



MEETING OF THE BOARD OF DIRECTORS
VIA ZOOM/In Person
Knowledge Park; 5240 Knowledge Parkway; Erie, PA 16510
March 17, 2022

ZOOM Meeting Information:

<https://us02web.zoom.us/j/81074640550>

Meeting ID: 810 7464 0550

Password: not required

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES – February 2022
5. DIRECTOR’S COMMENTS
6. COMMENTS BY CHAIRMAN
7. PUBLIC COMMENT
8. PRESENTATION
9. COMMITTEE REPORTS
 - a. Treasurer’s Report
 - b. Strategic Planning Committee
 - c. Update from County Council
 - d. Update from County Executive’s Office
10. REPORT OF THE EXECUTIVE DIRECTOR
11. SOLICITOR’S REPORT
12. OLD BUSINESS

13. NEW BUSINESS

- a. Resolution Number 1, 2022 – Resolution to enter into agreement with thirty-seven (37) Erie County organizations for Special Events grants
- b. Resolution Number 2, 2022 – Resolution to Adopt the 2022-23 Budget
- c. Resolution Number 3, 2022 – Resolution to Adopt the Funding for the Summer Jobs & More Program
- d. Resolution Number 4, 2022 – Resolution to Adopt the 2022 ECGRA Grant Guidelines for Building a Better Future: Transformative Grants

14. ADJOURNMENT

Next Regularly Scheduled Board Meeting of ECGRA

Date: Thursday, April 21, 2022
Time: 8:30 a.m. – BOARD Meeting
Location: 5240 Knowledge Parkway, Erie, PA 16510; Board Room
ZOOM meeting – details to follow



Erie County Gaming Revenue Authority

Minutes of the Board of Directors' Meeting

February 17, 2022

Meetings for the Board of Directors of ECGRA can begin meeting in a physical location per Governor Wolf's proclamation of June 11, 2021. However, each member and ex-officio has the option to attend in person or virtually. Members of the public can now speak at the physical location of 5240 Knowledge Parkway.

CALL TO ORDER

The Board of Directors' Meeting of the Erie County Gaming Revenue Authority was held on February 17, 2022 at 5240 Knowledge Parkway, Erie, PA 16510. Legal Notice of the meeting was given through an advertisement appearing in the Erie Times-News. The meeting was called to order by the Chair.

ROLL CALL

Mr. Barney, Mr. Cleaver, Mr. DiPaolo, Ms. Hess (arrives late), Ms. Loll, and Mr. Sample are present via Zoom. Mr. Wachter is present via Zoom, and Dr. Wood is present in person.

APPROVAL OF THE AGENDA

Mr. Sample makes a motion to approve the agenda. Mr. DiPaolo seconds the motion. There is no discussion of the agenda. Motion carries 5-0.

APPROVAL OF MINUTES – January 2022

Mr. Sample makes a motion to accept the minutes as presented. Mr. DiPaolo seconds the motion. There is no discussion on the minutes. Motion carries 5-0.

DIRECTOR'S COMMENTS

There are no comments by anyone from the Board of Directors at this time.

COMMENTS BY THE CHAIR

Mr. Barney has no comments at this time.

PUBLIC COMMENT

There is no public present.

PRESENTATIONS

There are no presentations scheduled.

Ms. Hess enters the meeting via zoom.

COMMITTEE REPORTS

- a. Treasurer's Report: Mr. Cleaver: Thank you, Mr. Chairman. You all have a copy of the January finances in front of you; if there are any questions, I'm pretty sure we can answer them. If not, I have another item to address.

It's getting close to the 2022-2023 budget, and I met with Perry, and we put together a draft with some recommendations. This is to be looked at, reviewed, discussed, and then finalized. There are three item changes that we addressed in the upcoming budget, and one was Personnel, which as you can see is a slight increase. Perry is under contract, but the two other employees, there is a minimal increase. Another thing was that our auditing is based on quarterly so we can save \$7,500 because we are only required to have one a year. The last one in there is an upgrade on equipment, basically for our computers. It's sort of looksee, but those items are for your review. Any additions, subtractions, and naturally comments, are welcomed, but we have to get prepared to move on for the 2022-2023 budget.

Like I said, if there are any questions, I'll try to answer them. If not, then Perry will be able to.

Mr. Sample makes a motion to accept the Treasurer's Report as presented. Ms. Loll seconds the motion. There are no questions or discussion of the Treasurer's Report. Motion carries 6-0.

Mr. DiPaolo: I have a question, Mr. Barney. What Mr. Cleaver just explained about the three items for next year, what is the percentage for the raises? He just stated that it was minimal.

Mr. Barney: I'll let Mr. Cleaver share.

Mr. Cleaver: Three percent; I incorporated 3%.

Mr. DiPaolo: Okay. That's fine. That's all I wanted to know. Thank you.

Mr. Barney: Thank you, Dom. Are there any other questions?

Mr. Cleaver: Perry, are we going to meet next month on this preliminary budget? I mean are we going to set a date? I know we have to sit in without the employees available and I don't know if it's good to have this thing on zoom or not. I just want some type of direction on what we're going to do here. I know it's a couple months away, but we want to discuss it quickly.

Dr. Wood: Typically, what we do is the Board gets exposed to it in February. This is the first chance for the Board to see the draft budget and ask any questions. As you can see from the line items, there's really not much change. This is your first opportunity to see the draft budget as a Board, as presented by the staff, to ask questions, to have discussion as a Board about it. The personnel increases can be handled in one of two ways. We can talk about it right now about how it's a cost-of-living increase. The research basically shows that the Consumer Price Index went up 6% . . .

(Recording cuts off briefly but Dr. Wood says the Board can take the issue into executive session. Recording resumes) . . .

I haven't heard any questions from the Board. So, it's completely up to the Board about how you want to handle it. We could have a separate meeting to discuss it, or we can take the recommendation of the Treasurer into executive session. It's up to you.

Mr. Cleaver: If I may, Mr. Chairman, I would like to have a separate meeting where just the Board members are present so they can discuss or air out anything that we may want to and get some information. That's my opinion.

Dr. Wood: Do you want to have a separate meeting with the Director, or just as a Board, without any staff present?

Mr. Cleaver: With the Board.

Dr. Wood: Okay. Why don't you just go into executive session right now and air it?

Mr. Cleaver: It's not up to me; it's up to the remaining Board members what they want to do. That was just my suggestion.

Mr. Sample: I guess my opinion is 3% is definitely in line. I don't know any reason at this point that we would need a separate meeting. If that's the flavor of the Board, I would go along with it. And I agree with getting away from the \$2,500 per quarter on the audit. We did that from before and it's never brought any fruit forward, so I think we should just go to once a year.

Mr. Cleaver: Perry, I have a question. What's the length of your contract?

Dr. Wood: I have two more years left on the contract.

Mr. Cleaver: Two years left on the contract, with automatic increases. That was approved by the Board a couple years ago?

Dr. Wood: Tim can explain it. There is a formula in there that basically says there's a calculation each year based on the Consumer Price Index, and if the CPI goes up by a certain percentage, that is how my compensation is adjusted. If it goes higher than 3%, it is limited to

a 3% increase. In past years, it has gone up 1.5% or 2.5%; in that case, that would be the recommended increase.

Mr. DiPaolo: I have no problem with what Dave just explained. Three percent is what all the County employees received. The only thing that I would have is that if we can have a total amount of the salary after the 3% is put in there. That's all.

Mr. Cleaver: Dom, didn't you get a copy of the budget payroll increase worksheet?

Mr. DiPaolo: Do I have it? No, I do not.

Dr. Wood: Tammi, you can scroll down on the screen to the budget line and then you can all see the numbers in the budget. The total amount is \$276,400.

Mr. Cleaver: It would be an increase of \$6,710.

Dr. Wood: Yes, that is correct. For all three employees, that would be the increase.

Mr. Sample: I think that's definitely in line. I have no issues with that.

Mr. DiPaolo: There again, I don't have any problems with it either. I just request that if we could get a total amount of everybody's salary after that \$276,400 is in there. That's all.

Dr. Wood: Will do.

Mr. Sample: But if at some point somebody wants to have a meeting, I'm not opposed to it, I just don't know what we would accomplish.

Mr. Cleaver: I agree with you; I think everybody's on the same page. We can approve it as far as I'm concerned.

Mr. Barney: I'm in agreement with the 3%. I don't have a problem with that.

Dr. Wood: Okay. That being said, we'll make sure we put it into resolution form for March.

Mr. Cleaver: Sounds good. My report is done. Thank you, Mr. Chairman.

Mr. Barney: Thank you, Mr. Cleaver.

b. Strategic Planning Committee: There was no meeting held.

Mr. Barney: Perry, do we have a person designated from County Council, and if so, are they present?

Dr. Wood: We do not yet have a designated liaison for the Administration or County Council.

c. Update from County Council

d. Update from County Executive's Office

REPORT OF THE EXECUTIVE DIRECTOR

Dr. Wood: You'll see the first document in the Director's Report is the communication from the County, from the finance department that gaming revenue did come in the fourth quarter. This is our standard communication with the County; we always get one of these each quarter.

The next document you see in there is a report of our activities with Parker Philips. The next documents you see are a thank you letter from Edinboro University for the Beehive grant, some recognition of ECGRA efforts in the Our West Bayfront neighborhood, and then we always follow up the report with some newspaper clippings. Let's stop right there on the Davis article. I want to have a brief discussion with the Board on this - "Davis Seeks to Rebudget ARP Funds".

We currently are in possession of \$4 M in ARP funds for the fiscal year 2021. I just want to have a conversation and clarify this with everyone so we're all on the same page. The County calls those "transformational grants or transformative grants". The staff set up a three-pronged approach to analyzing transformative grants; one is in the area of entrepreneurship and small business, the second is in the area of placemaking, and the third is for community facilities, community centers, and community programs. That was negotiated with the Planning Department and members of County Council in November/December of last year. The contracting was finalized and then the money was sent over to us.

The next step in that process is for the staff to finalize the guidelines for the program to send them to the Board for discussion purposes. We will also send them to the County Planning Department because we made a commitment that we would include them in our communication. This is unusual because normally as an organization we are autonomous; we develop these in isolation. In reality, we always get input from folks outside the organization, as I think is best practice, whether it be from stakeholders that will be applying for it someday or other elected officials who may have a special interest in what we are doing. That's the next step with our current \$4 M.

This article that you're seeing here is not a reflection on the 2021 monies; this article is a reflection of 2022 monies. What happened in December was County Council passed two years of programming in Ordinance form for ARP funds. The 2022 ARP funds don't physically arrive in the County coffers until the May or June time frame. At that time, we have the ability to drawdown on those funds based on our existing contract with the County and to continue transformative grantmaking. This would be Round 2 of the funds.

What the Davis Administration is potentially proposing is a reallocation of those ARP funds. Now, there have been a couple of iterations of their plan. The article that you're seeing here never even mentions ECGRA, although we are considered as one of the groups they wanted to pull funds back from entirely. However, they have subsequently come up with other proposals, one of which was made public at the last County Council meeting, and it was a proposal to keep ECGRA within the 2022 ARP funds. I do believe that's a result of several conversations I have had with County Council members, with the Administration, and conversations that some of you have had with your representatives on County Council and potentially with the County Executive that I don't know about. But I would say, let's keep up communication in that area, let's continue to talk and see where it goes.

Nothing has been finalized, so in essence the Ordinance from December still stands as the law as of right now. If the Davis Administration's revising of that Ordinance passes, then we'll deal with it when the time comes.

That's a lot of information, so let me pause there to see if the Board has any questions.

Mr. Sample: Perry, correct me if I'm wrong. The Davis Administration just didn't feel that those funds should have been spent in an eleventh-hour situation. I honestly believe that the Dahlkemper Administration – I don't even think they thought about that - they were just trying to get the funds out, get them used, and make a plan and you can't do a plan for year one if you don't know if you have year two funding.

I appreciate the concerns; I just hope that they – they have plenty of time to consider this. I hope they don't have a knee-jerk reaction.

Mr. DiPaolo: Perry, you just explained about the money. Is any of the money already appropriated for Erie County? Or did we even get that yet?

Dr. Wood: When you say appropriated . . .

Mr. DiPaolo: You said something about that the money wouldn't be here until May or June.

Dr. Wood: The 2022 ARP monies that flow from the Federal government to Erie County will not be here until the May or June time frame.

Mr. DiPaolo: Okay. But our money is already here?

Dr. Wood: Correct.

Mr. Sample: For 2021.

Mr. DiPaolo: Right. Okay.

Mr. Cleaver: If I may, there's an article in this morning's paper in reference to the County Executive, and should I call them henchmen, come in and complained about the fact that the County wasn't getting their fair share. It seems like Council is going to rebut this anyhow. I certainly appreciate the information and the comments, but I think we've got a long wait down here, well may be not a long wait but, Council is going to butt heads with the County Executive in reference to this issue to set up the spending prior to Mr. Davis coming in. I don't know if you had an opportunity to read this morning's paper, but it pretty much spells out what he would like to do. So, we just sit and wait and go from there.

Mr. Sample: Perry, if County Council opposes this, then it doesn't change?

Dr. Wood: That's correct. If it comes to some type of vote, then the current Ordinance will stand. I do want to point out though, in today's paper, once again it doesn't mention ECGRA. But I can tell you from the information I got from the meeting itself, ECGRA is back in the ARP recipient list for 2022. So, it's positive news. No matter which Ordinance passes, ECGRA is a part of the 2022 ARP funding.

I have one summarizing comment that I would like to share with you. My position in talking to members of County Council and the Administration has been to say, "We're a County Authority, we're here to be a compliment to what the County is doing with ARP funds, we're a team player, we're into collaboration and leveraging of these funds. If the County decides to go in another direction, we will be supportive." All that I have asked of the Administration and County Council is that when they need input from us, simply ask and we'll be there with research, with input, with descriptions of how we will participate in the process, and if at the end of the day they decide that we're not right for it, that's fine. We'll go back to doing what we do at ECGRA.

Mr. Cleaver: Amen, amen.

Dr. Wood: That has been our position and I'll conclude my report there. Thank you.

SOLICITOR'S REPORT

Mr. Wachter: I helped Perry with the calculation of the raise that you were discussing in his contract, but other than that, we haven't had much discussion.

OLD BUSINESS

There is no old business to discuss at this time.

NEW BUSINESS

Ms. Loll: I have a couple of questions. I was reading the material we received and on the Visa bill there was a note that, I believe it said, fraud and I was wondering what was done about that.

Dr. Wood: Tammi will answer that question; she's the one that handles those issues.

Ms. Michali: Carol, when I saw that charge, I had contacted the credit card company, told them that was fraud. You will note that I believe it's next month when you get the financials that you will not see any Visa charge because they were in the process of shutting down the old card due to the fraud and issuing a new card. That has been taken care of; we were not charged those fees of roughly \$77.00. That's all been taken care of.

Ms. Loll: Thank you for keeping an eye on that card. I appreciate that.

Ms. Michali: You're welcome. I treat it like it's my own.

Ms. Loll: I have one more question. Did I understand that we were going to get a breakdown of payroll, maybe by next month?

Dr. Wood: We can send that to you today.

Ms. Loll: That's fine.

Dr. Wood: What we will send you is the three employees names, the current salary, the 3% increase, and the new salary if you adopt the budget.

Ms. Loll: Okay, thank you.

Dr. Wood: The only other things that will be new next month is we will pass the budget and approve the Special Events funding, which hasn't closed yet. Tom, when does that close?

Mr. Maggio: At the end of the month. We currently have about 12 applications and another 12 in draft, so I don't think we'll exceed last year.

Dr. Wood: I also think it's worth our time to have a separate zoom meeting to gear up strategic planning and to talk about the ARP funds application process. I want the Board to review it before we send it to the Administration for their input, and then I'll bring it back to you if they make any substantial changes to it.

Mr. Barney: I should have spoken during Old Business but was just wondering, did anything materialize? I know you put forth effort and time to set that up and I'm wondering if that was a waste of time or if that's being utilized. Did Edison Nicholson's group, or Corry, or any of the entities that we were setting it up to have in place for, have any of them done anything else?

Dr. Wood: The only group that has taken advantage of that so far is the Youth Leadership Institute.

Mr. Barney: That's one, but I know we were doing it for a few. Now, the situation for out there in the County, for Corry, are they not going to go forward?

Dr. Wood: They have decided not to drawdown because they did receive the grant funding they were waiting on.

Mr. Barney: Super. Just thought we should let people know.

Dr. Wood: That doesn't mean that they won't, it just means that right now they have decided not to.

Mr. Barney: Okay. And it's there; it isn't hurting us one way or another.

Dr. Wood: So is the UECDC (Urban Erie Community Development Corporation) application. Hopefully that will come in soon as well, unless they have worked out a special cash-flow arrangement with the school district.

Mr. Barney: Okay. If they don't need it, cool. It was just there as a safety net in case some entity needed it. Is there anything else?

ADJOURNMENT

Ms. Sample moves to adjourn. Mr. DiPaolo seconds the motion.

**Erie County Gaming Revenue Authority
Profit & Loss
February 2022**

	<u>February</u>	<u>YTD</u>	<u>Budget YTD</u>	<u>2021-22 YTD</u>
Ordinary Income/Expense				
Income				
44000 · ARPA Fund		4,000,000.00		
44800 · Gaming Revenue	1,358,167.39	4,330,997.98		
44801 · Interactive Gaming Revenue		1,946,938.99		
46400 · Other Types of Income				
46410 · Interest Income - Savings	384.04	4,624.64		
46422 · Interest Income - BWC - Erie Growth		22,916.67		
46424 · Interest Income - Progress Fund		15,000.00		
46425 · Interest Income - EDF Restruct		13,000.00		
46426 · Int. Income - BWC - Inclusive		19,097.22		
46427 · Interest Income - Blue Highway		73.64		
46428 · Interest Income - eCAT		10,224.00		
Total Income	<u>1,358,551.43</u>	<u>10,362,873.14</u>		
Expense				
62100 · Contracted Services	4,012.04	62,225.54	72,875.00	79,500.00
62800 · Facilities & Equipment	1,456.67	19,074.52	18,788.00	20,500.00
65000 · Office Administration	380.95	11,198.57	15,719.00	17,150.00
65100 · Other Types of Expenses	1,882.74	35,078.50	44,913.00	49,000.00
66000 · Payroll Expenses	22,932.25	262,754.63	285,406.00	311,352.00
67000 · Building a Better Future (ARPA)	6,633.00	6,633.00		
Total Expense	<u>37,297.65</u>	<u>396,964.76</u>	<u>437,701.00</u>	<u>477,502.00</u>
Net Ordinary Income	1,321,253.78	9,965,908.38		
Other Income/Expense				
70000 · Grants / Settlements / MRIs				
70030 · Community Assets	21,121.73	413,473.58		
70050 · Municipal Settlements	339,541.85	1,569,484.25		
70070 · Special Events		156,402.05		
70090 · Multi-Municipal Collaboration		113,299.13		
70100 · Mission Main Street	4,000.00	216,010.82		
70120 · Summer Jobs Program		138,693.16		
70125 · Neighborhoods & Communities MRI				
70130 · Small Business Financing		222,500.00		
70140 · Pilot Projects		115,000.00		
70150 · Shaping Tomorrow				
70170 · Renaissance Block		245,625.00		
70180 · Anchor Building		98,000.00		
70190 · COVID-19 Immediate Human Relief		(39,788.78)		
70200 · Community Enterprise Financing	124,080.00	124,080.00		
Total 70000 · Grants / Settlements	<u>488,743.58</u>	<u>3,372,779.21</u>		
Net Other Income	<u>(488,743.58)</u>	<u>(3,372,779.21)</u>		
Net Income	<u><u>832,510.20</u></u>	<u><u>6,593,129.17</u></u>		

Erie County Gaming Revenue Authority
Balance Sheet
As of February 28, 2022

	February
ASSETS	
Current Assets	
Checking/Savings	
10000 · ErieBank - Checking	168,316.56
10100 · ErieBank - Savings	
10101 · Committed Funds	2,502,042.14
10102 · Restricted Funds	4,330,997.98
10104 · ARPA Fund	3,993,367.00
10100 · ErieBank - Savings - Other	5,709,165.02
Total 10100 · ErieBank - Savings	16,535,572.14
Total Checking/Savings	16,703,888.70
Other Current Assets	
12000 · Notes Receivable	
12003 · Note Receivable - CIBA	4,635.00
12004 · Note Receivable - BWC - Erie Growth	1,000,000.00
12005 · Note Receivable - Progress	1,000,000.00
12010 · Note Receivable - 1855 Capital	500,000.00
12050 · Note Receivable - EDF Restruct	1,300,000.00
12060 · Notes Receivable - BWC - Inclu	2,500,000.00
12070 · Note Receivable - Blue Highway	250,000.00
12080 · NR - BWC - Resp Fund Sm Bus	520,000.00
12085 · NR - BWC - Resp Fund Nnprofit	100,000.00
12090 · Notes Receivable - eCAT	500,000.00
12500 · NR-Youth Leadership Institute	188,000.00
12900 · Reserve for Uncollectable Notes	(1,540,000.00)
Total 12000 · Notes Receivable	6,322,635.00
14500 · Prepaid Insurance	6,561.81
Total Other Current Assets	6,329,196.81
Total Current Assets	23,033,085.51
TOTAL ASSETS	23,033,085.51
LIABILITIES & EQUITY	
Equity	
30000 · Opening Balance Equity	3,115,064.18
32000 · Unrestricted Net Assets	13,318,259.55
Net Income	6,599,761.78
Total Equity	23,033,085.51
TOTAL LIABILITIES & EQUITY	23,033,085.51

**Erie County Gaming Revenue Authority
Budget vs. Actual
February 2022**

Expense	February	YTD	Budget	Over/(Under) Budget	% of Budget
62100 · Contracted Services					
62110 · Accounting Fees	0.00	10,100.00	15,000.00	(4,900.00)	67.33%
62130 · Professional Services	3,000.00	37,995.00	40,000.00	(2,005.00)	94.99%
62140 · Legal Services	927.00	12,407.00	20,000.00	(7,593.00)	62.04%
62145 · Website Design	0.00	717.99	3,000.00	(2,282.01)	23.93%
62150 · Payroll Services	85.04	1,005.55	1,500.00	(494.45)	67.04%
Total 62100 · Contracted Services	4,012.04	62,225.54	79,500.00	(17,274.46)	78.27%
62800 · Facilities & Equipment					
62840 · Office Equipment	0.00	3,051.15	2,500.00	551.15	122.05%
62890 · Rent	1,456.67	16,023.37	18,000.00	(1,976.63)	89.02%
Total 62800 · Facilities & Equipment	1,456.67	19,074.52	20,500.00	(1,425.48)	93.05%
65000 · Office Administration					
65010 · Books, Subscriptions, Dues	0.00	2,906.45	3,000.00	(93.55)	96.88%
65020 · Postage	0.00	247.70	500.00	(252.30)	49.54%
65040 · Office Supplies	0.00	1,167.52	2,000.00	(832.48)	58.38%
65050 · Cell Phone	0.00	1,346.21	2,200.00	(853.79)	61.19%
65060 · Copier Lease	345.95	3,805.45	4,200.00	(394.55)	90.61%
65070 · Copier Printing Costs	0.00	12.69	500.00	(487.31)	2.54%
65080 · Bank Fees	35.00	385.00	500.00	(115.00)	77.00%
65085 · Professional Development	0.00	1,054.93	2,000.00	(945.07)	52.75%
65090 · Meeting Expenses	0.00	272.62	2,000.00	(1,727.38)	13.63%
65095 · Miscellaneous Expense	0.00	0.00	250.00	(250.00)	0.00%
Total 65000 · Office Administration	380.95	11,198.57	17,150.00	(5,951.43)	65.30%
65100 · Other Types of Expenses					
65105 · Outreach	0.00	1,289.08	5,000.00	(3,710.92)	25.78%
65110 · Advertising	148.71	466.90	4,000.00	(3,533.10)	11.67%
65115 · Phone/IT/Fax	854.36	16,238.18	18,000.00	(1,761.82)	90.21%
65120 · Insurance	879.67	10,893.67	10,100.00	793.67	107.86%
65130 · Grant Management Software	0.00	5,150.00	4,900.00	250.00	105.10%
65150 · Travel	0.00	1,040.67	7,000.00	(5,959.33)	14.87%
Total 65100 · Other Types of Expenses	1,882.74	35,078.50	49,000.00	(13,921.50)	71.59%
66000 · Payroll Expenses					
66005 · Salaries & Wages	20,109.05	231,794.99	274,400.00	(42,605.01)	84.47%
66010 · FITW Tax	1,276.90	14,856.48	17,302.00	(2,445.52)	85.87%
66015 · FUTA Tax	36.04	120.49	150.00	(29.51)	80.33%
66020 · PASUI Tax	174.92	566.26	2,000.00	(1,433.74)	28.31%
66700 · PMRS	1,335.34	15,416.41	17,500.00	(2,083.59)	88.09%
Total 66000 · Payroll Expenses	22,932.25	262,754.63	311,352.00	(48,597.37)	84.39%
67000 · Building a Better Future (ARPA)					
67005 · Professional Services - ARPA	6,633.00	6,633.00	6,750.00	(117.00)	98.27%
Total 67000 · Building a Better Future (ARPA)	6,633.00	6,633.00	6,750.00	(117.00)	98.27%
Total Expense	37,297.65	396,964.76	484,252.00	(87,287.24)	81.97%

Erie County Gaming Revenue Authority

Schedule of Grant Reserve

as of

February 28, 2022

	<u>February</u>	<u>YTD</u>	<u>Totals/Subtotals</u>
Restricted Uncommitted Funds	4,330,997.98		
Committed Funds	2,502,042.14		
ARPA Funds	3,993,367.00		
2021 Restricted Funds: (75% - after settlement payments)			
First Quarter Gaming Revenue		332,414.20	
Second Quarter Gaming Revenue		1,240,185.95	
Third Quarter Gaming Revenue		1,400,230.44	
Fourth Quarter Gaming Revenue	1,358,167.39	1,358,167.39	4,330,997.98
2021 Interactive Gaming Revenue			
FY 2020-2021		1,946,938.99	1,946,938.99
FY Disbursements:			
First Quarter Disbursements		782,550.20	
Second Quarter Disbursements		796,394.02	
Third Quarter Disbursements		875,218.36	
Fourth Quarter Disbursements	488,743.58	918,616.64	3,372,779.22

Disbursements Detail

Grants/Settlements

	<u>February</u>	<u>YTD</u>	<u>Subtotal</u>
MUNICIPALITIES			
Settlements			
Summit Township	152,793.80	706,267.10	
Greene Township	37,349.61	172,643.27	
McKean Township	37,349.61	172,643.27	
Millcreek Township	37,349.61	172,643.27	
Waterford Township	37,349.61	172,643.27	
Erie County	37,349.61	172,643.27	
			1,569,483.45
Multi-Municipal Collaboration			
Borough of North East 2018		(83,700.87)	
Borough of North East 2021		50,000.00	
Girard Township		17,000.00	
Impact Corry		25,000.00	
Jefferson Educational Society		100,000.00	
West Erie County EMA		5,000.00	
			113,299.13

Erie County Gaming Revenue Authority

Schedule of Grant Reserve

as of

February 28, 2022

	<u>February</u>	<u>YTD</u>	<u>Subtotal</u>
NEIGHBORHOODS & COMMUNITIES			
Anchor Building			
Albion Borough		48,000.00	
Gaudenzia Erie		0.00	
Performing Artists Collective Alliance		50,000.00	
			<u>98,000.00</u>
Mission Main Street			
Preservation Erie - 2018		(2,591.18)	
Borough of Edinboro - 2019		34,900.00	
Erie Downtown Partnership - 2019		45,892.00	
Our West Bayfront - 2019		133,810.00	
Borough of Union City - 2020	4,000.00	4,000.00	
			<u>216,010.82</u>
Renaissance Block			
Borough of Girard - 2020		25,625.00	
Borough of Union City - 2020		10,000.00	
Borough of Union City - 2021		50,000.00	
Impact Corry - 2019		50,000.00	
Impact Corry - 2021		50,000.00	
Our West Bayfront		10,000.00	
Sisters of Mercy		25,000.00	
YMCA of Greater Erie		25,000.00	
			<u>245,625.00</u>
PILOT PROGRAMS			
Partnership for a Healthy Community - Blue Zones		50,000.00	
Film Society of Northwestern PA		15,000.00	
New Localism Associates		50,000.00	
			<u>115,000.00</u>

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
February 28, 2022

	<u>February</u>	<u>YTD</u>	<u>Subtotal</u>
QUALITY OF PLACE			
Community Assets			
ACH Albion Area Fair, Inc.		8,000.00	
AmeriMasala		5,000.00	
Dafmark Dance Theater		12,000.00	
Downtown North East	10,000.00	10,000.00	
Edinboro Arts & Music Fest		10,000.00	
Edinboro Highland Games		8,000.00	
Erie Contemporary Ballet Theatre		12,000.00	
Erie County Veterans Memorial Park		13,500.00	
Erie PAL		8,000.00	
Erie Yesterday		11,501.00	
Film Society of Northwestern PA		7,500.00	
Lake Erie Fanfare, Inc.		12,000.00	
Maggie Knox Western		7,500.00	
Performing Artists Collective Alliance		10,000.00	
Presque Isle Light Station		5,000.00	
United Way of Erie County		5,000.00	
Wattsburg Wrestling Club		8,000.00	
WQLN Public Media		15,000.00	
Young Artists Debut Orchestra		15,000.00	
Erie Downtown Partnership - 2018	(3,878.27)	(3,878.27)	
CC 2018 CC - Erie Center on Health and Aging		(4,648.76)	
Borough of Edinboro		10,000.00	
Boro Women & Family Services		3,362.50	
Boys & Girls Club of Erie		15,000.00	
Community Shelter Services		8,499.00	
Crime Victim Center of Erie County, Inc,		12,000.00	
Eagle's Nest Leadership Corporation		12,000.00	
JFK Center		5,479.00	
Mercy Center for Women		12,000.00	
Booker T. Washington Center		15,000.00	
Youth Leadership Institute of Erie		12,000.00	
Multicultural Community Resource Center		15,000.00	
Northwestern Community Youth Center	15,000.00	15,000.00	
PFT Borough of Edinboro		11,250.00	
Borough of Girard		25,000.00	
Borough of Union City		25,000.00	
City of Corry		12,500.00	
Fairview Prks & Recreation Authority		5,000.00	
Goodell Gardens & Homestead		12,365.12	
Headwaters Natural Resource Trust		9,295.00	
Impact Corry		25,000.00	
2018 Harborcreek Little League		(10,250.00)	
	<hr/>	<hr/>	<hr/>
			424,974.59

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
February 28, 2022

	February	YTD	Subtotal
Immediate Human Relief Fund			
Penn State University - The Behrend College		(3,928.78)	
Penn State University - The Behrend College		(35,860.00)	
		(39,788.78)	(39,788.78)
 Special Events			
Albion Area Fair, Inc.		12,268.75	
Asbury Woods Partnership		1,217.50	
Borough of Edinboro		1,000.00	
Borough of Union City		300.00	
CAFE		3,875.00	
Corry Higher Education Council		500.00	
Crime Victim Center of Erie County, Inc,		1,669.15	
Dr. Gertrude A. Barber Foundation		18,820.00	
Edinboro University Foundation		1,212.00	
Erie Art Company		1,250.00	
Erie Contemporary Ballet Theatre		4,044.00	
Erie Downtown Partnership		7,500.00	
Erie Homes for Children and Adults		3,077.00	
Erie Lions Club Save an Eye Game		975.00	
Erie Regional Chamber & Growth Partner.		5,000.00	
Film Society of NWPA		5,900.00	
French Creek Council, BSA		1,973.70	
Gaudenzia Erie		200.00	
Goodell Gardens & Homestead		1,115.00	
Holy Trinity RC Church		7,062.00	
Iroquois School District Foundation		5,200.00	
Jefferson Educational Society of Erie		20,000.00	
Lake Erie Fanfare		2,290.00	
Lake Erie Greek Cultural Society		2,250.00	
Mercy Center For Women		1,201.00	
Sacred Heart Church (2020)		197.23	
Sacred Heart Church		299.92	
Saint Joseph Church		6,000.00	
SSJ Neighborhood Network		1,821.80	
The Nonprofit Partnership		4,046.25	
Waterford Community Fair Association		8,950.00	
Wattsburg Agricultural Society		9,700.00	
Young Artists Debut Orchestra		3,600.00	
Youth Leadership Institute of Erie		385.75	
		385.75	144,901.05

Erie County Gaming Revenue Authority

Schedule of Grant Reserve

as of
February 28, 2022

	<u>February</u>	<u>YTD</u>	<u>Subtotal</u>
SHAPING TOMORROW			
SMALL BUSINESS FINANCING			
Beehive Network			
Edinboro University Foundation		86,000.00	
Erie Regional Library Foundation		47,000.00	
Gannon University		84,500.00	
Mercyhurst University		5,000.00	
		<u> </u>	<u>222,500.00</u>
COMMUNITY ENTERPRISE FINANCING LOAN			
Youth Leadership Institute of Erie	124,080.00	124,080.00	
	<u> </u>	<u> </u>	<u>124,080.00</u>
YOUTH & EDUCATION			
Summer Jobs & More			
2020 Summer Jobs		11,480.00	
2021 Summer Jobs		127,213.16	
		<u> </u>	<u>138,693.16</u>
Total Funds Disbursements	488,743.58	3,372,778.42	<u>3,372,778.42</u>

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
February 28, 2022

		<u>February</u>	<u>Amount Remaining</u>	<u>Original Commitment</u>
Committed Funds:				
N&C	Renaissance Block 2018			
	1 Academy Neighborhood Association		11,250.00	22,500.00
	SSJ Neighborhood Network		7,000.00	70,000.00
	2 Bayfront Eastside Taskforce		25,000.00	50,000.00
	ServErie		29,000.00	58,000.00
	Renaissance Block 2020			
	Borough of North East		30,000.00	60,000.00
	Renaissance Block 2021			
	Borough of Union City		50,000.00	100,000.00
	Impact Corry		50,000.00	100,000.00
	Anchor Building			
	18 Emmaus Ministries, Inc.		5,000.00	100,000.00
	Performing Artists Collective Alliance		5,000.30	93,126.50
	19 Housing & Neighborhood Development Services		40,000.00	50,000.00
	Impact Corry		60,000.00	75,000.00
	20 Borough of Union City		15,000.00	64,375.00
	21 Performing Artists Collective Alliance		50,000.00	100,000.00
	Mission Main Street			
	1 Borough of North East		110,000.00	250,000.00
	City of Erie		225,000.00	250,000.00
	Erie Downtown Partnership		134,108.00	250,000.00
	2A Borough of Union City	4,000.00	0.00	200,000.00
	2B SSJ Neighborhood Network		55,500.00	250,000.00
	3 Borough of Girard		45,000.00	170,000.00
	Impact Corry		28,000.00	202,400.00
	Waterford Borough		84,600.00	249,800.00
MUN	Multi-Municipal Collaboration			
	21 Borough of North East		50,000.00	100,000.00
SB	Beehive Network			
	Erie Regional Library Foundation		5,877.00	200,000.00
	Penn State University (Behrend)		100,000.00	200,000.00
	Community Enterprise Financing Loan			
	Youth Leadership Institute of Erie	124,080.00	63,920.00	188,000.00

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
February 28, 2022

Committed Funds (cont):

	<u>February</u>	<u>Amount Remaining</u>	<u>Original Commitment</u>
PP Pilot Program			
QP Response Fund (COVID)			
Small Business		680,000.00	1,200,000.00
Non-Profit		300,000.00	400,000.00
Y&E Shaping Tomorrow			
Empower Erie - Community College		220,000.00	400,000.00
GECAC - Summer Jobs Program 2021		22,786.84	150,000.00
Total Committed Funds	<u><u>128,080.00</u></u>	<u><u>2,502,042.14</u></u>	<u><u>5,603,201.50</u></u>

ARPA Transformative Funds

Subawards		3,622,025.00	3,622,025.00
Contracted Services	6,633.00	266,641.00	273,274.00
Salaries & Wages		93,406.00	93,406.00
Indirect Costs		11,295.00	11,295.00
Total ARPA Funds	<u><u>6,633.00</u></u>	<u><u>3,993,367.00</u></u>	<u><u>4,000,000.00</u></u>

Erie County Gaming Revenue Authority
Check Detail Report
February 2022

Date	Num	Name	Memo	Amount
02/02/2022	EFT	ECCA, Inc.	1/15/22 to 1/28/22 Payroll	-8,890.00
02/02/2022	EFT	Fidelity Investments	1/15/22 to 1/28/22 Simple IRA	-250.00
02/02/2022	EFT	PMRS	Pay Ending 1/28/2022	-667.67
02/02/2022	EFT	Downtown North East, Inc.	2021 Community Assets - ACH	-10,000.00
02/02/2022	EFT	Northwestern Community Youth Center	2021 Community Assets - CC	-15,000.00
02/02/2022	EFT	Velocity Network, Inc.	2022 February Phone/IT	-854.36
02/02/2022	EFT	Youth Leadership Institute of Erie	Community Enterprise Financing Loan - 1st Draw	-124,080.00
02/02/2022	EFT	Penn State University - Knowledge Park	2022 February Rent	-1,456.67
02/02/2022	EFT	Wells Fargo Financial Leasing	2022 February Copier Lease	-345.95
02/03/2022	EFT	Policy Map	2022 Policy Map	-4,995.00
02/07/2022	EFT	Local iQ	2022 Meeting Advertisement	-148.71
02/07/2022	EFT	Summit Township	2021 Q4 Settlement	-152,793.80
02/07/2022	EFT	Greene Township	2021 Q4 Settlement	-37,349.61
02/07/2022	EFT	McKean Township	2021 Q4 Settlement	-37,349.61
02/07/2022	EFT	Millcreek Township	2021 Q4 Settlement	-37,349.61
02/07/2022	EFT	Waterford Township	2021 Q4 Settlement	-37,349.61
02/07/2022	EFT	Erie County	2021 Q4 Settlement	-37,349.61
02/07/2022	EFT	Parker Philips	2022 January Professional Services	-3,000.00
02/07/2022	EFT	Borough of Union City	2019 MMS - Final Payment	-4,000.00
02/16/2022	EFT	ECCA, Inc.	1/29/22 to 2/11/22 Payroll	-8,874.56
02/16/2022	EFT	Fidelity Investments	1/29/22 to 2/11/22 Simple IRA	-250.00
02/16/2022	EFT	PMRS	Pay Ending 2/11/2022	-667.67
02/16/2022	EFT	Knox McLaughlin Gornall & Sennett	2022 January Legal	-2,565.00
02/16/2022	EFT	Erie Insurance	2022 Business Catastrophe Insurance	-648.00
02/16/2022	EFT	UPMC Health Plan	2022 March Health	-3,417.39
02/28/2022	EFT	Erie Bank	Service Charge	-35.00



E·C·G·R·A
ERIE COUNTY GAMING REVENUE AUTHORITY

**EXECUTIVE
DIRECTOR'S
REPORT
FOR
MARCH
2022**



COUNTY OF ERIE

ERIE COUNTY COUNCIL

MEMORANDUM

To: Brenton Davis, County Executive

From: Terry M. Scutella *TMS/ljp*

Date: February 16, 2022

RE: Erie County Gaming Revenue Authority – District 1

I am requesting your support for the appointment of Gary J. Winschel to a five-year term to the Erie County Gaming Revenue Authority. This term will expire on December 31, 2026. His resume is attached for your review. This will be his first term representing District 1.

Thank you for your consideration.

Cc: Perry N. Wood, Executive Director
File



COUNTY OF ERIE
COUNTY ADMINISTRATION

Brenton Davis,
County Executive

Douglas R. Smith,
Director of Administration

MEMORANDUM

To: Members of County Council
From: Brenton Davis, County Executive *BD*
Date: February 16, 2022
Re: Erie County Gaming Revenue Authority-District 1

I hereby convey my support for the appointment of Gary J. Winschel to the Erie County Gaming Revenue Authority, for a term of five years ending December 31, 2026.

Approved by Erie County Council 7-0, March 1, 2022.

February 2022

Meeting with Executive Director
Ongoing Social Media Management
Ongoing Consulting
January Comms

IMPLEMENTED

12 Total February posts
12 Total graphics created

IN PROGRESS | 2022 Grant Releases and Graphics
Holiday Graphics

IN PLANNING

Parks Fields & Trails 2 year report
ECGRA Playbook
Roadshow Tours



ERIE COUNTY
COMMUNITY COLLEGE OF PA

Stakeholder Strategic Planning Workshop

February 24, 2022

2 – 4 PM, Sheraton Erie Bayfront Hotel

AGENDA

Welcome and Overview

Dr. Christopher Gray, President

Opening Comments

Ronald DiNicola, Esquire, Chair, EC3PA Board

Higher Education Landscape

Dr. Angela Long, Consultant, NACCE Ambassador, and
Chief Engagement Officer, Tallahassee Community
College

Strategic Mapping for EC3PA

Dr. Angela Long, Consultant, NACCE Ambassador, and
Chief Engagement Officer, Tallahassee Community
College

Break-Out Sessions

Group Activity

Report-Out

Group Activity

Closing and Next Steps

Dr. Christopher Gray, President

Refreshments Provided

Thank You



Dear Perry Wood III

2.14.22

Thank you for your continued support of our students at Embury University. The constant generosity of the Erie County Housing Revenue Authority makes success possible for many of our students. We are ever grateful -

Thank you!
L. Hall

Tammi Michali

From: Tom Maggio
Sent: Wednesday, March 9, 2022 11:22 AM
To: VMCE
Cc: Perry Wood; Tammi Michali
Subject: RE: Grant Money For VMCE/GOOd 360

Thanks, John.

We're always glad to help you and VMC.

From: VMCE <contact@vmcerie.org>
Sent: Tuesday, March 1, 2022 10:25 AM
To: Tom Maggio <tmaggio@ecgra.org>
Subject: Grant Money For VMCE/GOOd 360

Veterans Miracle Center Erie

1573 West 39th Street
Erie, PA 16509
Office: (814) 796-4200
www.vmcerie.org

Hi Tom,
I Just wanted to follow up on our conversation.
This a review of activity in 2021

During the pandemic we continued to serve our Veterans by delivering items to their homes.
We were able to keep our store open for those who could come.
We built 9 ramps for disabled veterans to help them access there place of living.
Through other Veterans Organization we were able to supply items to VA Hospital and Soldiers & Sailors Home

Our 360 program which you helped get started distributed 6000 boxes of Fresh Food 30lb. boxes
to places like JFK Center,. Gary Horton New Americans, Erie City Mission and other Non-Profits
We are also working with 20 other Non profits helping them in reaching our community with clothes,hygiene and
household items
THanks, John Kowalczyk

RESOLUTION NUMBER 1, 2022

Resolution to Enter into agreements with thirty-seven (37) Erie County Special Events Grants applicants, whose events take place between January 1, 2022 and December 31, 2022

Whereas, the Regional Assets Committee has established a set of eligibility and funding criteria for special events that are produced by municipalities and nonprofits;

Whereas, there were thirty-seven (37) applicants for special events funding, and the Board of Directors affirms that thirty-seven (37) applicants have met the funding eligibility;

Whereas, the thirty-seven (37) special events are identified as:

Albion Area Fair Inc., AmeriMasala, Asbury Woods Partnership, Borough of Edinboro, Borough of Wesleyville, CAFÉ, Crime Victim Center, Downtown North East, Edinboro Arts & Music Festival, Erie Contemporary Ballet Theatre, Erie Downtown Partnership, Erie Homes for Children & Adults, Erie Regional Chamber & Growth Partnership, Erie-Western PA Port Authority, Film Society of NWP, Fort LeBoeuf Historical Society, Goodell Gardens, Harborcreek Township, Holy Trinity RC Church, Humane Society of NWP, Impact Corry, Iroquois School District Foundation, Jefferson Educational Society, Lake Erie Fanfare, Lake Erie Greek Cultural Society, Mercy Center for Women, Nonprofit Partnership, Presque Isle Light Station, Presque Isle Partnership, Saint Patrick's Church, Sisters of St. Joseph Neighborhood Network, Union City Pride, Waterford Community Fair Association, Wattsburg Agricultural Society, Inc., YMCA of Greater Erie, Young Artists Debut Orchestra, and Youth Leadership Institute of Erie;

Whereas, the eligible applicants are awarded grants totaling **\$166,524.80** to the extent outlined in the attached Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Erie County Gaming Revenue Authority, pursuant to the Economic Development Financing Law and the Erie County Gaming Revenue Authority Bylaws, resolves to enter into agreements with thirty-seven (37) Erie County Special Events Grants applicants, whose events take place between January 1, 2022 and December 31, 2022, so they may flourish, create an economic impact on the region through tourism, and continue to enrich the quality of life for Erie County residents.

On the motion of _____, seconded by _____,

This resolution was passed on the 17th day of March 2022 by a vote of ____ to ____.

ERIE COUNTY GAMING REVENUE AUTHORITY

Chairman, Erie County Gaming Revenue Authority

March 17, 2022

ATTEST:

Secretary, ECGRA



2022 Special Events

Organization Name	Name of Event	Amount Awarded
Albion Area Fair	Albion Area Fair	\$9,560.40
AmeriMasala	The AmeriMasala	\$1,427.55
Asbury Woods Partnerhsip	2022 Events	\$1,855.16
Borough of Edinboro	Boro with the Works	\$1,315.95
Borough of Wesleyville	Wesleyville Community Day	\$781.53
CAFE	Celebrate Erie/Lights Over Lake Erie	\$16,507.50
Crime Victim Center of Erie County	2022 Series of Events	\$2,504.22
Downtown North East	Wine Fest/ North East Wine Country Harvest Festival	\$2,979.26
Edinboro Arts & Music Festival	Downtown Edinboro Art & Music Fest	\$3,022.50
Erie Contemporary Ballet Theatre	The Nutcracker	\$5,068.04
Erie Downtown Partnership	EDP 2022 Events Calendar	\$6,300.75
Erie Homes for Children & Adults	Victory Ride 2022	\$930.70
Erie Regional Chamber & Growth Partnership	Erie Homecoming 2022	\$4,650.00
Erie-Western PA Port Authority	ErieBank 8 Great Tuesdays	\$6,165.46
Film Society of NWPA	Eerie Horror and Gaming Festival	\$6,863.40
Fort LeBoeuf Historial Society	Washington Statue Centennial and Rededication	\$841.65
Goodell Gardens & Homestead	2022 Program of Events	\$1,655.40
Harborcreek Township	Concert in the Park, Light up Night	\$1,162.50
Holy Trinity RC Church	29th Annual Zabawa Polish Heritage Festival	\$6,347.25
Humane Society of NWPA	Rock & Rescue Charity Concert	\$4,650.00
Impact Corry	Corry Fest 2022	\$1,148.55
Iroquois School District Foundation	Erie Food Truck Festival	\$1,962.30
Jefferson Educational Society	JES Programming/Global Summit	\$20,000.00
Lake Erie Fanfare	39th Annual Drum Corps; 26th Annual German Heritage Festival	\$4,394.25
Lake Erie Greek Cultural Society	Annual Greek Festival (Panegyri)	\$7,440.00
Mercy Center for Women	Women Making History, Butterfly Effect, Pedal for Mercy	\$910.24
Nonprofit Partnership, The	Keystone Nonprofit Conference	\$3,514.24
Presque Isle Light Station	2022 Series of Events	\$576.60
Presque Isle Partnership	PIP 2022 Special Events	\$4,008.30
Saint Patrick's Church	Erie Irish Festival	\$6,783.19
SSJ Neighborhood Network	St. Paul's Italian Festival	\$4,726.61
Union City Pride	French Creek Festival	\$1,209.00
Waterford Community Fair Association	2022 Waterford Community Fair	\$7,851.76
Wattsburg Agricultural Society. Inc.	Erie County Fair at Wattsburg	\$10,481.57
YMCA of Greater Erie	Highmark QUAD Games	\$1,422.90
Young Artists Debut Orchestra	2022 Events	\$4,201.74
Youth Leadership Institute of Erie	Global Youth Service Day	\$1,304.33

TOTALS

\$166,524.80

RESOLUTION NUMBER 2, 2022

Resolution to Adopt the 2022-23 Budget

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Erie County Gaming Revenue Authority, pursuant to the Economic Development Financing Law and the Erie County Gaming Revenue Authority Bylaws, hereby adopts its 2022-23 Budget, to the extent outlined in the attached Exhibit "A".

On the motion of _____, seconded by _____.

This resolution was passed on the 17th day of March, 2022 by a vote of ____ - ____.

ERIE COUNTY GAMING REVENUE AUTHORITY

Chairman, Erie County Gaming Revenue Authority

March 17, 2022

ATTEST:

Secretary, ECGRA

Erie County Gaming Revenue Authority

Draft Budget

2022-23

Expense	<u>2021-22 Budget</u>	<u>2022-23 Budget</u>
62100 · Contracted Services		
62110 · Auditing Fees	15,000	7,500
62130 · Professional Services	40,000	40,000
62140 · Legal Services	20,000	20,000
62145 · Website Design	3,000	3,000
62150 · Payroll Services	1,500	1,500
Total 62100 · Contracted Services	<u>79,500</u>	<u>72,000</u>
62800 · Facilities & Equipment		
62840 · Office Equipment	2,500	10,000
62890 · Rent	18,000	18,000
Total 62800 · Facilities & Equipment	<u>20,500</u>	<u>28,000</u>
65000 · Office Administration		
65010 · Books, Subscriptions, Dues	3,000	3,000
65020 · Postage	500	500
65040 · Office Supplies	2,000	2,000
65050 · Cell Phone	2,200	3,000
65060 · Copier Lease	4,200	4,200
65070 · Copier Printing Costs	500	500
65080 · Bank Fees	500	500
65085 · Professional Development	2,000	2,000
65090 · Meeting Expenses	2,000	2,000
65095 · Miscellaneous Expense	250	250
Total 65000 · Office Administration	<u>17,150</u>	<u>17,950</u>
65100 · Other Types of Expenses		
65105 · Outreach	5,000	5,000
65110 · Advertising	4,000	4,000
65115 · Phone/IT/Fax	18,000	18,000
65120 · Insurance	10,100	10,200
65130 · Grant Management Software	4,900	5,500
65150 · Travel	7,000	5,000
Total 65100 · Other Types of Expenses	<u>49,000</u>	<u>47,700</u>
66000 · Payroll Expenses		
66005 · Salaries, Wages, Benefits	274,400	276,400
66010 · FITW Tax	17,302	17,400
66015 · FUTA Tax	150	150
66020 · PASUI Tax	2,000	2,000
66700 · PMRS	17,500	18,100
Total 66000 · Payroll Expenses	<u>311,352</u>	<u>314,050</u>
7000 · Reserve for Uncollectable Notes	<u>0</u>	<u>0</u>
Total Expense	<u><u>477,502</u></u>	<u><u>479,700</u></u>

RESOLUTION NUMBER 3, 2022

Resolution to adopt the Funding for the Summer Jobs & More Program

Whereas, ECGRA's mission of economic and community development recognizes the importance of local government, businesses, and citizen groups working together in a public-private partnership to address the needs of youth development;

Whereas, the Economic Development Financing Law recognizes that economic insecurity due to unemployment is at any time a serious menace to the people of the Commonwealth in areas of urban and rural blight;

Whereas, the Economic Development Financing Law states expressly that entities like ECGRA may have as one of its purposes the alleviation or elimination of unemployment;

Whereas, ECGRA's Strategic Plan recognizes that regional asset funding is to provide basic services that address the needs of our most vulnerable, including youth that are challenged by circumstances of economic disadvantage;

Whereas, programs that develop the next generation through employment opportunities and career pathways are necessary components of a healthy community;

Whereas, Erie County Council and multiple private and nonprofit funders have approved matching funds for the Summer Jobs & More Program (the "Program") to the extent outlined in attached Exhibit "A" meeting ECGRA's minimum 1-1 match (the "Match Funding")

Whereas, the funders have requested \$150,000 from ECGRA ("ECGRA Funding");

Whereas, the Match Funding and ECGRA Funding represent the total funding for the Program (the "Program Funding");

Whereas, additional funding has been applied for through the organization acting on behalf of the Workforce Investment Board and other financial partners that could possibly enhance or replace Program Funding this fiscal year ("Supplemental Funding");

Whereas, ECGRA believes, as a good steward of the Gaming Funds, that, in the event that Supplemental Funding is received this fiscal year, the amount of the ECGRA Funding shall be proportionately reduced by a fraction representing the ECGRA Funding divided by the total Program Funding;

Whereas, ECGRA declares the milestones are to be measured throughout the summer of 2022 and analyzed in accordance with the Program contract;

Whereas, ECGRA believes the stipulations resulting from the careful deliberation of Erie County Council on reporting and the use of Erie County funding creates a wise and appropriate framework to be applied to ECGRA funding as well;

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Erie County Gaming Revenue Authority, pursuant to the Economic Development Financing Law and the Erie County Gaming Revenue Authority Bylaws, resolves to adopt the summer jobs pilot project to the extent outlined in this Resolution and attachments.

On the motion of _____, seconded by _____.

This resolution was passed on the 17th day of March 2022 by a vote of ____ - ____.

ERIE COUNTY GAMING REVENUE AUTHORITY

Chairman, Erie County Gaming Revenue Authority
March 17, 2022

ATTEST:

Secretary, ECGRA

Request for ECGRA Funding – 2022 Erie County Summer Jobs and More (JAM) Program

The 2021 Summer JAM Program experienced a tremendous 94.3% success rate, with 142 youth participants completing the summer work experience, a 3.3% increase from the previous year. If not for the Erie County Gaming Revenue Authority and The Erie Community Foundation providing funding for the Summer Jobs and More Program, the successful 2021 season would not have been possible. The program creates employment opportunities for young adults while training them in soft skills needed to become successful employees.

While still working with the uncertainty of the pandemic, employers across Erie County have continued to mentor and share a variety of industries and possible career paths with young adults. The 2021 program year led to a 34% increase in Erie County Employers.

The young participants, ages 16 to 21 have committed to setting goals, building leadership and time management skills, developing self-confidence, and refining their belief systems and ethics. These skills will ensure they can present their best selves in professional and employment settings.

The Summer JAM Program is now entering its ninth year and GECAC is prepared to establish more training and employment opportunities for the Summer JAM participants. With your continued support we strive to educate Erie's workforce, strengthen schools, and employers, and abate poverty.

Projected 2022 Major Funding Commitments:

Erie County	\$150,000
ECGRA	\$150,000
Erie County Community Foundation	\$60,000
	<hr/>
	\$360,000

RESOLUTION NUMBER 4, 2022

**Resolution to Adopt the 2022 ECGRA Grant Guidelines for
Building a Better Future: Transformative Grants**

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Erie County Gaming Revenue Authority, pursuant to the Economic Development Financing Law and the Erie County Gaming Revenue Authority Bylaws, resolves to adopt the guidelines known as “Building a Better Future: Transformative Grants” as a subrecipient of the American Rescue Plan Act. Nonprofit organizations that receive funding will follow the guidelines outlined in the attached Exhibit “A”.

On the motion of _____, seconded by _____.

This resolution was passed on the 17th day of March 2022 by a vote of _____ - _____.

ERIE COUNTY GAMING REVENUE AUTHORITY

Chairman
Erie County Gaming Revenue Authority

March 17, 2022

ATTEST:

Secretary
ECGRA



Building a Better Future Transformative Grant Program

Grant Guidelines | March 2022



Erie County Coronavirus Fiscal Recovery Fund

2.10 Aid to Nonprofit Organizations

Section I. Introduction & Purpose of the Program



Introduction

About Building a Better Future

The American Rescue Plan Act (ARPA) of 2021 is a federal relief package providing \$1.9 trillion in funding, program changes, and tax policies aimed at mitigating the continuing effects of the COVID-19 public health crisis. As a result of this historic legislation, Erie County is receiving a federal grant of \$52,391,502 from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF). These grant funds will be devoted to a program Erie County is calling **Building a Better Future** and will be distributed to Erie County over two years. Half of the grant was disbursed in 2021 and the remaining funds will be awarded in 2022.

The Erie County Gaming Revenue Authority (ECGRA) is a subrecipient of Erie County's grant award and was awarded \$4 million in funding by Erie County Council in 2021 to fund transformative projects throughout Erie County. Erie County and its subgrantees must allocate or determine how grant dollars are to be used, by December 31, 2024, and spend all grant funding by December 31, 2026. Grant funds are being deployed over a five-year period to help Erie County recover from the impacts of the pandemic.

About ECGRA

In 2008, ECGRA was incorporated in the Commonwealth of Pennsylvania for the purpose of creating and administering economic development grants with local share gaming revenue. ECGRA's mission is to elevate Erie County by galvanizing nonprofits and small business toward economic and community development and this is done through impact investing. This type of investing takes into account the social, cultural, and environmental effects of investments to both communities and municipalities.

Aid to Nonprofits

The ECGRA partners with a vast network of nonprofits, municipalities, and economic development agencies engaged in community development, job creation, wealth building, local business growth, and strategic projects. Many of the projects initiated by these entities have the potential to be transformative to Erie County. Utilizing this network, ECGRA has developed a three-pronged approach for the Building a Better Future Transformative Grant Program. Each prong will provide financial support for important projects underway, vetted leadership teams in established organizations, and to implement community plans, such as municipal comprehensive plans and regional and countywide strategies. The three prongs are **1.) Entrepreneurship, 2.) Quality of Place, and 3.) Community Facilities**. Each of these areas have outcomes-based approaches tied to national models, local leadership, planning documents and studies, and the ability to leverage other sources of funding.

Purpose of the Building a Better Future Program

The purpose of the federal Coronavirus State and Local Fiscal Recovery Funds (SLFRF) Program is to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts.
- Maintain vital public services, even amid declines in revenue resulting from the crisis
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

In support of the goals of the SLFRF and Erie County's Build a Better Future Program, ECGRA will deploy grant funds as part of a county-wide Transformative Grant Program to meet immediate needs and make investments in long-term growth and economic opportunity.

Applicants will be required to demonstrate a public health or economic impact as a result of the pandemic and design a related and reasonable proportional response. ECGRA has identified three areas that the SLFRF and Erie County considers eligible and align with ECGRA's existing community revitalization programs.

1. Building Better Entrepreneurial Opportunities for Small Business

Also known as economic gardening, entrepreneurship is a relatively low cost, high yield activity that creates jobs, fills vacant storefronts, and builds wealth. ECGRA specifically will support projects and programs designed to provide technical assistance for entrepreneurs and small businesses with an emphasis on those groups which were severely impacted by the pandemic to build a stronger, more equitable economy.

2. Building Better Quality of Place

All existing community plans (Emerge 2040, Erie Refocused, Embrace Millcreek, et.al) include goals for promoting the reduction blight, improving public spaces, strengthening neighborhoods and commercial corridors, and providing support for parks and recreation. Investments in these places in Erie County have been successful when they are driven by strong, inclusive grassroots efforts and nonprofits with missions focused on community and neighborhood revitalization.

3. Building Better Community Facilities

Using a modified U.S. Department of the Treasury definition of community facilities projects (for the Capital Project Fund), this category will support "improvements to buildings and programs that are designed to jointly and directly enable work, education, and health monitoring." Community facilities will include community centers, family support centers, missions and food pantries, job training facilities, youth development and/or after-school programs, etc. These facilities not only improve the basic quality of life but assist in the development and sustainability of Erie County.

Priority Areas

The Erie County Building a Better Future Grant Program requires that grant-funded activities take place within Erie County with priority given to geographic areas and populations that have faced long-term economic challenges, disinvestment, and poverty.

Proposals or work elements with an emphasis on federally protected classes that were disproportionately impacted during the pandemic are acceptable regardless of location.

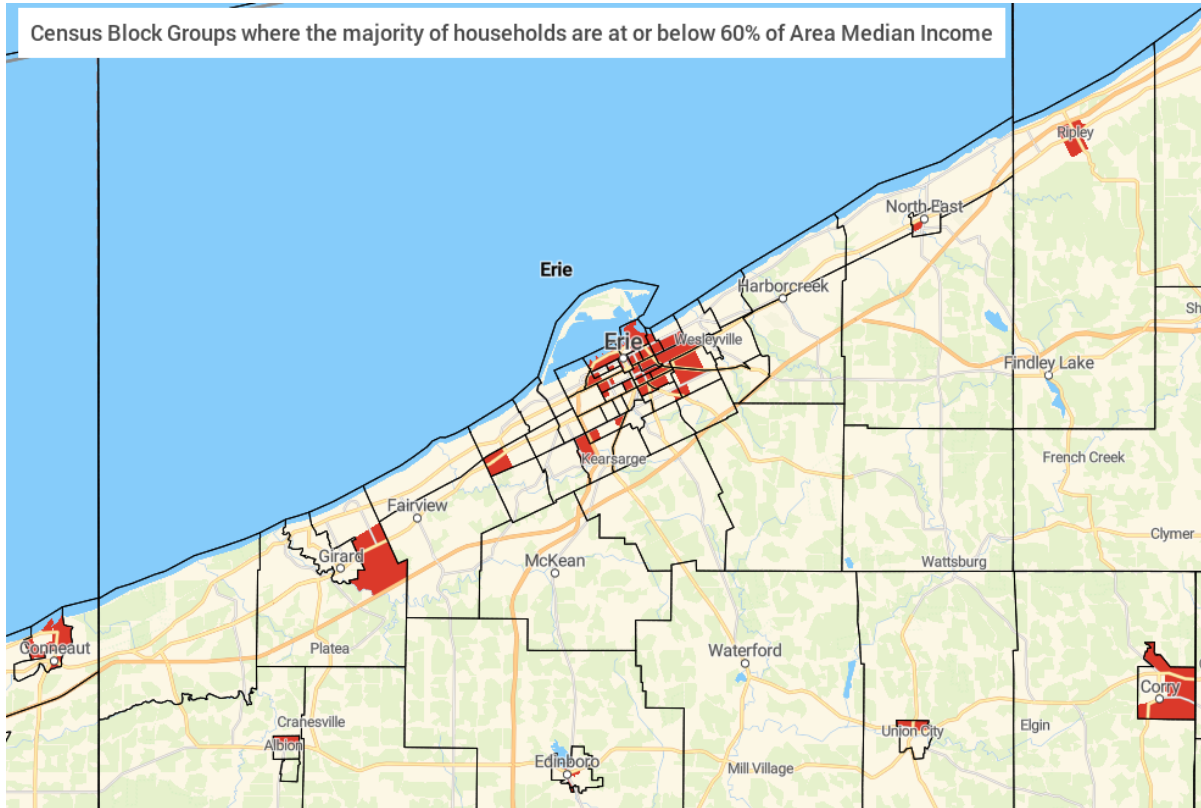
There are three criteria to determine if projects will be considered targeting economically disadvantaged communities. Projects taking place in these geographic areas do not need justification in terms of reaching disadvantaged populations.

1. In HUD Qualified Census Tracts (QCT);
2. Where primary beneficiaries earn less than 60% of median income for Erie County; or
3. Where 25% of the primary beneficiaries are below the federal poverty level.

When proposing the use of BBF funds in census tracts where the majority of residents may not fall within the target income levels, applicants should be prepared to discuss how their proposals will target the population which falls within the recommended income range as well as members of any protected class.

The following maps generally illustrate the location of the Census Tracts or Census Block Groups which fall into the county parameters. Projects and programs are not restricted to these locations.

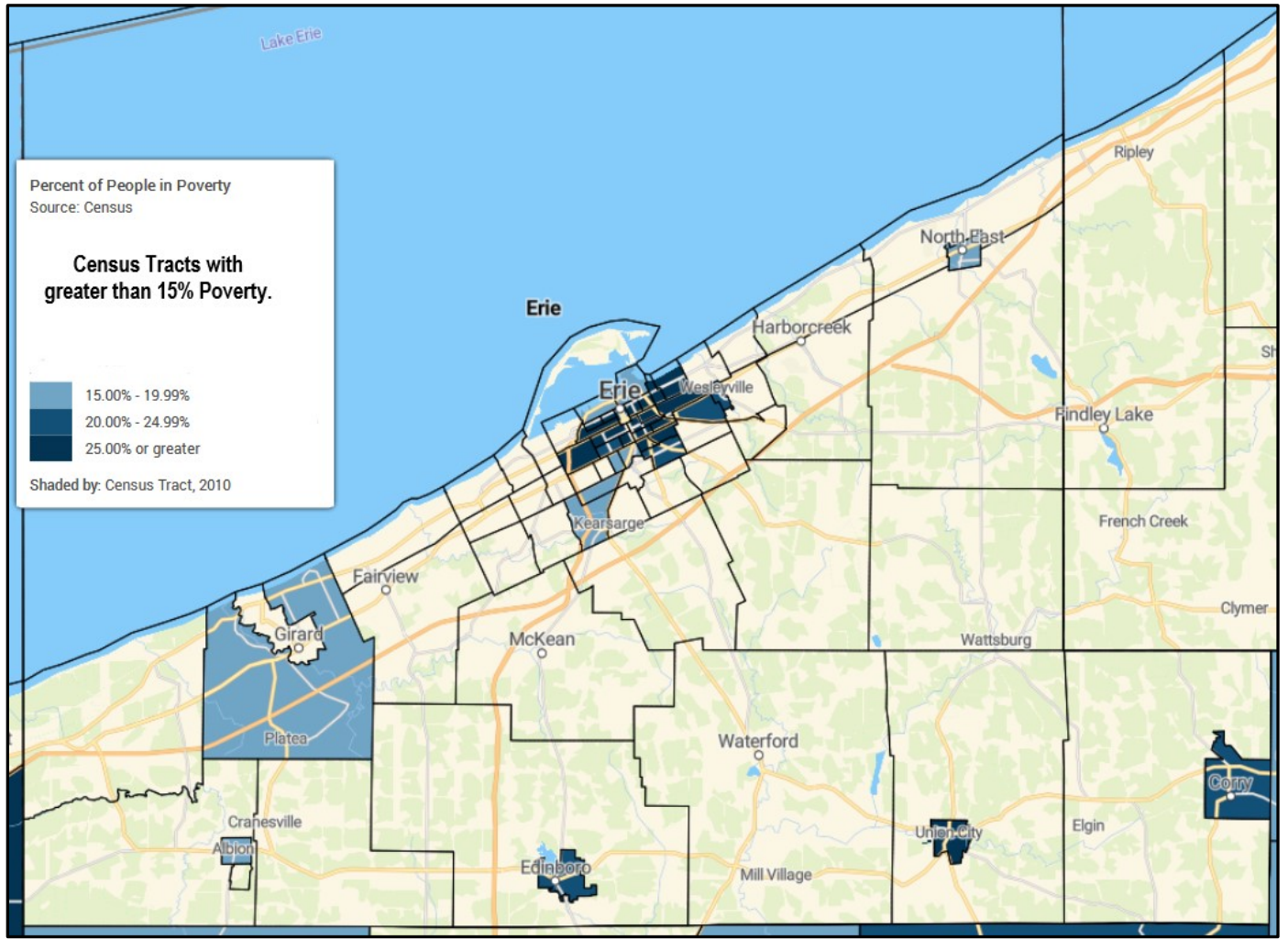
Erie County Census Block Groups where the majority of households have incomes less than 60% of the Area Median Income (AMI).



HUD Qualified Census Tracts (QCT) in Erie County



Erie County Census Tracts with over 15% Poverty



Section II. Program Specific Eligibility Criteria and Guidelines

Building Better Entrepreneurial Opportunities for Small Business

\$1,875,000 available

The pandemic created significant hardship for small businesses and magnified the difficulties many businesses have in terms of securing financing and other support necessary to succeed. This program provides funding to support an inclusive approach, enhance, and expand services to reach even more small and potential businesses.

- Applicants must be 501 (c)(3) organizations.
- The maximum request is \$250,000 and the minimum request is \$10,000.
- The duration of the grant may be up to three years.
- Emphasis should be on classes that were disproportionately impacted during the pandemic.
- Activities must take place within Erie County with priority given to geographic areas and populations that have faced long-term economic challenges, disinvestment, and poverty.
- Entrepreneurial support activities include training, research, coaching, financial literacy, assistance with preparation of business plans, marketing, product development, and legal guidance.
- Proposals will be reviewed and ranked based on the experience of the teams, approach to reach and serve classes and populations which have historically not had access to such services, and a collaborative approach to fostering the small business ecosystem.

Eligible Use of Funds: Staff time, equipment, supplies, rental of office space, materials, software and software licenses, consultants and professional services, and utilities.

See Section III for more details on eligible and ineligible grant expenses

Building Better Quality of Place

Multi-Municipal Collaboration Grant Program (MMC)

\$450,000 available

The Multi-Municipal Collaboration (MMC) Program is designed to incentivize local governments, municipal authorities, and 501(c)(3) organizations to find creative and cooperative ways to operate government in a more effective and cost-efficient manner.

Proposals should identify pandemic-related issues or problems that require a collaborative approach to solve or present a multi-party solution to problems rooted in long-term disinvestment, inequity, or discrimination that were magnified as a result of the pandemic.

- The MMC program must have a 501 (c)(3) as the applicant and a minimum of two municipalities collaborating on the project.
- Organizations must be headquartered in Erie County and activities must take place in Erie County.
- Applicant must have letters of commitment in the form of a Memorandum of Understanding (MOU) signed by at least two collaborating municipal entities. – **see Appendix B for sample MOU**
- Capital improvements exceeding \$25,000 must use Pennsylvania Prevailing Wage.
- Projects may be up to three years in duration.
- Minimum grant request is \$10,000 and the maximum request is \$100,000.
- Details for the public input process and outreach should be included in the proposal.

Ineligible Primary Organizations: Library, healthcare or long-term care facility, a public safety organization or facility, including volunteer fire departments, an institution that predominantly provides primary, secondary, or higher education/training.

Eligible Use of Funds: Feasibility studies, joint comprehensive plans, merging of services or governments, cooperative programs or services, shared equipment

Ineligible Uses of Funds: Traffic or congestion studies, road or bridge construction/repair, water, sewer, storm water, and other infrastructure construction or repair

See Section III for more details on eligible and ineligible grant expenses

Mission Main Street Grant Program (MMS)

\$600,000 available

The purpose of Mission Main Street is to create a targeted impact on Erie County’s commercial corridors known as “main streets.” Following the National Trust for Historic Preservation’s four-point main street approach, this program recognizes that each municipality in Erie County is distinct and hosts small business, special events, historic structures, and central parks. Revitalizing Erie County main streets is an economic and community development strategy that creates jobs, promotes tourism, and impacts the region’s economy. Projects addressing areas of long-term disinvestment are encouraged.

- Applicants must be 501 (c)(3) organizations.
- Organizations must be headquartered in Erie County
- The maximum request is \$250,000 and the minimum request is \$25,000.
- Capital improvements exceeding \$25,000 must use Pennsylvania Prevailing Wage
- The duration of the grant may be three years.

Eligible Improvements include:

- Streetscapes
- Parks, landscaping, trees, greenways
- Facades, storefronts
- Signs, awnings, banners
- Building/structural improvements
- ADA accessibility, elevators
- Branding, marketing
- Buy Local related campaign
- Utilities, telecommunications
- Programming, events

Eligible Uses of Funding include: Paid Staff (full-time and temporary), marketing/Outreach/Engagement, Programming Related, Insurance, Equipment & Supplies, Contracted Services, Construction, Outcomes Measurement & Impact Tracking

Ineligible Uses of Funds: Traffic or congestion studies, road or bridge construction/repair, water, sewer, storm water, and other infrastructure

See Section III for more details on eligible and ineligible grant expenses

Parks, Fields, & Trails Program

\$450,000 available

The Parks, Fields, and Trails Grant program provides funding for capital projects to create, protect, or improve publicly accessible parks, athletic fields, and trails throughout Erie County. Funding can also be used to increase or improve access to recreational facilities.

Erie County health assessments continue to show a decline in physical activity and an increase in preventable illnesses such as heart disease and diabetes. Investment in parks, fields, and trails can encourage healthy lifestyles, move towards equitable distribution of park opportunities, and even attract athletic competitions which enhance local tourism. Additionally, an investment in parks can help rejuvenate neighborhoods and Main Streets throughout Erie County.

- Applicants must be 501 (c)(3) organizations.
- The maximum request is \$50,000
- Capital improvements only. No Programming is available for this round of funding
- Capital improvements exceeding \$25,000 must use Pennsylvania Prevailing Wage
- Purchase of maintenance equipment and vehicles are not eligible for funding.
- Projects exceeding \$25,000 are subject to Pennsylvania's Prevailing Wage Law.
- Construction of trails for motorized uses are not eligible.
- Designs should reflect public input and consider the needs of all user groups.
- Project sponsors should discuss construction requirements such as the Americans with Disabilities Act (ADA) with their local authorities. More information about the ADA can be found here: (www.access-board.gov/guidelines-and-standards/recreation-facilities)
- Land acquisition is not eligible.
- Engineering, design, and construction management may be considered as the project match with ECGRA staff approval.

See Section III for more details on eligible and ineligible grant expenses

Building Better Community Facilities

\$1,825,000 available

Erie County Community Centers proved to be an invaluable lifeline during the pandemic as they delivered meals, provided childcare, offered medical services, enabled school children to access the internet, and were the source of other vital assistance. The unprecedented stress on the centers and their staffs, revealed the need for significant capital improvements at the centers. The Community Facilities grant program addresses those capital improvement needs.











ECGRA considers community centers neighborhood or community hubs whose primary focus is social, educational, cultural, and/or recreational activities serving a particular segment of the community such as children or senior citizens. Community centers in Erie County have provided residents with basic health and well-being needs, job training, mentoring, education, nutrition, and other benefits to a large cross-section of the community. Strategically located, community centers are vital to rural and urban areas alike.

- Applicants must be 501 (c)(3) organizations.
- The maximum request is \$150,000
- Projects must be for capital improvements
- Capital improvements exceeding \$25,000 must use Pennsylvania Prevailing Wage
- Engineering, design, and construction management may be considered as the project match with ECGRA staff approval.


See Section III for more details on eligible and ineligible grant expenses

Section III. Eligibility for All Programs










Eligibility Criteria

-  Applicant must be an IRS-designated 501(c)(3) organization. No other entities may apply for the Building a Better Future Transformative Grant Program per Erie County rules.
-  Organizations must be headquartered in Erie County.
-  Applicant must align proposed projects and programs with priorities and recommendations identified by Emerge 2040, as well as any other relevant existing community plans.
-  Applicant must provide a cash match of 25%. In-kind donations cannot serve as match.
-  Other American Rescue Plan (ARPA) funding may not match the ECGRA BFF Program.
-  Applicant must adhere to contemporary practices/policies with regards to diversity, equity, and inclusion and reflect the spirit and intent of Erie County's Diversity Commitment Statement (Appendix C.)
-  Applicant must identify a negative economic impact as a result of or aggravated by the pandemic and design a related and reasonably proportional response.
-  Proposals must demonstrate a substantive public participation process.
-  All applicants must be in good standing with the IRS and state and local taxing bodies.
-  All applicants must be good standing with ECGRA's reporting requirements to date.

Ineligible Grant Recipients











-  A public safety organization or facility, including volunteer fire departments.

Eligible Uses of Funds

- | | |
|---|---|
|  Staff time (Up to 15% of grant award) |  Marketing/Promotion |
|  Equipment/Supplies |  Professional Services |
|  Utilities |  Outcomes Measurement |
|  Office space rental |  Contracted Services |
|  Construction* | |
- *Not available for the Building Better Entrepreneurial Opportunities Program*

(Grant expenses must relate to the delivery of approved grant activities.)

Ineligible Uses of Funds

- | | |
|--|---|
|  Advocacy/lobbying |  Personal cell phones |
|  Conference attendance |  Personal awards/gifts |
|  Memberships/subscriptions |  Executive/Board Insurance |
|  Meals/food/drink |  Property Acquisition |
|  Any other cost that ECGRA deems to be ineligible |  Travel outside of Erie County |

Section IV. Application, Approval Process, & Terms

Application Assistance

Application for ECGRA grants shall be completed online at: ecgra.org/BBF

Program inquiries should be directed to:

Tom Maggio, AICP
ECGRA Grants Manager
(814) 897-2694
tmaggio@ecgra.org

Grant Application Process

The Building a Better Future Transformative Grant Program will use a two-part process: a letter of interest (LOI) and a formal grant application. All proposals will be submitted through the ECGRA online grant system.

The LOI is a brief application that describes the project and how it will respond to the intent of the federal SLFRF as well as Erie County program goals. ECGRA will review the project for suitability and issue a request for a full application if approved.





If a full application is requested, applicants will be required to provide an application with a detailed work schedule, program goals, deliverables, and budget.

Applications will be reviewed by ECGRA staff and Board. The ECGRA Board will make final determination.

Contracting Process

Following formal approval by the board of directors, ECGRA will issue a letter of agreement to the grantee, which must be signed by an officer of the organization and returned within 30 days. The agreement may detail additional requirements with which the grantee must comply, including but not limited to: project audit, financial grant closeout report, maintenance of records, public relations, and any other information the board or staff deem relevant.







The grant contract agreement and any subsequent amendments will not be executed until all the following have been resolved to the satisfaction of the executive director:

-  The grantee must provide all supplemental documentation requested by ECGRA.
-  The grantee must be in compliance with IRS reporting standards.
-  The grantee must be current in payment of all federal, state, and local taxes unless it has entered into an agreement satisfactory to the respective taxing authority and is fully in compliance with the terms thereof.
-  The grantee must not discriminate against any employee or against any applicant for employment because of race, religion, color, handicap, national origin, age, or sex.






After the grant agreement has been fully executed and the proper documentation provided to ECGRA, the payment to the grantee will be made by an electronic funds transfer. Some grants may be paid in installments at the discretion of ECGRA.

ECGRA will monitor the activities of the applicant and the grant contract agreement to ensure that the grantee fulfills the conditions of the grant. This may include a site visit or random audit of income and expenses. Upon request and as required by the agreement, the grantee must furnish ECGRA with all data, reports, contracts, documents, and other information relevant to the activities of the applicant.










Contract Terms

-  Grant contracts for BBF Transformative Grant funding shall be for a maximum period of thirty-six (36) months.
-  One (1) option to extend the terms of the contract for a period of six (6) months may be granted by ECGRA. Detailed, written justification for the contract extension shall be submitted to ECGRA for review and consideration. Extensions are not automatic.
-  Applicants must incur costs by 12/31/2024
-  Any funds not obligated by 12/31/2024 must be returned.
-  Any funds obligated by 12/31/2024, but not expended by 12/31/2026 must be returned.
-  If the funds allocated to the applicant are not expended on or before the expiration of the grant contract, including the extension period, the unused portion of funds shall be returned to ECGRA.

Reporting and Closeout Requirements

-  All recipients of funds will be required to submit an online closeout report quantifying the progress toward accomplishing approved deliverables. Multi-year programs will require annual progress reports.
-  Closeout reports are due no later than 30 days after the grant agreement expires.
-  All grant recipients will be required to submit financial documentation as part of the online closeout report.
-  Non-compliance with these requirements may prevent the grantee from obtaining funding or payment from any ECGRA grant program and/or funding from ECGRA's programmatic partners.
-  If it is determined that the grantee provided any material misrepresentations or that funds were used for activities not permitted under the terms of the grant contract agreement, the grant contract agreement will be considered in default and immediate repayment will be demanded. In addition, the matter may be referred to the appropriate authorities for investigation.

Section V. 2022 Grant Schedule

-  **March 2022** – ECGRA releases the **Building a Better Future Transformative Grant Program** Grant Application and Guidelines and posts to ecgra.org/BBF
-  **March 2022** – Grant workshop held via Zoom
-  **April 30, 2022** – **Letters of Interest (Pre-application) Due**
-  **May 31, 2022** – Full Applications must be submitted by midnight
-  **June 2022** – **ECGRA’s board of directors will make the final review and approve funding recommendations**
-  **June 2022** – ECGRA informs recipients of funding status
-  **July 2022** – last day to submit signed agreement letter
-  **June 1, 2023** – last day to submit year one progress report
-  **June 1, 2025** – last day to submit a closeout report online

January 20, 2022

Appendix A. Pennsylvania Prevailing Wage Act Summary

Summary of Applicable Provisions of the

PREVAILING WAGE ACT

43 P.S. §§ 165-1 et seq

34 Pa. Code §§ 9.101 et seq

The Prevailing Wage Act (the “Act”), 43 P.S. §§ 165-1 et seq., and the various laws and regulations governing the Act apply to Public Works projects funded by the Erie County Gaming Revenue Authority (“ECGRA”). A Public Work is defined as including construction, reconstruction, demolition, alteration and/or repair work other than maintenance work, done under contract and paid for in whole or in part out of the funds of a public body where the estimated costs of the entire project exceed **\$25,000**.

ECGRA fund recipients shall require their contractor, if any, and contractors shall agree to require their subcontractors, to comply with the Act and the associated laws and regulations issued pursuant thereto.

Wage rates paid workmen employed in the Work shall not be less than the rates determined in the applicable wage rate determination by the Secretary of Labor and Industry for the Commonwealth of Pennsylvania and no workmen may be employed in the Work except in accordance with the classifications in Secretary’s determination.

The recipient of ECGRA funds shall be required to obtain the aforementioned public wage minimum rate determination prior to drafting project specifications or engaging in a contract with a contractor on a Public Work project.

Workmen employed or working in the Work shall be paid unconditionally, regardless of whether a contractual relationship exists or the nature of the contractual relationship. Payments shall be at least once a week and be the full amounts due at the time of payment, computed at the rates applicable to the time worked in the appropriate classification, without deduction or rebate, on any account, either directly or indirectly, except authorized deductions.

The contractor and each subcontractor shall post, for the entire period of construction, the wage determination decisions of the Secretary, including the effective date of changes thereof, in a prominent and easily accessible place or places at the site of the Work and at the places used by them to pay workmen their wages. The posted notice of wage rates shall comply with the requirements of the Pennsylvania Code, Title 34.

The contractor and subcontractor shall keep an accurate record showing the name, craft or classification, number of hours worked per day and the actual hourly rate of wage paid, including employee benefits, to each workman employed by him in connection with the Public Work. The record shall include deductions from each workman. The record shall be preserved for two (2) years from the date of payment and shall be open at reasonable hours to the inspection of ECGRA and to the Secretary of the Department of Labor and Industry or his authorized representatives.

Apprentices shall be limited to the numbers in accordance with a bona fide apprenticeship program registered with and approved by The Pennsylvania Apprenticeship and Training Council and only apprentices whose training and employment are in full compliance with the Apprenticeship and Training Act (43 P.S. §§ 90.1 – 90.10), as approved July 14, 1961, and the regulations issued thereto, shall be employed on the Public Work project. A workman using the tools of a craft who does not qualify as an apprentice shall be paid the rate predetermined for journeymen in that particular craft or classification.

Payment of compensation to workmen for work performed on a Public Work in a lump sum basis, or a piece work system, or a price certain for the completion of a certain amount of work, or the production of a certain result shall be deemed a violation of the Act and associated regulations, regardless of the resulting average hourly wage.

Each contractor and subcontractor shall file a statement each week and a final statement at the conclusion of the work with the recipient of ECGRA funds, under oath and in a form satisfactory to the Secretary of the Department of Labor and Industry, certifying that workmen have been paid wages pursuant to the contract and the Act, or if wages remain unpaid, to set forth the amount of wages due and owing to each workman respectively.

The provisions of the Act, and its associated regulations shall be incorporated by reference in each contract.

This document is provided solely for informational purposes only and is not for the purpose of providing legal advice. You should contact your attorney to obtain advice with respect to compliance with the Prevailing Wage Act. Use of this document does not create an attorney-client relationship between the user and legal counsel to ECGRA.

Appendix B. Sample MMC Memorandum of Understanding (MOU)

Memorandum of Understanding for Multi-Municipal Collaboration

WHEREAS, [Primary Applicant], [Partner 1] and [Partner 2], etc. have come together to collaborate and to make an application for ECGRA's Multi-Municipal Collaboration grant; and WHEREAS, the partners listed below have agreed to enter into a collaborative agreement in which [Primary Applicant] will be the lead agency and named applicant and the other agencies will be partners in this application; and WHEREAS, the partners herein desire to enter into a Memorandum of Understanding setting forth the services and funding to be provided by the collaborative; and WHEREAS, the application prepared and approved by the collaborative through its partners is to be submitted to the Erie County Gaming Revenue Authority on or before _____, 20__;

I) Description of Partner Agencies

For each member of the collaborative, provide some background on the agency, organization, authority or municipality and its work regarding the collaborative project.

II) History of Relationship

Provide a brief history of the collaborative relationship between the partners, including when and under what circumstances the relationship began and when each partner joined the collaboration. Specify how often the collaborators meet.

Describe any changes in the collaboration, including an explanation or description of any new or additional partners that have been added, or any partners that would no longer participate.

Describe the critical and long-range goals of the collaboration.

III) Development of Application

Discuss the circumstances under which this application began and how recent collaboration aided in the development of the application.

Specify the extent of each party's participation in developing the application.

IV) Roles and Responsibilities

NOW, THEREFORE, it is hereby agreed by and between the partners as follows: Clearly state the roles and responsibilities each agency, organization, authority or municipality will assume to ensure the success of the proposed project. Describe the resources each partner will contribute to the project either through time, in-kind contribution or with the use of grant funds, e.g., office space, project staff, training.

Identify the representatives of the planning and development team who will be responsible for planning, developing, and implementing project activities and describe

how they will work together and work with project staff. Demonstrate a commitment on the part of all partners to work together to achieve stated project goals and to sustain the project once grant funds are no longer available.

- 1) [Primary Applicant] will provide [specify type of program/assistance/service] to the project including:
- 2) [Partner 1] will provide [specify type of program/assistance/service] to the project including:
- 3) [Partner 2] will provide [specify type of program/assistance/service] to the project including:
- 4) [Primary Applicant] and [Partner 1] will collaborate in the following manner:
- 5) [Primary Applicant] and [Partner 2] will collaborate in the following manner:
- 6) [Partner 1] and [Partner 2] will collaborate in the following manner:

V) Timeline

The roles and responsibilities described above are contingent on [Primary Applicant] receiving funds requested for the project described in the grant application. Responsibilities under this Memorandum of Understanding would coincide with the grant period, _____, 20__ through _____, 20__.

VI) Commitment to Partnership

- 1) The collaboration service area includes [specify municipalities in Erie County].
- 2) The partners agree to collaborate and provide [specify type of service/assistance] to project pursuant to the program narrative of the grant application attached to this agreement.
- 3) Grant funds for non-lead partners' contribution to this project will be provided as outlined in the attached budget detail worksheet.
- 4) We, the undersigned have read and agree with this MOU. Further, we have reviewed the proposed project and approve it.

Name: _____

[Title, Primary Applicant]

Signature: _____

Name: _____

[Title, Partner 1]

Signature: _____

Name: _____

[Title, Partner 2]

Signature: _____

Appendix C. Erie County Statement Regarding Diversity, Equity, and Inclusion

Erie County Diversity Commitment Statement

Erie County government values the power of diversity. Our goal is to develop an inclusive workforce that will uphold racial equity, support the diversity of employee experiences, and include unique perspectives. Through our commitment to inclusion and diversity, Erie County will provide repeated opportunities for training and professional development that will support on-going positive change. We affirm a zero-tolerance attitude toward any form of discrimination. We pledge to maintain our mission to promote justice and equity in the community we serve.

Defined Diversity, Equity, and Inclusion for Erie County

Diversity is simply the presence of differences. Diversity is achieved when we ensure that the county employs and engages individuals at a level that reflects the population it serves.

Equity is promoting fairness (not a one size fits all approach) providing as much as possible to support individual needs. Equity exists when current and future employees have access to opportunities necessary to satisfy essential needs and advance their well-being and achieve their full potential as a county employee.

Inclusion is creating a space where all diversities are empowered to contribute to decision making. Inclusion occurs when the structures and practices that support employees make them feel welcomed, affirmed, and respected across the county system.