



MEETING OF THE BOARD OF DIRECTORS
VIA ZOOM

Notice posted on location at:
Knowledge Park; 5240 Knowledge Parkway; Erie, PA 16510
January 21, 2021

ZOOM Meeting Information:
<https://us02web.zoom.us/j/84489435293>

Meeting ID: 844 8943 5293
Password: not required

AGENDA

1. CALL TO ORDER
2. REASSIGNMENT OF OFFICERS
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES – December 2020
6. DIRECTOR’S COMMENTS
7. COMMENTS BY CHAIRMAN
8. PUBLIC COMMENT
9. PRESENTATION
10. COMMITTEE REPORTS
 - a. Treasurer’s Report
 - b. Strategic Planning Committee
 - c. Update from County Council
 - d. Update from County Executive’s Office
11. REPORT OF THE EXECUTIVE DIRECTOR
12. SOLICITOR’S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. ADJOURNMENT

Next Regularly Scheduled Board Meeting of ECGRA

Date: Thursday, February 18, 2021
Time: 8:30 a.m. – BOARD Meeting
Location: ZOOM meeting – details to follow



Erie County Gaming Revenue Authority

Minutes of the Board of Directors' Meeting

December 10, 2020

This meeting is held via Zoom due to Governor Wolf's orders to stay at home during the time of this COVID-19 crisis.

CALL TO ORDER

The Board of Directors' Meeting of the Erie County Gaming Revenue Authority was held on December 10, 2020 via Zoom with a link that was provided to all Board members by the Executive Director. An agenda containing the Zoom link to this meeting was posted on the ECGRA website and at 5240 Knowledge Parkway, Erie, PA 16510. Legal Notice of the meeting was given through an advertisement appearing in the Erie Times-News. The meeting was called to order by the Chair.

ROLL CALL

Mr. Bagnoni, Mr. Barney, Mr. Cleaver, Ms. Hess, and Mr. Paris. Mr. Lee, Mr. Wachter, and Dr. Wood are also present.

APPROVAL OF THE AGENDA

Mr. Cleaver makes a motion to approve the agenda as presented. Mr. Barney seconds the motion. There is no discussion of the agenda. Motion carries 5-0.

APPROVAL OF MINUTES – November 2020

Mr. Barney makes a motion to accept the minutes. Mr. Cleaver seconds the motion. There is no further discussion on the minutes. Motion carries 5-0.

DIRECTOR'S COMMENTS

There are no comments by any member of the ECGRA Board at this time.

COMMENTS BY THE CHAIR

Mr. Paris: I just want to thank you all for being here. I am not sure if everybody knows this, but today is Mr. Bagnoni's last meeting with us. It has been good being with you, Dave, and thank you for serving on the Board of ECGRA with us. We all appreciate your service.

Mr. Bagnoni: Thank you, Mike.

PUBLIC COMMENT

There is no public on the call for comments.

PRESENTATIONS

There are no presentations at this time.

COMMITTEE REPORTS

- a. Treasurer's Report: Mr. Barney: It's only been a few weeks since we last met, so Perry could you cover the highlights?

Dr. Wood: I can do that. Because of the holiday, we moved the meeting up a week so there is not a lot to go over. The third quarter gaming revenue did come in in November for \$1.3 million, bringing our total so far to \$3.1; that does not include the "true up" that comes in in February for the fourth quarter. The municipal payments were payed out at the appropriate levels, there were a couple of Special Events grants that moved forward that were disbursed, there were two Mission Main Street payments made – one to Edinboro and one to Impact Corry, and the first payment toward the 2020 Summer Jobs Program was made. That is your P & L in a nutshell.

There's nothing new to report on the Balance Sheet since there have been no new Notes Receivable but you will see at the top the checking, savings, committed, and restricted funds but none of the numbers under Notes Receivable have changed.

Statement of Cash Flow shows the usual. There are a few expenses on the Budget vs. Actual such as the Erie Times News, the annual Chamber Membership, and other subscriptions. The copier lease, bank fees, etc. are all pretty standard. There has been no outreach and advertising done, but the phone/IT, insurance, and salaries and wages remain the same.

Moving on to the Schedule of Grant Reserve you can see how the third quarter gaming revenue came in in November and then the disbursements of \$521,000 which are represented when you flip over to the next page and you can see the detail on those. Those disbursements are the settlement payments, the two Special Events grants, the Mission Main Street drawdowns, and then the last page shows the first Summer Jobs payment.

The next page shows where we are at with drawdowns so you can see that Edinboro's drawdown of \$119,000 in November means that they only have \$34,000 remaining. The way Tom has set it up in compliance is that the last drawdown basically requires the close-out report in order to finalize; the Impact Corry drawdown of \$59,000 shows that they have

\$28,000 remaining. The last page shows the first payment of Summer Jobs 2020 and that we barely dipped into those funds and their remaining balance will be processed until the next year's program begins.

The next report is the Check Detail where you will see the payments to the settlement municipalities, the payments to Edinboro and Impact Corry, Summer Jobs, our legal bill, our telecommunications bills, the rent, the copier lease, and the two Special Events along with payroll. The next page is Tammi's Visa bill which shows office supplies like planners, binders, and dividers, the Erie Regional Chamber membership is there, and the newspaper subscriptions.

That concludes the Treasurer's Report unless there are any questions.

Mr. Cleaver makes a motion to approve the Treasurer's Report as presented. Ms. Hess seconds the motion. There are no questions or further discussion of the Treasurer's Report. Motion carries 5-0.

- b. Strategic Planning Committee: There was no meeting held so there is nothing to report.
- c. Update from County Council: Mr. Horton is not on the call so there is no report from him at this time.
- d. Update from County Executive's Office: Mr. Lee: Good morning, everyone. Thank you, Chairman Paris. First of all, David Bagnoni, thank you so much for your service; we appreciate all the time you have invested in the Board. We all know that these are not paid positions and it takes away from your personal time as well as your professional time, so we thank you for your service over the years.

Mr. Bagnoni: Thank you, Gary.

Mr. Lee: You're welcome. I will be brief this morning, but I just wanted to give everyone an update on the Summer JAMS Request for Proposal. That went out the week of November 23rd; the ending date for submittals is December 18th which is a week from tomorrow. We are hoping for some successful proposers to submit their particular proposals. As you are aware, GECAC has done it for the last six years and we believe they have done a very good job, but we are excited to see who else may be interested in this particular program.

The terms of the Request for Proposal is predicated on two years with an additional two years for renewal. This past year, as many of you know, we had half the number of students; it was very successful with about 90 students because of the COVID-19 pandemic but in prior years we had about 150-160 students. We will have to wait and see the what the summer will bring as we get closer to that time next year.

Again, we are excited. The timeline for review of the Request for Proposals will be the month of January spent reviewing it and we of course will be looking for input from ECGRA through Dr. Wood and the Erie Community Foundation and the County of Erie. Are there any questions about the Request for Proposal?

Dr. Wood: I just have one question; I was not able to make the informational session for those interested in applying for the RFP. Did anyone besides GECAC attend it?

Mr. Lee: Thank you, Dr. Wood, for the question. In the Request for Proposal, we had put in it that it was not a mandatory meeting but if they had any questions, we would be available last

Friday at 10:00am. We got no requests for that particular meeting, so therefore there was no meeting last Friday.

Dr. Wood: Thank you.

Mr. Lee: You're welcome. If there are no other questions, that concludes my report.

REPORT OF THE EXECUTIVE DIRECTOR

Dr. Wood: Good morning everyone. I do want to start off by saying that I sincerely and deeply appreciate the service of Mr. David Bagnoni. He came to us several years ago now and has been a diligent and integral part of the Board. He does everything that we need a good Board member to do - he attends meetings, he asks questions, he reads the grants, reviews the finances. I just want to tell you, Mr. Bagnoni, that we appreciate your time. I have appreciated the many interactions we have had over the years and I just want to take this opportunity to say thank you for your service to the community and your service here at ECGRA.

Mr. Bagnoni: Thank you, Perry. I appreciate it.

Dr. Wood: I will be brief on the Director's Report here. We do have reports coming in on Professional Services, there is a memo from Mr. Wachter about Mr. DiPaolo's potential and declared conflict of interest because he serves on the Eagle's Nest Leadership Corporation advisory group so you will see that there and it is also attached to the minutes for last month. You will also see a bunch of media clippings here about things that have been covered in the last three weeks.

I did want to bring to your attention that I have been a part of an Erie Funders Collaborative that meets occasionally, and it is mostly informal discussions. We had extensive talks this time about COVID and COVID funding and where we need to go. I think what's great about this medium is that we had Highmark there, UPMC Foundation, United Way, Erie Insurance community relations, and of course the Erie Community Foundation. One of the things that was discussed extensively was the special program for health care system partners.

I don't know if I've talked to the Board too much on this topic but this is something that I think Melissa Lyon did a great job in setting up. It came out of a community forum that ECGRA sponsored with the minority community. We kept hearing that the minority community had concerns and we were seeing reports from other cities that basically COVID was spreading at an alarming rate in the minority community so we organized a forum with Melissa Lyon as our main guest speaker to have the Health Department talk to the minority community for ECGRA to use it as a listening session to see where we were at.

At the time, we were deeply involved in the COVID Relief Fund and what came of it was a special partnering program where each hospital partners with one of the community centers - the JFK Center, the Booker T. Washington Center, the MLK Center, and the Quality of Life Learning Center - each one partnering with a different health care system. That health care system provided training and resources available to each one to do walk-in testing on a daily basis.

I think this is a huge win. My hat goes off to the Health Department for helping to make it happen. It was one of the two things that the minority community leaders were telling us that they needed. I think this could go a long way in helping those communities flatten the curve. My hat really goes off to them. In the future we will be talking with them about sustaining the funding through that particular operation. There are no particular requests at this time; it is still in the formulation stages.

I am going to end my report there by saying there are two things that we need you to vote on on today's agenda - one is Resolution 23 and the other is the meeting schedule for 2021. The meeting schedule is consistent with what we've done every year by meeting on the third Thursday with the

exception of December due to the holidays. Tammi has prepared that, and we look for approval today under New Business and then we can go ahead and publish our entire year's schedule.

Resolution Number 23 is the release of funds from the Erie Community Foundation Endowment. Just to give you a brief background on that. Several years ago, Tim and I went to the Lead Assets with the approval of the Board and negotiated a Memorandum of Understanding of how the relationship would work between ECGRA and the Lead Assets when it came to the release of these funds. That was signed into a formal resolution by this Board of Directors. It was put in to play and it has been seamless for the last three years.

Basically what the idea is is that in the November time frame I have a discussion with the Erie Community Foundation about what the recommended release amount is, which is based upon an average of several quarters and how the market is doing and then internal policy at the Erie Community Foundation. Their recommended release for the endowment was \$505,216; I get that formal recommendation and then I take that to the Lead Assets. The Lead Assets have a special advisory committee that then meets; it consists of their Executive Director and the Board Chair of each of those nine organizations. They sit down and have a discussion about the distribution formula. They have every right to propose a change in the distribution formula by contacting us because that is the way we set it up, and then they come back to us with a consistent list of recommendations that they have all agreed upon on how the \$505,216 should be distributed.

The Memorandum of Understanding gives them the option every year to change the formula, but they have consistently stayed with the formula that we designed here at ECGRA at the beginning of the agreement and (inaudible) more importantly, they are coming to consensus. You will see the attachment to Resolution Number 23 that shows the distribution amount based upon the distribution formula that we created here at ECGRA. I'll pause for any questions.

Hearing none, that concludes my report. Thank you, Mr. Chairman.

SOLICITOR'S REPORT

Mr. Wachter has nothing to report at this time.

OLD BUSINESS

Mr. Cleaver: Mike, I just have a question. We said earlier that Mr. Bagnoni is being replaced. For the record, who is the new Board member, do we have a new Board member? I gather we do if they're bouncing him out.

Mr. Paris: We do. Perry, do you want to share that with us?

Dr. Wood: Yes. I did have occasion to talk to some folks about the new Board member and Mr. Bagnoni was one of those folks who had a conversation with Councilperson Shauerman and she is interested in appointing Carol Loll to be the new member of the Board. Carol Loll is a former member of County Council and actually held that seat that Ms. Shauerman currently holds. If her appointment goes through in December, she will be a new member at our January Board meeting.

This creates, and this may be in part what Mr. Cleaver was alluding to, there will be a vacancy in the Vice-Chair position so the Board will have to have a public discussion about who may be interested in moving to the Vice-Chair position.

Mr. Cleaver: We have our elections in April, correct?

Dr. Wood: Yes sir. The reorganization for officers every year is in April. So, I would imagine whoever is interested in being Vice-Chair in January, it would be nice if they were interested in also being Vice-Chair in April; I think that would make sense.

Mr. Cleaver: So, we would just keep everything status quo until April?

Dr. Wood: Tim, tell me if I am wrong, but the vacancy doesn't occur technically until January, so I think in January you would ask the Board to elect a new Vice-Chair.

Mr. Wachter: Correct.

Dr. Wood: I know I had talked to several of you about it. Mr. Barney expressed some interest in being Vice-Chair, Mr. DiPaolo is not interested in being an officer in my discussions with him, Mike of course is going to step down as Chair in April. So, that leaves Ms. Hess, who I imagine is very busy; I can only imagine what it's like running a whole school district right now, so that leaves Mr. Cleaver and Mr. Barney. And I know from talking to you Whitey, you expressed some interest in maybe being the Treasurer if there was an opening there. So, if Mr. Barney moved over to Vice-Chair, then the Treasurer position would be open.

Mr. Cleaver: What do we do about a Chair, then?

Dr. Wood: Mike will be the Chair until April.

Mr. Cleaver: Okay, so you're not going that far ahead. I see what you're saying.

Mr. Paris: We would just be replacing the Vice-Chair position.

Mr. Cleaver: Just for three months, right?

Dr. Wood: Just for three months. I think the idea was that if Mr. Barney was interested in being Chair, it would make sense to be the Vice-Chair. That was the extent of the conversation.

Mr. Cleaver: Well, we could still operate until the next election, right? We don't have to do anything in January, do we? We could just leave it as is since Mike is still going to be Chairman; we just wouldn't have a Vice-Chair temporarily.

Mr. Paris: The only problem with that is if for some reason I am unable to perform my tasks, the Vice-Chair would have to step up to do that. That's the only reason for that.

NEW BUSINESS

- a. Resolution Number 23, 2020 – Resolution to direct the Erie Community Foundation to release funds in the amount of \$502,216 to the Erie County Lead Assets

Dr. Wood reads the resolution, along with noting the disbursement amounts on the attachment.

Mr. Cleaver makes a motion to accept the resolution. Mr. Barney seconds the motion. There is no further discussion of the resolution. Motion carries 5-0.

b. Meeting Schedule for 2021

Mr. Cleaver makes a motion to accept the schedule as presented. Ms. Hess seconds the motion. There is no further discussion of the meeting schedule. Motion carries 5-0.

Mr. Barney moves to adjourn.

**Erie County Gaming Revenue Authority
Profit & Loss
December 2020**

	<u>December</u>	<u>YTD</u>	<u>Budget YTD</u>	<u>2019-20 Budget</u>
Ordinary Income/Expense				
Income				
44800 · Gaming Revenue		3,184,714.77		
46400 · Other Types of Income				
46410 · Interest Income - Savings	800.07	33,188.05		
46422 · Interest Income - BWC - Erie Grow	7,666.67	22,917.67		
46424 · Interest Income - Progress Fund	5,000.00	20,000.00		
46425 · Interest Income - EDF Restruct		6,505.42		
46426 · Int. Income - BWC - Inclusive	6,388.90	19,097.24		
46427 · Interest Income - Blue Highway		703.88		
46428 · Interest Income - eCAT	2,556.00	3,889.00		
46440 · Immediate Human Relief Fund		275,000.00		
Total Income	<u>22,411.64</u>	<u>3,566,016.03</u>		
Expense				
62100 · Contracted Services	4,263.90	55,387.62	67,878.00	90,500.00
62800 · Facilities & Equipment	1,456.67	14,966.29	14,247.00	19,000.00
65000 · Office Administration	480.94	7,289.09	17,136.00	22,850.00
65100 · Other Types of Expenses	1,596.61	25,028.65	41,067.00	54,750.00
66000 · Payroll Expenses	19,007.55	185,819.76	201,339.00	268,452.00
Total Expense	<u>26,805.67</u>	<u>288,491.41</u>	<u>341,667.00</u>	<u>455,552.00</u>
Net Ordinary Income	(4,394.03)	3,277,524.62		
Other Income/Expense				
70000 · Grants / Settlements / MRIs				
70030 · Community Assets	167,976.76	308,540.75		
70050 · Municipal Settlements		796,178.69		
70070 · Special Events	3,359.25	8,830.72		
70090 · Multi-Municipal Collaboration		99,000.00		
70100 · Mission Main Street	81,600.00	260,671.00		
70120 · Summer Jobs Program	4,659.18	13,775.66		
70125 · Neighborhoods & Communities MRI		500,000.00		
70130 · Small Business Financing		307,123.00		
70140 · Pilot Projects				
70150 · Shaping Tomorrow		216,666.50		
70170 · Renaissance Block		210,625.00		
70180 · Anchor Building	80,000.00	359,375.00		
70190 · COVID-19 Immediate Human Relief		585,889.00		
70195 · Response Fund - Small Business MRI		620,000.00		
Total 70000 · Grants / Settlements	<u>337,595.19</u>	<u>4,286,675.32</u>		
Net Other Income	<u>(337,595.19)</u>	<u>(4,286,675.32)</u>		
Net Income	<u>(341,989.22)</u>	<u>(1,009,150.70)</u>		

Erie County Gaming Revenue Authority
Balance Sheet
As of December 31, 2020

	December
ASSETS	
Current Assets	
Checking/Savings	
10000 · ErieBank - Checking	152,936.03
10100 · ErieBank - Savings	
10101 · Committed Funds	3,300,286.64
10102 · Restricted Funds	3,408,687.75
10100 · ErieBank - Savings - Other	2,614,810.33
Total 10100 · ErieBank - Savings	9,323,784.72
Total Checking/Savings	9,476,720.75
Other Current Assets	
12000 · Notes Receivable	
12003 · Note Receivable - CIBA	18,846.25
12004 · Note Receivable - BWC - Erie Growth	1,000,000.00
12005 · Note Receivable - Progress	1,000,000.00
12010 · Note Receivable - 1855 Capital	500,000.00
12050 · Note Receivable - EDF Restruct	1,300,000.00
12060 · Notes Receivable - BWC - Inclu	2,500,000.00
12070 · Note Receivable - Blue Highway	250,000.00
12080 · NR - BWC - Resp Fund Sm Bus	520,000.00
12085 · NR - BWC - Resp Fund Nnprofit	100,000.00
12090 · Notes Receivable - eCAT	500,000.00
12900 · Reserve for Uncollectable Notes	(1,502,000.00)
Total 12000 · Notes Receivable	6,186,846.25
14500 · Prepaid Insurance	(6,649.77)
Total Other Current Assets	6,180,196.48
Total Current Assets	15,656,917.23
TOTAL ASSETS	15,656,917.23
LIABILITIES & EQUITY	
Equity	
30000 · Opening Balance Equity	4,047,064.18
32000 · Unrestricted Net Assets	12,952,783.75
Net Income	(1,342,930.70)
Total Equity	15,656,917.23
TOTAL LIABILITIES & EQUITY	15,656,917.23

Erie County Gaming Revenue Authority
Statement of Cash Flows
December 2020

	<u>December</u>
OPERATING ACTIVITIES	
Net Income	(341,989.22)
Adjustments to reconcile Net Income to net cash provided by operations:	
14500 · Prepaid Insurance	<u>778.75</u>
Net cash provided by Operating Activities	<u>(341,210.47)</u>
Net cash increase for period	(341,210.47)
Cash at beginning of period	<u>9,817,931.22</u>
Cash at end of period	<u><u>9,476,720.75</u></u>

Erie County Gaming Revenue Authority
Budget vs. Actual
December 2020

Expense	December	YTD	Budget	Over/(Under) Budget	% of Budget
62100 · Contracted Services					
62110 · Accounting Fees	0.00	9,900.00	15,000.00	(5,100.00)	66.00%
62120 · Government Relations Services	0.00	3,189.38	3,189.38	0.00	100.00%
62130 · Professional Services	3,000.00	25,065.00	36,000.00	(10,935.00)	69.63%
62140 · Legal Services	1,184.00	15,770.94	35,000.00	(19,229.06)	45.06%
62145 · Website Design	0.00	660.00	3,000.00	(2,340.00)	22.00%
62150 · Payroll Services	79.90	802.30	1,500.00	(697.70)	53.49%
Total 62100 · Contracted Services	4,263.90	55,387.62	93,689.38	(38,301.76)	59.12%
62800 · Facilities & Equipment					
62840 · Office Equipment	0.00	1,864.98	1,000.00	864.98	186.50%
62890 · Rent	1,456.67	13,101.31	18,000.00	(4,898.69)	72.79%
Total 62800 · Facilities & Equipment	1,456.67	14,966.29	19,000.00	(4,033.71)	78.77%
65000 · Office Administration					
65010 · Books, Subscriptions, Dues	57.63	1,857.35	3,500.00	(1,642.65)	53.07%
65020 · Postage	19.07	186.63	500.00	(313.37)	37.33%
65040 · Office Supplies	23.29	448.29	2,000.00	(1,551.71)	22.41%
65050 · Cell Phone	0.00	916.57	2,200.00	(1,283.43)	41.66%
65060 · Copier Lease	345.95	3,113.55	4,200.00	(1,086.45)	74.13%
65070 · Copier Printing Costs	0.00	72.17	2,000.00	(1,927.83)	3.61%
65080 · Bank Fees	35.00	306.00	200.00	106.00	153.00%
65085 · Professional Development	0.00	274.00	4,000.00	(3,726.00)	6.85%
65090 · Meeting Expenses	0.00	16.00	4,000.00	(3,984.00)	0.40%
65095 · Miscellaneous Expense	0.00	98.53	250.00	(151.47)	39.41%
Total 65000 · Office Administration	480.94	7,289.09	22,850.00	(15,560.91)	31.90%
65100 · Other Types of Expenses					
65105 · Outreach	0.00	889.21	8,000.00	(7,110.79)	11.12%
65110 · Advertising	0.00	84.90	7,000.00	(6,915.10)	1.21%
65115 · Phone/IT/Fax	817.86	11,788.78	18,000.00	(6,211.22)	65.49%
65120 · Insurance	778.75	7,008.75	9,850.00	(2,841.25)	71.15%
65130 · Grant Management Software	0.00	4,900.00	4,900.00	0.00	100.00%
65150 · Travel	0.00	357.01	7,000.00	(6,642.99)	5.10%
Total 65100 · Other Types of Expenses	1,596.61	25,028.65	54,750.00	(29,721.35)	45.71%
66000 · Payroll Expenses					
66005 · Salaries & Wages	16,817.40	166,256.80	233,000.00	(66,743.20)	71.35%
66010 · FITW Tax	1,315.15	12,877.22	17,302.00	(4,424.78)	74.43%
66015 · FUTA Tax	0.00	0.00	150.00	(150.00)	0.00%
66020 · PASUI Tax	0.00	35.74	2,000.00	(1,964.26)	1.79%
66500 · Retirement	875.00	6,650.00	9,000.00	(2,350.00)	73.89%
66700 · PMRS	0.00	0.00	7,000.00	(7,000.00)	0.00%
Total 66000 · Payroll Expenses	19,007.55	185,819.76	268,452.00	(82,632.24)	69.22%
Total Expense	26,805.67	288,491.41	458,741.38	(170,249.97)	62.89%

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
December 31, 2020

	December	YTD	Totals/Subtotals
Restricted Uncommitted Funds	3,408,687.75		
Committed Funds	3,300,286.64		

2020 Restricted Funds: (75% - after settlement payments)

First Quarter Gaming Revenue		345,218.83	
Second Quarter Gaming Revenue		1,519,587.33	
Third Quarter Gaming Revenue	337,595.19	1,657,503.80	
Fourth Quarter Gaming Revenue			3,522,309.96

FY Disbursements:

First Quarter Disbursements		1,604,410.71	
Second Quarter Disbursements		1,600,696.83	
Third Quarter Disbursements		803,751.59	
Fourth Quarter Disbursements			4,008,859.13

Disbursements Detail

Grants/Settlements

	December	YTD	Subtotal
IMMEDIATE HUMAN RELIEF FUND (COVID-19)			
Bethany Outreach Center		7,600.00	
Christian Cupboard		3,000.00	
Community Shelter Services		30,750.00	
County of Erie MH/ID		12,500.00	
Edinboro Community & Eco. Devel. Corp.		9,370.00	
Ella Cochran Food Pantry		1,000.00	
Elmwood Food Pantry		2,000.00	
Erie City Mission		39,085.00	
Erie DAWN		10,000.00	
Erie Family Center		13,000.00	
Erie United Methodist Alliance		2,365.00	
Gannon University		23,000.00	
Harbor Creek High School		1,000.00	
HVA Senior Living Alliance		6,800.00	
International Institute of Erie USCRI-IIE		17,210.00	
MECA, Inc.		3,850.00	
Millcreek Counseling & Mental Health		2,500.00	
Northwestern Food Pantry		5,000.00	
Penn State Erie, The Behrend College		63,321.00	
Project Face Shield		25,480.00	
Project Face Shield for Educators		22,120.00	
Sacred Heart Church		2,000.00	
Safe Journey		9,000.00	
Salvation Army, Corry		9,500.00	
Sarah A Reed Children's Center		11,000.00	
Sarah Reed Senior Living		5,200.00	
Second Harvest Food Bank of NWP		84,000.00	

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
December 31, 2020

	December	YTD	Subtotal
ServErie		8,710.00	
SSJ Neighborhood Network		25,400.00	
St. Martin Center		7,300.00	
St. Patrick's Haven Inc.		2,500.00	
Union City Family Support Center		2,000.00	
Urban Erie Community Development Corp		76,408.00	
Waterford Food Pantry		5,000.00	
YMCA of Greater Erie		22,960.00	
Youth Leadership Institute of Erie		13,960.00	
		585,889.00	585,889.00

RESPONSE FUND - SMALL BUSINESS & NONPROFITS

Bridgeway Capital - 1st Draw		125,000.00	
Bridgeway Capital - 2nd Draw		80,000.00	
Bridgeway Capital - 3rd Draw		260,000.00	
Bridgeway Capital - 4th Draw		70,000.00	
Bridgeway Capital - 5th Draw		85,000.00	
		620,000.00	620,000.00

MUNICIPALITIES

Settlements

Summit Township		358,280.39	
Greene Township		87,579.66	
McKean Township		87,579.66	
Millcreek Township		87,579.66	
Waterford Township		87,579.66	
Erie County		87,579.66	
		796,178.69	796,178.69

Multi-Municipal Collaboration

Borough of North East - 2019		(82,000.00)	
Jefferson Educational Society - 2020		100,000.00	
City of Erie - return of unspent funds		(18,000.00)	
Girard Township		17,000.00	
		17,000.00	17,000.00

SHAPING TOMORROW

Empower Erie, LLC		150,000.00	
Erie's Public Schools - Tech After Hours		66,666.50	
		216,666.50	216,666.50

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
December 31, 2020

	<u>December</u>	<u>YTD</u>	<u>Subtotal</u>
QUALITY OF PLACE			
Community Assets			
ACH Albion Area Fair, Inc.		9,375.00	
Erie Bird Observatory		10,000.00	
Erie Contemporary Ballet Theatre		7,700.00	
Erie PAL		15,000.00	
Erie Yesterday		15,000.00	
Goodell Gardens & Homestead		7,901.49	
Impact Corry		14,000.00	
Performing Artists Collective Alliance		14,000.00	
Presque Isle Partnership		15,000.00	
Waterford Community Fair Association		2,750.00	
Wesleyville Area Museum		3,837.50	
WQLN Public Media		12,000.00	
Young Artists Debut Orchestra		14,000.00	
CC Booker T. Washington Center	15,000.00	15,000.00	
Boys & Girls Club of Erie	15,000.00	15,000.00	
Eagle's Nest Leadership Corporation	10,000.00	10,000.00	
Erie Center for Arts & Technology	14,307.90	14,307.90	
International Institute of Erie USCRI-IIE	15,000.00	15,000.00	
JFK Center	15,000.00	15,000.00	
Martin Luther King Center	15,000.00	15,000.00	
Mission Empower	6,441.09	6,441.09	
North East Arts Council	6,500.00	6,500.00	
SSJ Neighborhood Network	15,000.00	15,000.00	
Urban Erie Community Development Corp	14,773.77	14,773.77	
YMCA of Greater Erie	15,000.00	15,000.00	
Youth Leadership Institute of Erie	10,954.00	10,954.00	
			\$308,540.75
Special Events			
Corry Area Arts Council		900.00	
Holy Trinity RCC		1,250.48	
International Institute of Erie - USCRI		350.00	
Lake Erie Greek Cultural Society		1,215.00	
Sisters of St. Joseph Neighborhood Network		1,993.49	
The Nonprofit Partnership		662.50	
Saint Joseph Church	3,359.25	3,359.25	
			9,730.72

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
December 31, 2020

NEIGHBORHOODS & COMMUNITIES

Anchor Building

2018 Grace Church	80,000.00	80,000.00	
2019 Erie Center for Arts & Technology		60,000.00	
Mercy Center for Women		20,000.00	
2020 Borough of Union City		49,375.00	
Gaudenzia Erie		50,000.00	
Woman's Club of Erie		100,000.00	
			359,375.00

Erie Center for Arts & Technology - MRI

500,000.00		500,000.00
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Mission Main Street

2019 Borough of Edinboro		119,750.00	
Borough of Union City		121,000.00	
Impact Corry		59,200.00	
Waterford Borough	81,600.00	81,600.00	
			381,550.00

December	YTD	Subtotal
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Renaissance Block

2020 Borough of Girard		25,625.00	
Borough of North East		30,000.00	
Borough of Union City		50,000.00	
Sisters of Mercy		25,000.00	
Impact Corry		50,000.00	
Our West Bayfront		25,000.00	
YMCA of Greater Erie		25,000.00	
			230,625.00

SMALL BUSINESS FINANCING

Beehive Network

Edinboro University Foundation		57,000.00	
Gannon University		90,500.00	
Mercyhurst University		97,500.00	
Erie Regional Library Foundation		62,123.00	
			307,123.00

YOUTH & EDUCATION

Summer Jobs & More

4,659.18	13,775.66	13,775.66
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PILOT PROGRAMS

Total Funds Disbursements	337,595.19	4,346,454.32	4,346,454.32
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Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
December 31, 2020

		<u>December</u>	<u>Amount Remaining</u>	<u>Original Commitment</u>
Committed Funds:				
N&C	Renaissance Block 2018			
	1 Academy Neighborhood Association		11,250.00	22,500.00
	Our West Bayfront		10,000.00	100,000.00
	SSJ Neighborhood Network		7,000.00	70,000.00
	2 Bayfront Eastside Taskforce		25,000.00	50,000.00
	ServErie		29,000.00	58,000.00
	Renaissance Block 2020			
	Borough of Girard		25,625.00	51,250.00
	Borough of North East		30,000.00	60,000.00
	Borough of Union City		10,000.00	60,000.00
	Impact Corry		50,000.00	100,000.00
	Sisters of Mercy/House of Mercy		25,000.00	50,000.00
	YMCA of Greater Erie		25,000.00	50,000.00
	Anchor Building			
	18 Emmaus Ministries, Inc.		5,000.00	100,000.00
	Grace Church	80,000.00	0.00	100,000.00
	Performing Artists Collective Alliance		5,000.30	93,126.50
	19 Erie Masonic Temple Preservation Foundation		56,000.00	70,000.00
	Housing & Neighborhood Development Services		40,000.00	50,000.00
	Impact Corry		60,000.00	75,000.00
	Mission Main Street			
	1 Borough of North East		110,000.00	250,000.00
	City of Erie		225,000.00	250,000.00
	Erie Downtown Partnership		180,000.00	250,000.00
	2A Borough of Edinboro		34,900.00	250,000.00
	Borough of Union City		4,000.00	200,000.00
	2B Our West Bayfront		133,810.00	250,000.00
	Preservation Erie		122,000.00	150,000.00
	SSJ Neighborhood Network		159,500.00	250,000.00
	3 Borough of Girard		90,000.00	170,000.00
	Impact Corry		28,000.00	202,400.00
	Waterford Borough	81,600.00	84,600.00	249,800.00
MUN	Multi-Municipal Collaboration			
SB	Beehive Network			
	Edinboro University Foundation		86,000.00	200,000.00
	Erie Regional Library Foundation		52,877.00	200,000.00
	Gannon University		84,500.00	200,000.00
	Mercyhurst University		5,000.00	200,000.00
	Penn State University (Behrend)		100,000.00	200,000.00
PP	Pilot Program			
	Partnership for a Healthy Community		50,000.00	100,000.00
QP	Response Fund (COVID)			
	Small Business		680,000.00	1,200,000.00
	Non-Profit		300,000.00	400,000.00

Erie County Gaming Revenue Authority
Schedule of Grant Reserve
as of
December 31, 2020

Committed Funds (cont):

		<u>December</u>	<u>Amount Remaining</u>	<u>Original Commitment</u>
Y&E	Shaping Tomorrow			
	Empower Erie - Community College		220,000.00	400,000.00
	GECAC - Summer Jobs Program 2020	4,659.18	136,224.34	150,000.00
Total Committed Funds		<u><u>161,600.00</u></u>	<u><u>3,300,286.64</u></u>	<u><u>6,732,076.50</u></u>

Erie County Gaming Revenue Authority
Check Detail Report
December 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
12/03/2020	EFT	VISA	2020 November Statement	-123.49
12/03/2020	EFT	Knox McLaughlin Gornall & Sennett	2020 November Legal	-1,184.00
12/03/2020	EFT	Parker Philips	2020 October Professional Services	-3,000.00
12/03/2020	EFT	Velocity Network, Inc.	2020 December Phone/IT	-794.36
12/03/2020	EFT	Wells Fargo Financial Leasing	2020 December Copier Lease	-345.95
12/03/2020	EFT	Booker T. Washington Center	2020 CA - Community Centers	-15,000.00
12/03/2020	EFT	Boys & Girls Club of Erie	2020 CA - Community Centers	-15,000.00
12/03/2020	EFT	Eagle's Nest Leadership Corporation	2020 CA - Community Centers	-10,000.00
12/03/2020	EFT	Erie Center for Arts & Technology	2020 CA - Community Centers	-14,307.90
12/03/2020	EFT	International Institute of Erie USCRI-IIE	2020 CA - Community Centers	-15,000.00
12/03/2020	EFT	JFK Center	2020 CA - Community Centers	-15,000.00
12/03/2020	EFT	Mission Empower	2020 CA - Community Centers	-6,441.09
12/03/2020	EFT	North East Arts Council	2020 CA - Community Centers	-6,500.00
12/03/2020	EFT	SSJ Neighborhood Network	2020 CA - Community Centers	-15,000.00
12/03/2020	EFT	Urban Erie Community Development Corp	2020 CA - Community Centers	-14,773.77
12/03/2020	EFT	YMCA of Greater Erie	2020 CA - Community Centers	-15,000.00
12/04/2020	EFT	Penn State University - Knowledge Park	2020 December Rent	-1,456.67
12/10/2020	EFT	ECCA, Inc.	11/21/20 to 12/4/20 Payroll	-8,699.23
12/10/2020	EFT	Fidelity Investments	11/21/20 to 12/4/20 Retirement	-575.37
12/10/2020	EFT	Waterford Borough	2019 MMS - 2nd Installment	-81,600.00
12/10/2020	EFT	Greater Erie Community Action Committee	2020 Summer Jobs	-4,659.18
12/10/2020	EFT	Martin Luther King Center	2020 CA - Community Centers	-15,000.00
12/10/2020	EFT	Saint Joseph Church	2020 Special Events	-3,359.25
12/10/2020	EFT	Youth Leadership Institute of Erie	2020 CA - Community Centers	-10,954.00
12/18/2020	EFT	Grace Church	2018 Anchor Building - 2nd Installment	-80,000.00
12/23/2020	EFT	ECCA, Inc.	12/5/20 to 12/18/20 Payroll	-9,012.48
12/23/2020	EFT	Fidelity Investments	12/5/20 to 12/18/20 Retirement	-800.37
12/31/2020		Erie Bank	Token Rental	-35.00



SCORECARD	CASHBACK CURRENT BALANCE	CASHBACK PAYOUT DATE
	\$0.00	05/15/2021

Account Summary

Billing Cycle		11/09/2020
Days In Billing Cycle		29
Previous Balance		\$695.50
Purchases	+	\$123.49
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$695.50
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$123.49

Credit Summary

Total Credit Line	\$40,000.00
Available Credit Line	\$39,876.51
Available Cash	\$39,876.51
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

- Call us at (866) 317-0355
Lost or Stolen Card: (866) 317-0355
- Go to WWW.MyCardStatement.com
- Write us at PO BOX 30495, TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$123.49
MINIMUM PAYMENT	\$123.49
PAYMENT DUE DATE	12/04/2020

NOTE: Grace period to avoid a finance charge on purchases pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

TOTAL CORPORATE ACTIVITY				\$695.50-
Trans Date	Post Date	Reference Number	Transaction Description	Amount
11/03	11/03	1591663453	INTERNET PMT-THANK YOU	\$695.50-

Cardholder Account Summary

TAMMI MICHALI ####-####-####-8023	Payments & Other Credits \$0.00	Purchases & Other Charges \$123.49	Cash Advances \$0.00	Total Activity \$123.49
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/19	10/20	PBUS01	24789300293653302102028	ERIE TIMES NEWS CIRCULATI 814-8701600 PA	\$57.63
10/21	10/22	PBUS01	24692160295100485655549	STAMPS.COM 855-608-2677 CA	\$19.07
10/24	10/25	PBUS01	24493980298083006486272	AT&T*BILL PAYMENT 800-331-0500 TX	\$23.50

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

ERIEBANK
PO BOX 42
CLEARFIELD PA 16830-0042

Account Number
####-####-####-8643

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
11/09/20	\$123.49	\$123.49	12/04/20

\$

BL ACCT 00100029-10000000
ERIE COUNTY GAMING
5340 FRYLING ROAD
SUITE 201
ERIE PA 16510-4672



MAKE CHECK PAYABLE TO:



VISA
PO BOX 4517
CAROL STREAM IL 60197-4517

Cardholder Account Detail Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/27	10/27	PBUS01	24692160301100282418564	CURRENT CATALOG 310-299-4100 CO	\$23.29 O.S.

Additional Information About Your Account
 MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT. ENROLL TODAY!

ScoreCard CashBack Earnings as of 11/08/2020					
SCORECARD	Beginning Balance	Current Earned	CashBack Adjusted	Ending Balance	CashBack Payout Date
	\$0.00	\$0.00	\$0.00	\$0.00	05/15/2021

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	E	\$0.00	0.58333%(M)	7.0000%(V)	\$0.00	\$0.00	0.0000%	\$123.49
Cash									
CBUS01 001	CASH	G	\$0.00	0.58333%(M)	7.0000%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 29		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



E·C·G·R·A
ERIE COUNTY GAMING REVENUE AUTHORITY

**EXECUTIVE
DIRECTOR'S
REPORT
FOR
JANUARY
2021**

NON-COLLUSION AFFIDAVIT

County of Erie -
Erie Summer Jobs and More (JAM) Program

State of Pennsylvania :

: s.s.

County of Erie :

I state that I am Chief Executive Officer of GECAC and that I am authorized
(TITLE) (NAME OF FIRM)
to make this affidavit on behalf of my firm and its owner, directors and officers. I
am the person responsible in my firm for price (s) and the amount of this RFP.

I state that:

1. The price (s) and amount of RFP have been arrived at independently and without consolation, communication or agreement with any other contractor, vendor or potential vendor.
2. Neither the price (s) nor the amount of this RFP and neither the approximate price (s) nor approximate amount of this RFP, have been disclosed to any other firm or person who is vendor or potential vendor and they will not be disclosed before RFP opening.
3. No attempt has been made or will be made to induce any firm or person to refrain from responding on this contract or to submit a RFP higher than this RFP or to submit any intentionally high or noncompetitive or other form of complementary RFP.
4. The RFP of my firm is made in good faith and not pursuant to any agreement or discussion with or inducement from any firm or person to submit a complementary or other noncompetitive RFP.
5. GECAC, its affiliates, subsidiaries, officers, directors and (NAME OF FIRM) employees are not currently under investigation by any governmental agency and have not in the law four years been convicted or found liable for any act prohibited by State or Federal Law in jurisdiction, involving conspiracy or collusion with respect to responding on any public contract except as follows:

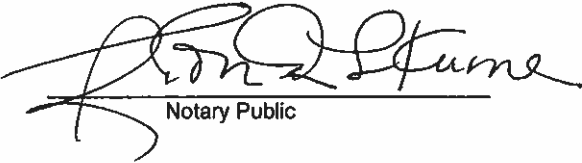
I state that GECAC understands and acknowledges that
(NAME OF FIRM)
the above representations are material and important and will be relied on by the County of Erie in awarding the contract (s) for which this RFP is submitted. I understand and my firm understands that misstatement in this affidavit is and shall be treated as fraudulent concealment from the County of Erie of the true facts relating to the submission of RFPs for this contract.


NAME

Chief Executive Officer
COMPANY POSITION

Commonwealth of Pennsylvania
County of Erie

Signed and sworn to (or affirmed) before me
on December 17, 2020
by Danny J. Jones


Notary Public

Commonwealth of Pennsylvania - Notary Seal
Rhonda L. Kumer, Notary Public
Erie County
My commission expires October 8, 2024
Commission number 1375496
Member, Pennsylvania Association of Notaries

RFP FORM

Having carefully studied the preceding Specification and being thoroughly familiar with all requirements set forth herein, all attendant conditions, the undersigned agrees to supply all services and materials required therein for the following sum (s):

Total Year 1 \$ 388,495 (150 students); 428,700 (175 students); 478,545 (200 students)

Total Year 2 \$ 389,600 (150 students); 429,803 (175 students); 481,990 (200 students)

Optional Year 3 \$ 392,741 (150 students); 432,945 (175 students); 485,476 (200 students)

Optional Year 4 \$ 395,837 (150 students); 436,041 (175 students); 488,914 (200 students)

The undersigned further agrees to sign the contract within seven (7) days of the date of the Purchase Order issued by the County of Erie. The undersigned acknowledges the right of the County of Erie to reject any or all RFPs and to waive any defects in form.

I (we) certify that this RFP was prepared independently and without collusion with any known vendors.

Company Name: Greater Erie Community Action Committee

Contact Name: Danny J. Jones, CEO

Address: 18 West Ninth Street

Erie, PA 16501

Phone: 814.870.5415


Fax: 814.456.0161

Email: djones@gecac.org

The undersigned acknowledges receipt of the addenda, if any:

Addendum No. _____, dated _____

Addendum No. _____, dated _____

 12/17/2020

2021 Erie County Council Committees & Liaison Appointments

Carl J. Anderson, III – Chairman Kim Clear – Vice Chairwoman

Finance Committee

Kim Clear, Chair
Scott R. Rastetter, Vice Chair

Personnel Committee

Mary Rennie, Chair
Brian Shank, Vice Chair

Compensation

Committee

Mary Rennie, Chair
Kim Clear
Ellen Schauerman

Pleasant Ridge Manor

Board of Trustees

Carl Anderson, III, Chair
Kim Clear, Vice Chair
Mary Rennie
André R. Horton
Brian Shank
Ellen Schauerman
Scott R. Rastetter



Erie County Retirement Board

Carl Anderson, III, Chair
Kim Clear
André R. Horton
Kyle Foust
Jim Sparber

COVID Impact & Economic Revitalization Committee

Kim Clear, Co-Chair
Brian Shank
Mary Rennie

Erie County Board of Elections

TBD upon next Meeting

2021 Erie County Council Liaison Appointments

Department

Airport Authority
Assessment Office
Children & Youth
City of Erie
Court & Court Related Offices
Council of Governments (COG)
Edmund L. Thomas Center
Erie Co. Community College
Erie Co. Conservation District
Erie Co. Conv. Ctr. Authority
Erie Co. Coop. Extension
Erie Co. Dept. of Corrections
Erie Co. Dept. of Drug & Alcohol
Erie Co. Domestic Relations Office
Erie Co. Gaming Revenue Authority
Erie Co. General Authority
Erie Co. Health Department
Erie Co. Human Services Dept.
ECRDA /All Related Boards
Erie Co. Land Bank
Erie Co. Library System
Erie Co. Planning Dept.
Erie Co. Sheriff's Dept.
Erie County Veterans Affairs Dept.
Erie Metropolitan Transit Authority
Erie Regional Chamber & Growth Ptosp.
Erie Western PA Port Authority
Human Relations Commission
Library Foundation
Local Emergency Planning Comm.
Millcreek Township
NW Regional Planning Commission
PRM/Workers Comp. Board
Public Defender
Public Safety
Wesleyville Borough
VisitErie
NW PA Job Connect (Formerly WIB)

Department Head

Derek Martin
Scott Maas
Lana Rees
Jim Winarski
Hon. Joseph Walsh, III
Jessica Horan-Kunco
Gerald Battle
Ron DiNicola
Thomas McClure
Casey Wells
Craig Conforti, CRM
Kevin Sutter
Dave Sanner
Carlo Fachetti
Perry Wood
Tina Mengine
Melissa Lyon
John DiMattio
Tina Mengine
Honey Stempka
Blane Dessy
Honey Stempka
John Loomis, Sheriff
Thaddeus Plasczynski
Jeremy Peterson
James Grunke
David J. Zimmer III
Tony Logue
Blane Dessy

N/A
Basil Huffman
Bob Smith
Patricia Kennedy
John Grappy
N/A
John Oliver
James Decker, Board Chair

Council Liaison

Kim Clear
Ellen Schauerman
Scott R. Rastetter
Carl Anderson, III
André R. Horton
Mary Rennie
Mary Rennie
Carl Anderson, III
Scott R. Rastetter
Carl Anderson, III
Brian Shank
Brian Shank
Scott R. Rastetter
Ellen Schauerman
Carl Anderson, III
Brian Shank
Ellen Schauerman
André R. Horton
Carl Anderson, III
Mary Rennie
André R. Horton
Scott R. Rastetter
Brian Shank
Brian Shank
André R. Horton
Carl Anderson, III
Carl Anderson, III
Ellen Schauerman
Ellen Schauerman
Brian Shank
Kim Clear
Mary Rennie
Ellen Schauerman
Mary Rennie
André R. Horton
Brian Shank
Carl Anderson, III
Scott R. Rastetter

Alternate

Ellen Schauerman
Kim Clear
Brian Shank
Mary Rennie
Carl Anderson, III
Brian Shank/Kim Clear
Brian Shank
Kim Clear/ André R. Horton
Mary Rennie
Kim Clear
Scott R. Rastetter
André R. Horton
Ellen Schauerman
Brian Shank
Kim Clear
André R. Horton
André R. Horton
Brian Shank
Mary Rennie
Scott R. Rastetter
Ellen Schauerman
André R. Horton
Mary Rennie
André R. Horton
Kim Clear
Kim Clear
Kim Clear
Scott R. Rastetter
Mary Rennie
Scott R. Rastetter
Mary Rennie
Scott R. Rastetter
André R. Horton
André R. Horton
Scott R. Rastetter
Carl Anderson, III
Scott R. Rastetter
André R. Horton



Knox McLaughlin Gornall & Sennett, P.C.
120 West Tenth Street | Erie, Pennsylvania 16501-1461
814-459-2800 | 814-453-4530 fax | www.kmgslaw.com

Timothy S. Wachter
twachter@kmgslaw.com

January 6, 2021

Mr. Perry Wood
Erie County Gaming Revenue Authority
5370 Fryling Rd., Ste. 201
Erie, PA 16510

RE: 2021 Rates – General Solicitor

Dear Mr. Wood:

Please know that we value our relationship with you, and look forward to continuing to serve you throughout 2021. We at the Knox Firm appreciate the public service that you provide, and, as such, we have traditionally charged our public sector clients a deeply discounted rate for legal services. We are pleased to be able to continue to offer our deeply discounted rates in 2021, and, starting on January 1, 2021 our rate for legal services will be \$190 per hour for attorneys and \$105 an hour for paralegals. This is a 3% increase from last year, reflects a small increase in our hourly fee, and represents a significant discount from my standard private sector rates.

Thank you for allowing us to continue to serve you. Please do not hesitate to contact me if you have any questions. I remain,

Very truly yours,

KNOX McLAUGHLIN GORNALL &
SENNETT, P.C.

By: 
Timothy S. Wachter

TSW/smt
2220381.v1

November 2020

Meetings with Executive Director
Ongoing Social Media Management
Ongoing Consulting
November/December Comms

IMPLEMENTED 2020 Renaissance Block Awards | PAPER RELEASE
Case study for website of Corry success story
DRAFTED AND DISRIBUTED Press Release
IMPLEMENTED Media Outreach
CREATED 3 Social Media Graphics

IMPLEMENTED | SOCIAL
10 posts throughout November
4 Posts in December so far

IN PROGRESSS

2019/20 Anchor Building | PAPER RELEASE
DRAFT & DISTRIBUTE Press Release
MEDIA Outreach
DATE: TBD
PARTNER: DNE - Downtown North East
CONCEPTUALIZE & DESIGN Social Media Graphics

ERIE COUNTY RENAISSANCE BLOCK PROGRAM Can Help Revitalize your Home & Neighborhood

**"This is a
real thing.**

I just hope anyone who wants to take
advantage of these grants makes the decision to do so.
I'd like to see as many people as possible benefit from this."

Linda Brown, homeowner

**Ready to
Revitalize
your Block?**

E·C·G·R·A

**can help you
organize an
application**



ECGRA's Renaissance Block Program awards grants to help revitalize Erie County neighborhoods through a block-by-block strategy that targets aging or neglected areas where neighbors are organized and willing to work together.

The Erie County Renaissance Block Program awards up to \$150,000 per application or up to \$5,000 awarded per property. It is a matching program that helps finance eligible exterior repairs, permanent improvements, and streetscapes. Funds can also be used to improve publicly owned property that is targeted to improve the block's visual appearance.

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If you would like to learn how your home and neighborhood can organize an Erie County Renaissance Block Program application, please contact ECGRA.
814-897-2690 or tmichali@ecgra.org



Economic Impact & COVID Revitalization Committee Meeting

Saturday, January 9, 2021
9:00 a.m.

ZOOM Information

Link: <https://us02web.zoom.us/j/82235255122?pwd=eHZRb3dKK0dDbFFZTWNOcTVBVTd0UT09>

Meeting ID: 822 3525 5122

Passcode: 398823

AGENDA

1. Welcome & Introductions
2. The Committee's Meeting Frequency
3. The Committee's Goals
4. Research & Expert Testimony
5. Timetable Discussion
6. Outcomes
7. Public Hearings & District Meetings
8. Good of the Order



Economic Impact & COVID Revitalization Committee Meeting

Wednesday, January 13, 2021
1:00 p.m.

ZOOM Information

Link: <https://us02web.zoom.us/j/9150362840>

Meeting ID: 915 036 2840

Passcode: not required

AGENDA

1. Welcome & Introduce New Members
2. Review of Committee Goals
3. Framework for Expert Testimony
4. Council District Listening Sessions



Economic Impact & COVID Revitalization Committee Meeting

Friday, January 15, 2021
2:00 p.m.

ZOOM Information

Link: <https://us02web.zoom.us/j/86022639973?pwd=WVh5Vld6K2UxSEUzdmdUUTB5aXhQUT09>

Meeting ID: 860 2263 9973

Passcode: 495136

AGENDA

1. Guest Expert Dr. Ken Louie
2. Update on Committee Goals
3. Recruitment of Expert Testimony
4. Listening Sessions

Union City offers funds for building upgrades

Valerie Myers
USA TODAY NETWORK
Erie Times-News

UNION CITY — Union City's downtown will get another boost, and maybe new businesses and residents, from funding now available to improve or re-purpose buildings.

Union City Borough is offering the owners of 19 downtown buildings up to \$2,000 in matching funds for building improvements.

The initiative is the latest in a series of projects to improve the borough's Main Street commercial district.

The matching grants follow a year-long structural analysis of the buildings by CityStudio of Pittsburgh. The firm was hired to assess the condition of each of the 19 buildings and provide suggestions to improve them.

The \$76,000 cost was funded by grants from the Erie Community Foundation and Erie County Gaming Revenue Authority.

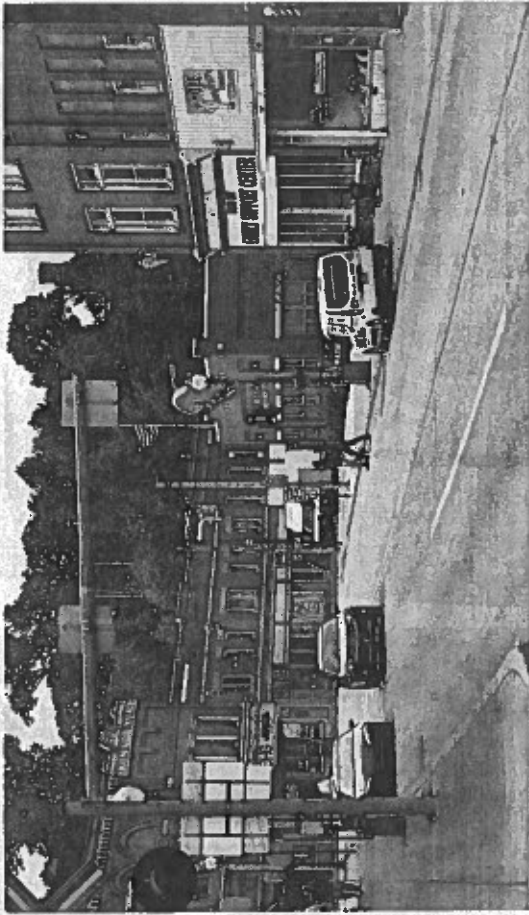
Work tailored to each building generally included structural, electrical, plumbing and safety assessments and suggestions to improve building facades and use vacant or under-used upper floors.

"Union City has a lot of great buildings, beautiful buildings with historic and architectural detailing," CityStudio's Ryan England, who oversaw the analysis, said in a statement. "There are also a lot of under-used spaces — most second floors are vacant, and many of these spaces can be renovated and put to use. Our plans and reports will be a tool to building owners to understand the condition and potential of their spaces."

Each building owner received a report on the building's condition, including photographs and descriptions of findings and suggestions for improvements.

The reports also provided suggestions and potential designs to generate additional revenues from upper floors.

"Often time, it's hard for an owner to imagine what their vacant building or second floor can be used for," England said. "These 'white box' plans explore uses for almost half of the vacant space downtown. They can be used as the start of a renovation project, or to market space for rent by a tenant who would



Downtown Union City, looking south on South Main Street, is shown in this September 2018 photo. CHRISTOPHER MILLETTE/ERIE TIMES-NEWS FILE PHOTO

do the renovation themselves."

The analyses can help building owners prioritize needs, Union City Borough Secretary Cindy Wells said in a statement. "The structural assessments provide the property owners with potential issues that may need to be addressed sooner rather than later," Wells said. "It doesn't make sense to fix up the front of the building if the priority should be making it structurally stable."

Building owners can apply for matching grants by submitting proposals and cost estimates by Feb. 19.

The borough has \$42,500 in matching funds available from the Erie County Gaming Revenue Authority's Mission Main Street program. If requests exceed \$42,500, they will be evaluated and prioritized for funding, Wells said.

Nonprofit Union City Pride awarded a \$258,000 grant for multiple downtown projects from the Erie Community Foundation in 2019. Of that, \$38,000 was targeted for the downtown structural analysis. ECGRA provided

another \$38,000 for the work.

CityStudio previously provided a historic preservation plan for Union City's downtown. That work, completed in 2019, was funded by a \$25,000 grant from the Pennsylvania Historical and Museum Commission and matching funds from Union City Borough, Union City Community Foundation and EC-GR.

Other initiatives to boost Union City's commercial district include plans to construct a "gateway" at Main and High streets.

A concrete plaza enclosed by low brick walls will be built on the site of the former Union City Diner. Next to the plaza, brick pillars will support a hipped roof over a stairway to a lower-level municipal parking lot.

An artistic panel behind the hipped roof will mirror its design. The gateway also will include brick pillars at the intersection, a hydraulic lift from the parking lot and a mural at nearby Industrial Park.

The \$258,000 Erie Community Foundation Grant provided the \$36,660 design cost.

Work to demolish the diner and construct the new gateway will be done in phases. Cost is estimated at about \$650,000. Union City Pride has applied for additional funding for the project from the Pennsylvania Department of Community and Economic Development. Earlier projects funded facade improvements and plans for a new downtown parking lot.

This year, PennDOT will reconfigure the Main and High streets intersection, which includes a major rail crossing. England, of CityStudio, said Union City residents that he's met during his work in the borough are passionate about their town.

"We have met many dedicated, passionate residents and owners," he said. "People really care about their community and want to see it improved." Contact Valerie Myers at vmyers@timesnews.com.