commitment to underserved Mothers, Amanda was named a "Bridge to Hope and Healing" in May 2020 and received the Hero of Hope Award presented by the Achievement Center. In 2019, she was honored as a Mercy Center Woman Making History. Amanda and her husband, Joel, and their four children have lived in the city of Erie since 2001. Together, they volunteer at Erie City Moms.

Volunteer Project Manager Catherine Fox has been a successful real estate investor and "flipper" for 20+ years and a Coldwell Banker Select Realtor since 2016. She is knowledgeable in home improvements and repairs and well-connected to local contractors, vendors, and investors. Catherine is currently a Fairview School District director and has served on numerous nonprofit boards since 2001 where she excels at keeping projects on pace and within budget. Catherine and her family have volunteered for and donated to Erie City Moms since 2018 in special events, fundraising, and homeownership mentoring.

Volunteer Site Supervisor Jim Schriefer operated Schriefer Remodeling for 40 years until he retired in 2023, previously registered with PA office of the Attorney General (PA055382). He has "flipped" over 15 houses as a project manager and construction worker and been on various construction teams for hurricane relief in Mississippi, Louisiana, and Missouri, as well as built houses in Africa, Jamaica, Haiti, and Nicaragua. Jim is a past employee of Habitat for Humanity where he served as site supervisor overseeing the building of six homes. While serving with The Upper Room, he trained and mentored homeless men in life skills and construction trades as they flipped a house. Jim is trained in lead abatement and is currently a certified renovator by the Redevelopment Authority of the City of Erie in lead safety for renovation, repair, and painting. He has volunteered on Erie City Moms Housing Team since 2022.

Logistics Coordinator Darlene Cohen worked 20 years with The Plastek Group as a quality engineer responsible for creating, updating, and managing processes and communicating testing results to management and customers. She is also a seasoned small business owner with ample experience in day-to-day operations, vendor relations, fiscal responsibilities, human resources, management, and marketing. Darlene has volunteered with Erie City Moms since 2017 and is currently our part-time office manager. For the HOME pilot, she coordinates volunteer projects, maintains the budget and timeline, orders supplies and materials, ensures safety protocols are followed, documents processes and policies, and keeps the flow of communication moving between team members.

Ability to Complete the Project*

Describe your ability to complete the project within the allotted time.

We expect to have our first mom moved in by summer 2024. 226 East 10th Street was purchased in September by Erie City Moms from the previous homeowner as a blighted property. We immediately started renovations. With support from Councilman Chuck Nelson, an initial team of volunteers began the process of cleaning up the exterior of the house and garage, maintaining the lawn and shrubs, repairing fences, and clearing debris from the yard, driveway, and garage; Erie Bank and Erie First Assembly volunteers completed those jobs and their work has dramatically changed the appearance of the house. Next, we went to work inside the home. Vacant for more than two years, the house was a stopping point for countless homeless people and was filled with household items and human and food waste. Rainbow Restoration donated \$10,000 in services and together with our foreman and his crew, the hazardous contents of the house were removed from the basement up to the attic, including safely clearing all waste from the two bathrooms and two kitchens. Since architect Jason Wiczorek consulted pro bono on the updated floor plan, crews have begun to map out the rehab of the interior. Knorr Electric will soon begin the difficult task of rewiring the house and Seaway Windows will partner with our team to replace all 39 windows in the house. Thanks to a generous grant from the Redevelopment Authority and donated materials from Presta Supply, Leon Construction is removing and replacing the roof, gutters, and downspouts on the house and garage and will be finished by December 15. Progress on insulating, replumbing, and rebuilding the interior of the house will begin in the new year, as will installation of two new HVAC systems. Our board of directors, executive director, and housing team will continue consulting with the Sisters of St. Joseph, Erie Bank, and Coldwell Banker Select to finalize program criteria and start marketing it to our membership/prospective tenants. It's anticipated that the house will be ready for investor tours by spring when we will begin cleaning, install appliances, and prepare for initial landscaping jobs. We will plan a ribbon cutting and press conference for early summer and shortly after, select and move in our first tenants. Also see attached timeline.

Timeline*

Please provide a project timeline with key milestones (12-month schedule).

See attached.

Outcome Measurement*

Please describe how you will analyze the outcomes and gauge success of the project.

- The HOME pilot program will prove successful when mother figures/tenants:
 - Are transparent with and trust their mentors
 - Have completed housing and financial counseling sessions through partner organizations/banks
 - Meet their credit score goals
 - Meet their homeownership and emergency fund savings goals
 - Are qualified in basic homeowner skills as set by our HOME mentoring team

Achieved home ownership
Maintain home for one year

Organizational Information

Name of Organization*

Erie City Moms

Organization Mission Statement*

The mission of Erie City Moms is to foster community that supports, uplifts, and champions Mother figures from all walks of life.

Year Organization Was Established*

2016

Municipality in which headquarters is located*

Erie

County Council District in which headquarters is located*

[Click here to see a County Council District map](#)

County Council District #2

Website Address

www.ErieCityMoms.org

Staff/Volunteer Leadership*

List or upload a list of the names and titles of the organization's leadership.

Erie City Moms 2023 Paid and Volunteer Staff.docx

Board of Directors*

List or upload a list of the names, email addresses, and occupations of the organization's board members.

Erie City Moms 2023 Board of Directors.docx

Annual Summary Statistics

Please click here to download the Annual Summary Statistics form

Additional Documents

Most Recent Annual Report or Year End Review*

_FINAL Erie City Moms November 2023 Bifold Brochure.pdf

Current General Liability Insurance Certificate

Erie City Moms CertificateofLiabilityInsurance.pdf

Organization Logo

Letters of Support

Reference Joe Bizarro.pdf

Other Supporting Material

Reference Hilling-Pfeffer Insurance.pdf

Other Supporting Material

226 E 10th Timeline and Budget - 11.21.23.pdf

Links

Upload a link

<https://vimeo.com/880546245?fbclid=IwAR3086maschf8Z-W--d05fN9mEBPAIhk47R9kH-7xFqPzEIFxAtWFOazeCQ>

File Attachment Summary

Applicant File Uploads

- Erie City Moms 2023 HOME Pilot Program Budget.xlsx
- Erie City Moms 2023 Paid and Volunteer Staff.docx
- Erie City Moms 2023 Board of Directors.docx
- _FINAL Erie City Moms November 2023 Bifold Brochure.pdf
- Erie City Moms CertificateofLiabilityInsurance.pdf
- Reference Joe Bizarro.pdf
- Reference Hilling-Pfeffer Insurance.pdf
- 226 E 10th Timeline and Budget - 11.21.23.pdf

| | | |
|---|-----------------------------------|-------------------------------------|
| | | |
| Sponsor: | | |
| Project Name: | | |
| Category | Funds Requested from ECGRA | Funds Contributed by Sponsor |
| Personnel (Maximum 15% of ECGRA grant) | | |
| Professional Services | | |
| Construction | | |
| Materials | \$75,000 | 84,000 |

| | | |
|-----------------|--|--|
| Supplies | | |
| Other | | |
| Totals | | |

2023 Pilot Grant Program Budget

| Sponsor: | Erie City Moms | | |
|---|--|---------------------------------|---|
| Project Name: | Making Homeownership Accessible to Erie's Mother Figu | | |
| Category | Funds Requested from ECGRA | Funds Contributed by Sponsor | Item Description |
| Personnel (Maximum 15% of ECGRA grant) | | | |
| Professional Services | | | |
| Construction | | | |
| Materials | \$75,000 | 85,000 | HVAC sytems for floor 1 and 2: \$30,000 siding and paint: \$40,000 interior and exterior doors: \$10,000 plumbing: \$20,000 electrical: \$20,000 insulation: \$6,000 flooring: \$30,000 security system: \$3,000 |
| Supplies | | | |
| Other | | | |
| Totals | | | |



Paid Staff

Darlene Cohen, Office Manager
Niki Halbig, Mentoring Director
Jessy Burkell, Communications Coordinator
Spring Stephens, Mentee Child Care Provider

Mentoring Team

Dorine Biggie
Gloria Coleman
Jane Johnson
Shayla Jones
Diane Kuvshinikov
Pisey Leute
Mark Pattmore
Catherine Pugliese
Emily Wachter
Daria Wells
Ashley Westgate

Special Events Team

Danielle Godfrey
Melissa Hall
Sonya Hessinger
Veronika Gromov
Janet Peters

Volunteer Staff

Amanda Burlingham, Acting Executive Director
Hannah Boaks, Volunteer Coordinator
Catherine Fox, House Renovation Project Manager
Tracy Hokanson, Access and Inclusion Coordinator
Rich Ligo, Data Coordinator
Jim Schriefer, Foreman

Moms Groups Team

Sarah Coots
Ashley Duran
Sharisse Heidelberg
Jeff Hokanson
Colleen Maybee
Cypriana Milsap
New Yorka Morrow
Tara Prishak
Mary Santiago
Spring Stephens
Marci Stitt

Housing Team

Jerry Cafardi
Catherine Fox
Keith Hardin
Katie Peppers
Jim Schriefer



2023 Board of Directors

Chair Amanda Burlingham, public relations consultant, acting executive director of Erie City Moms, 814-504-3037, APBurlingham@outlook.com

Treasurer Diane Kuvshnikov, administrative assistant at Erie Insurance, 814-440-5187, everlovin04@yahoo.com

Secretary Janet Peters, advancement data manager at Mercyhurst Preparatory School, 814-873-4663, jmp16510@gmail.com

New Yorka Morrow, life insurance agent, American Income Life, 814-920-0625, missmorrow2293@gmail.com

Ashley Westgate, director of operations at Emma's Footprints, 814-464-5114, ashley@emmasfootprints.com



*Stronger Moms
Since 2016*

MISSION & HISTORY

Erie City Moms supports, uplifts, and champions Mother figures from all walks of life via 100% free Moms groups, mentoring, advocacy, and basic needs help.

Since 2016, we've grown from a grassroots Moms group to an innovative nonprofit organization speaking life into and helping meet the needs of more than 750 diverse Mother figures and 2,250 children.

We're so grateful when you join, follow, pray for, and donate to Erie City Moms!



@ErieCityMoms
#ErieMomsMatter

707 W. 38th St., #227, Erie PA 16508

ErieCityMoms@gmail.com



Moms Groups

Respite, restoration, and relationships in Erie's urban core

Every Moms group is 100% free and includes dinner and programming for youth ages 0-15, plus:

- a story of hope and healing
- insight from local experts
- donations for Moms and kids, and
- connections to diverse resources for personal, professional, spiritual, and parental growth

Erie City Moms proudly partners with United Way Community Schools and The Boys and Girls Club of Erie.

Mentoring & Advocacy

Connected resources, long-term support

The Good Friend Program, our one-on-one and group mentoring initiative, focuses on braving maternal wellbeing, increasing social capital, gaining financial literacy, building soft and occupational skills, and improving parenting know-how.

Mentees have accomplished milestones from balancing a budget to buying a home. All the while, mentors help carry burdens and open doors, share wisdom and encouragement, and celebrate Moms' successes with their families.



Thank you Ashley Stack Photography for donating beautiful professional images of Erie City Moms, their families, and our leaders!



HOME Program

Home Ownership for Mothers in Erie

To truly combat housing instability and help women build knowledge and wealth for their children, Erie City Moms is committed to bolstering any Mother figure who aspires to homeownership. In fall 2023, we purchased and began renovating what we hope will be our first homeowner pipeline property. There, Mother figures and their families can live short-term for low rent and continue to build their credit and savings accounts while being mentored through financial literacy and common challenges to homeownership. Tenants will receive help in their permanent housing search and accessing all first-time homebuyer benefits.

Basic Needs Support

Hope and help in difficult seasons

Today, 45.2% of Erie's single Mothers and their children and another 8.4% of married Moms and their kids are living in poverty. Black single Mothers and their children make up the highest percentage of Erie's homeless population. Our Moms groups are a channel for our leaders to connect with Mother figures who want help meeting basic needs or navigating local systems.

Support may also come from Erie City Moms' Housing Team committed to helping Moms tackle safety and quality-of-life housing issues.



To Whom it May Concern,

Erie City Moms uplifts mother figures from all walks of life through moms groups, mentoring, advocacy, and basic needs help. My family and I own Interstate Mitsubishi and Interstate Nissan and have been proud partners with Erie City Moms since 2018. Together, we help women and children attain safe, quality housing and take steps toward independence.

Here at Interstate, we understand how hard families are working to achieve dreams like auto and home ownership. We value the community and relationships Erie City Moms is building and the long-term support and mentoring provided to members. This kind of community and support can mean the difference between staying stuck or overcoming. We also value the investment Erie City Moms makes in equipping and empowering women and raising up the current and next generation of regional employees and leaders.

I advise and my family and I financially support Erie City Moms' Home Ownership for Mothers in Erie program and believe in its effectiveness to combat housing instability and help women build knowledge and wealth for their children.

We are asking you to join us and support Erie City Moms' H.O.M.E. program today.

Sincerely,

Joseph Bizzarro

Interstate Mitsubishi

Interstate Nissan

Interstate Rental Car

Fairview Collision Center

ph: 814-866-7222

joeb@interstatemitsubishi.com



November 10, 2023

Erie County Gaming Revenue Authority
5340 Fryling Rd., #201
Erie, PA 16510

Re: Erie City Moms, Inc.

To whom it may concern:

Hilling-Pfeffer Insurance Agency fully supports the Erie City Moms, Inc. in their efforts to assist Erie moms utilizing their mom groups, free mentoring programs, home interventions, and transformational connections.

Erie City Moms, Inc. has now extended this support to housing for single mothers. Most recently they are renovating a home at 226 E. 10th St., Erie, PA 16503 to assist with the housing needs of single mothers.

We believe this project is beneficial to both local women and their families, but also to the local economy. Updating run-down properties and occupying them with families who benefit from the Erie City Moms support groups will improve the neighborhoods in which these properties are located. These moms are contributing members of society.

The opportunities provided by Erie City Moms will help break the cycle of poverty and deprivation in these families giving their children great hope for the future.

Please consider contributing this very worthy cause. Thank you.

Sincerely,

A handwritten signature in black ink that reads 'Alan S. Hilling'. The signature is fluid and cursive, with the first name 'Alan' being the most prominent.

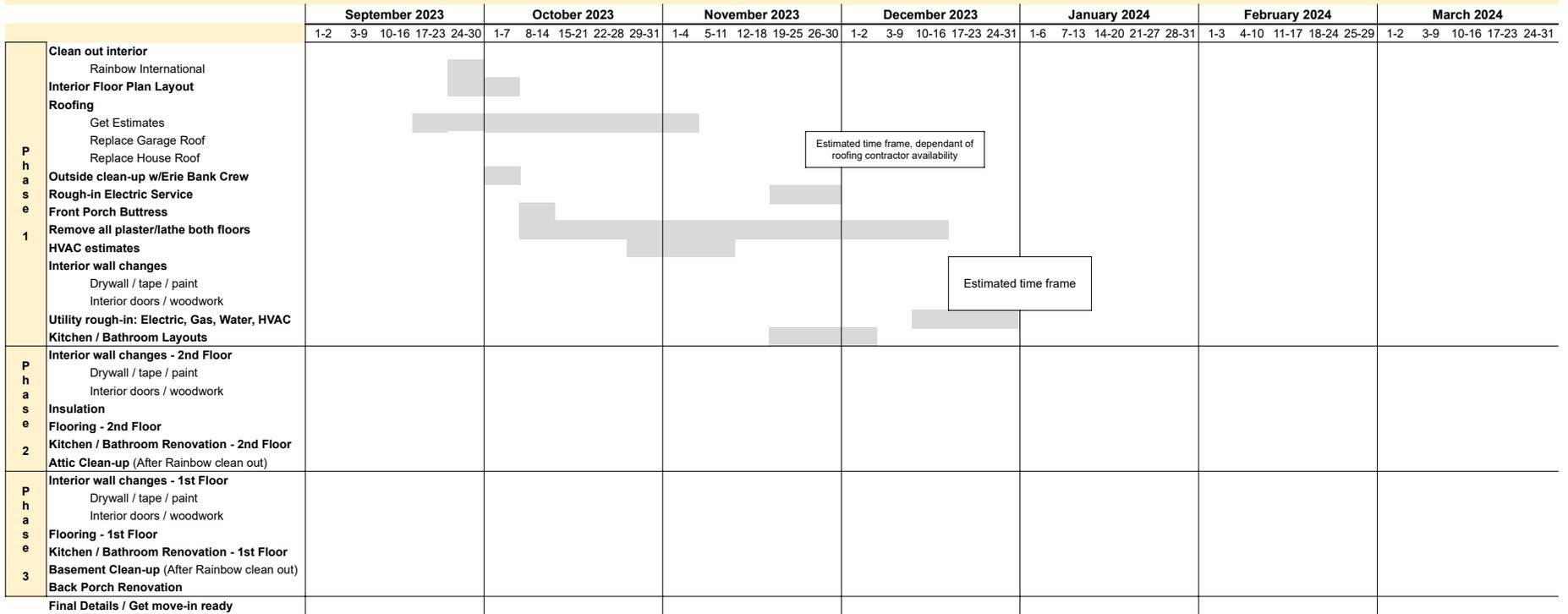
Alan S. Hilling
alan@hpins.us

ERIE OFFICE
332 HOLLAND ST
ERIE, PA 16507
PH (814) 870-3109
FAX (814) 870-3343

NY OFFICE
401 E. FAIRMOUNT AVE
LAKEWOOD, NY 14750
PH (716) 763-2886
FAX (716) 763-7531

HILLING-PFEFFERINSURANCE.COM

Erie City Moms 226 E. 10th St. - Project H.O.M.E Timeline



*** No changes to the exterior walls of the house. Exterior painting will be evaluated in 2024.

| Task | | Person(s) Responsible or Contractor | Start Date | End Date | Estimated Cost | Comment(s) |
|---|---|-------------------------------------|------------|------------|----------------|---|
| Phase 1 | Clean out interior--basement, 1st floor | Rainbow | 9/27/2023 | 9/27/2023 | | \$10,000 Job donated |
| | Clean out interior--2nd floor | Jim & Catherine | 10/2/23 | 10/2/2023 | N/A | |
| | Interior floor plan layout | Jim | 9/1/2023 | 9/20/23 | N/A | Signed off by architect Jason Wieczoric 9/20/23 |
| | Zoning confirmed by Catherine | Catherine | 9/2/2023 | 9/2/2023 | N/A | See email in drive |
| | Roofing estimates--whole house plus garage | Catherine | 9/12/2023 | 10/10/2023 | N/A | Decision Pending additional estimates |
| | Window estimates | Catherine | 10/2/2023 | | \$32,000.00 | Applying for pilot funding from ECGRA |
| | Replace house and garage roof | Contractor | | | \$45,000.00 | Applying for pilot funding from ECGRA |
| | Outside clean-up / landscaping | Darlene & Erie Bank Team | 10/6/2023 | | N/A | |
| | Front porch renovation | Jim & Volunteer Team | | | TBD | |
| | Electrical- Initial Rough-in Service | Joe Knorr | 11/19/2023 | | \$1,155.00 | Labor donated; price includes permits, inspections, materials |
| | Electrical- Whole house | Contractor | | | \$20,000.00 | |
| | Plumbing | Adam Frano | | | \$20,000.00 | Plumbing at cost |
| | HVAC | Noah Spencer | | | \$30,000.00 | Donated labor |
| | Insulation | Contractor | | | TBD | |
| | Utility rough-ins: Gas, Water, HVAC | Contractor | | | TBD | |
| WORK IN PROGRESS | Security System | Contractor | | | \$3,000.00 | |
| | Kitchen / Bathroom Layouts | Jim & Catherine | | | N/A | |
| | Interior wall changes / doors / woodwork | Jim & Volunteer Team | | | \$15,000.00 | Includes all materials needed to complete the 2nd floor |
| | Total install: Gas, Water, HVAC | Contractor(s) | | | TBD | |
| | Flooring | Contractor | | | \$15,000.00 | Luke Danowski (I) |
| | Interior/Exterior Doors | Jim & Volunteer Team | | | \$10,000.00 | |
| | Kitchen Renovation -2nd Floor | Contractor | | | \$12,000.00 | |
| | Bathroom Renovation - 2nd Floor | Contractor | | | \$10,000.00 | |
| | Drywall Finishing | Mike Sands | | | \$6,000.00 | Donated Labor |
| | Concrete driveway, includes asphalt removal | Catherine | | | \$30,000.00 | \$30,000 DONATED XL EXCAVATING |
| | Attic Clean-up (After Rainbow clean out) | Jim & Volunteer Team | | | N/A | |
| | Interior wall changes / doors / woodwork | Jim & Volunteer Team | | | \$15,000.00 | |
| | Flooring | Contractor | | | \$15,000.00 | Luke Danowski (?) |
| | Kitchen Renovation - 1st Floor | Contractor | | | \$12,000.00 | |
| | Bathroom Renovation - 1st Floor | Contractor | | | \$7,000.00 | |
| Drain Scoping/Snaking | Contractor | | | \$500.00 | | |
| Basement Clean-up (After Rainbow clean out) | Jim & Volunteer Team | | | N/A | | |
| Final details, get move-in ready | | | | TBD | | |

\$298,655.00

Updated: 11/21/2023 (DC)