



MEETING OF THE BOARD OF DIRECTORS
5240 Knowledge Parkway, Erie, PA 16510
January 14, 2016 – 8:00am Finance; 8:30am Board Meeting

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES – December 2015
5. COMMENTS BY CHAIRMAN
6. PUBLIC COMMENT
 - a. Amanda Sisseem
7. PRESENTATIONS
 - a. Dr. Chris Taylor, The Upper Room
8. COMMITTEE REPORTS
 - a. Treasurer's Report
 - b. Regional Assets Committee
 - c. Strategic Planning Committee
 - d. Update from County Council
 - e. Update from County Executive's Office
9. REPORT OF THE EXECUTIVE DIRECTOR
10. SOLICITORS REPORT
11. OLD BUSINESS
12. NEW BUSINESS
 - a. Resolution No. 1, 2016: Resolution to adopt the 2016 ECGRA Regional Assets Guidelines for Special Events, Community Assets, and Mission Main Street and the 2016 Guidelines for Multi-Municipal Collaboration Grants
 - b. Resolution No. 2, 2016: Resolution to adopt funding for the Eagle's Nest Employability Initiative
 - c. Resolution No. 3, 2016: Resolution to disburse a blended funding model for Erie County's nine Lead Assets for calendar year 2016

13. ADJOURNMENT

Next Regularly Scheduled Board Meeting of ECGRA

Date: Thursday, February 11, 2015
Time: 8:30 a.m. Board Meeting
Location: 5240 Knowledge Parkway, Erie, PA 16510



E·C·G·R·A

Erie County Gaming Revenue Authority

Minutes of the Board of Directors' Meeting

December 10, 2015

CALL TO ORDER

The Board of Directors' Meeting of the Erie County Gaming Revenue Authority was held on December 10, 2015 at 5240 Knowledge Parkway; Erie, PA. Legal Notice of the meeting was given through an advertisement appearing in the Erie Times-News. The meeting was called to order by the Chair.

ROLL CALL

Mr. Bagnoni, Mr. Barney, Mr. Paris, Mr. Sample, and Mr. Yaple. Mr. Wood, Mr. Lee and Mr. Wachter are also present.

APPROVAL OF AGENDA

Mr. Bagnoni makes a motion to approve the agenda as presented. Mr. Paris seconds. Motion carries 5-0.

APPROVAL OF MINUTES

Mr. Paris makes a motion to approve the minutes of the November 2015 board meeting. Mr. Yaple seconds. Motion carries 5-0.

COMMENTS BY THE CHAIRMAN

I'd like to take a moment and reflect on the passing of Phil Fatica. I didn't know him that well, but I knew whenever I called he would always take a phone call and always give advice and always spoke from the heart. And if we could, I'd like to take a moment and reflect on Phil quietly and then we will proceed.

I'd like to welcome Tom Maggio, our newest employee who's in charge of compliance.

After the presentations we're going to go into a very quick executive session with liaisons and staff. It will not take long at all, and then we'll return.

PUBLIC COMMENT

Amanda Sisseem. Thank you and good morning everybody. My name is Amanda Brown Sisseem, and I'm the executive director of Erie Arts & Culture, one of the nine Erie County Lead Assets. Also present today representing Lead Assets are Jim Riley, the Erie Arts & Culture board chair,

Dan Zimmerman, Erie Philharmonic board president, and Jenny Weigold Geertson, incoming president of the expERIENCE Children's Museum board of directors.

We've been asked to act as liaisons on behalf of the Lead Assets. As Lead Asset funding shifts to the endowment this year, I wanted to take the opportunity to ask for your continued support as a partner in providing reliable and sustainable funding for our leading arts and cultural institutions.

Some of the things that I've set down for you already is that the Erie Reader features one of the big events that we do each year, which is called Fall for Arts & Culture, recognizing our artist of the year, arts educators, donors, really, representatives of the strength of the sector.

Behind me I have a slide presentation that gives you some visual depictions of what I'm going to say verbally. It gives you a better sense of what is happening outside of our institutions and how we work in community.

In the last month we've had the opportunity to meet with Perry, representatives of The Erie Community Foundation, and just yesterday, Chairman Sample, with regards to concerns over the level of maturity of the Lead Assets Endowment and our whole transition at this time. Lead Assets have also met as a group a few times since then, in what I would consider a very healthy discussion about the current and future needs of our organizations and the value of our relationship with the Erie County Gaming Revenue Authority.

It's with this relationship in mind that I've asked for your time today and to ensure that I share with you a report on the economic and social impact of the Erie County Lead Assets as a tool for you in your decision making and, hopefully, continued advocacy.

Collectively the Lead Assets infuse \$11,765,072 into our economy on an annual basis. The majority of this is spent locally. Our spending helps to support over 416 full-time equivalent jobs, and generates approximately \$10,000,000 in household income, \$460,000 in local government revenue, and \$591,000 in state government revenue.

Our audiences provide a ripple effect of those dollars. So that was our direct spending. Their spending, in addition to their tickets and admissions on things like food, transportation, lodging, souvenirs are estimated to average an additional \$17,243,000 on event-related items. These additional expenditures are estimated to support an additional 489 jobs, yielding over \$10,782,000 in annual household income, \$920,000 in local government revenue, and \$1.1 million in state government revenue.

Together our expenditures represent a \$29 million impact on the economy, and support over 900 jobs. This information was gathered through the 990s of our Lead Assets and analyzed using the Arts & Economic Prosperity Report calculator provided by Americans for the Arts, which is a national resource for the arts community, the creative sector of which we are leading as Lead Assets. It is an important sector in diversifying and strengthening our local economy.

In recent years you've helped us to support many initiatives, events, and new collaborations that benefit our residents and visitors in important ways that can often not be captured by monetary value. The PowerPoint presentation shows you some of those intersections of arts and then those great concerns in our community, including educational achievement, skill development, building tighter social bonds, creating positive outlooks for expression of local youth, neighborhood revitalization efforts, better marketing of our tourism product, and understanding

and valuing growing cultural diversity in our community. We're providing much more than entertainment.

Our programs are inspiring hope and creativity, they're promoting history and the identity of our people, and engaging our community in new ways of experiencing health, healing, education, and self-expression while demanding more of our venues, our staff, our volunteers, and being recognized regionally and in some cases nationally for the high quality of our product here.

We serve infants through senior citizens, mentally and physically challenged individuals, adjudicated juveniles to veterans, low-income, high-income, all races, and we seek to highlight cultural diversity. Here are a couple examples of this work. The Erie Art Museum has been nationally recognized for their program, "Old Songs, New Opportunities". This program places refugee women into early learning centers to share their native song with children and faculty members. These songs help students meet positive social and behavioral milestones in their classrooms, while providing job training and empowerment to a critical population of job seekers that's growing. Over 60 women in the program have gone on to early learning certifications and employment in early learning centers, and hundreds of teachers have been trained in the art of song in the classroom to achieve learning outcomes.

The Playhouse has been able to use ECGRA funding to leverage the United Way Education Impact Grant for three years for their comprehensive pre-K theater arts literacy program called, "Playtime". Now serving over 100 students at four downtown preschool sites, Playtime is a three-year program designed to mitigate factors that place children at risk of poor academic outcomes by engaging them in arts-related activities starting them on the right path to reading and school success. In addition, Playtime trains parents in creative literacy building techniques.

Inclusion. The Playhouse accessibility outreach program was enhanced with their first mainstage sensory friendly performance during their 2014-15 season with the holiday musical, Elf. Because of its success with their partners, the Autism Society, Barber National Institute, and Achievement Center, they've added a sensory friendly performance of Disney's The Little Mermaid this past September and was their opening mainstage show of the 99th season. They are leading in accessibility efforts within our venues. Changes in the performance included dimmed house lights, reduced sound for microphones and special effects, and quiet areas for people who needed to take a break. Their 2016 youth theater shows are all signed for children who are deaf and hard of hearing.

Mercyhurst Institute for Arts and Culture has brought bi-annual artists' residencies to work with area groups including, The National Alliance of Mental Illness, Music for Veterans, Mercy Center for the Arts, Children's Museum, Spring Hill Assisted Living, Barber National Institute, and the list goes on and on.

We see this happening in our Lead Assets. When they can bring in national- or world-renowned talent, they're not just having a performance. They're taking the week with that person to move them around to schools and community-based venues to work with them and get the most out of their time spent in our community.

Access. You've created new opportunities for access for all of our venues. This has been critically important in creating opportunities for people to visit the zoo, regardless of their ability to pay. For two hours each Sunday afternoon, the zoo opens its gates to all offering free admission. They've also extended one night a week in July so that working families can enjoy the zoo together.

You've also increased community and educational outreach efforts at the Erie Philharmonic. They've created an instrumental petting zoo, which they now take out on the road to schools and community-based organizations to let students touch, try, and experience music firsthand with the accompaniment of trained musicians.

There are plenty of other examples. I'm very happy to sit with any of you that would like to learn more or visit a venue so that you can learn what some of the other outreach and products they've created to really look at the intersections of our community challenges and our resources and how we can help bridge some of the gaps in our community. I really just ask that in the coming weeks and months as we continue to work together that we don't let this take a step backwards; that we look toward the opportunities that we can provide to our community, and that you work with us to help leading our community forward.

I want to thank you again for your investments in our organizations. From all of the Lead Assets I want you to know that we look forward to our continued work together.

Sample: I just want to say, and I believe it's from the board, we all really do appreciate the work you guys do, because it's a much needed aspect of the county, and we are going to give it serious consideration. I appreciate your time.

PRESENTATIONS

- a. Brad Allen & Jeremy Bloeser, Corry Neighborhood Pilot. I'm Jeremy Bloeser. I'm the executive director of the Bayfront East Side Taskforce, and Brad and I are going to give you a little bit of an overview of what we've accomplished really over the last 18 months. We had a 12-month contract. It started a little bit slow, and so we extended that out to 18 months which are wrapping up here in December.

I run the Bayfront East Side Taskforce. We are a nonprofit. We've done community revitalization efforts in Erie County for over 30 years. And Brad – would you introduce yourself?

I'm Brad Allen with Corry Neighborhood Initiative. We started in 2004 and have been plugging away at tackling blight in the city of Corry. We appreciate your support and partnership with BEST.

Jeremy: To give you a brief history – I was asked to come out to Corry and talk about what it is we do at BEST – the successes we've had, the challenges we face – and basically how we operate. CNI is an unpaid volunteer board that is housed currently under CIBA, Corry Industrial Benefit Association. They had a long history of working toward the elimination of blight in Corry, but, quite frankly, with an all-volunteer group they lost a little steam and were looking for a way to kick-start their efforts.

The real reason we are here today boils back to two main reasons: 1. Obviously, we received a grant from ECGRA. So thank you very much for your funding which allowed my efforts and some of my staff and others to work on this effort as well as some of the accomplishments we are going to go over. Even beyond the funding was that CNI was a desirable group for me to work with. We've been asked and have spoken to many groups about what it is that BEST does, how we accomplish our goals and objectives. But we get asked a lot of times by groups that are pretty infantile in their development.

CNI was not this way. CNI had a great groundwork, and they had dedicated people, and, really, that is what was exciting to me to go out and work with them as it wasn't starting from scratch. It was starting with a group that really had a lot of momentum and just needed a little bit extra – some tools, some ideas, some expertise, and some manpower hours to help them accomplish everything we were able to over the last 18 months. The other thing that we like to point out is that everything that we work on at BEST and that we work on through CNI, we've had many, many community reports come out lately, and they all point to the same issues – blight and poverty are causing big issues in every community throughout Erie County, in every city throughout Erie County.

So just as some examples, Corry had a 20/20 report that highlighted this. It was done many years ago. There was a strategic assessment of blight funded by The Erie Community Foundation. Again, highlighted the blight issues in the city of Erie and the city of Corry, as well as county-wide. Emerge 2040 recently organized through the Erie County offices, again, look at blight and blight issues. And currently the city of Erie is concluding their comprehensive plan which highlights a lot of blight that is occurring in the city of Erie. So we feel that we are really on the right track and that we are, hopefully, practicing some of the best practices there are in addressing the blight issues.

So just to highlight some of the successes that we have had over the last 18 months – the document that I handed out. The top few bullet points really provide the outputs of things that we were actually able to accomplish and would not have accomplished without your funding. Your funding not only provided the manpower, the dollars that were required to complete some of these activities, but it also generated additional funds. CNI, through your contribution, also went to the Corry Community Foundation, and the Arlene Smith Foundation, which matched those funds and basically tripled what we were able to use toward our efforts. CNI is recently reapplying for those funds through the Corry Community Foundation and through the Arlene Smith Foundation.

So, focused discussion on over 40 properties in the last 18 months. It might not sound like a lot, but we also concentrated. So we focused all of our efforts on the first ward of Corry. We had previously, CNI staff and volunteers, identified over 70 properties city-wide, but we focused just on this one section for a couple reasons: We wanted to have a concentrated effort. We didn't want to just spread our efforts everywhere and get diluted. It would still do a lot of good for Corry, but we really wanted to concentrate. And we picked the first ward, because that's where the school district main office is, the high school is, there's a lot of activity going on at the school district athletic fields, so we thought this is where it's maybe most visible that we have a blight problem as people come into the Corry community from elsewhere.

So, focused discussion. We talked about over 40 properties. Talked about things like who owns them, what is their tax status, how do we get someone to respond to us, is there a bank involved, what is the condition of the property? Is this a property that looks like it needs scraped and painted, or is this falling down and dangerous to live in?

We researched and attempted to contact every one of those owners. I say, "attempted", because we wrote letters to everyone at the best contact information we could find. Sometimes that would get bounced back, and we'd have to go back to the drawing board and try to find a better contact, but many multiple times to reach out to them. We communicated with at least 20 of those owners. So we did have about half of the contacts, but we weren't able to get to someone, we still talk about today, we're still

working on some of these properties. So it's not like we've given up on the other 20, but it requires, unfortunately, quite a bit of effort, especially when it's not a one single-known owner, and certainly when the house is vacant and no one's living in it, it again makes it even more difficult. And the 20 that did communicate with us, I'll tell you it runs the gamut from the individuals you'll see that we were able to successfully negotiate a purchase, to people that told us "no thank you" in not so nice of words about asking about their property.

But we were able to negotiate the purchase of five blighted properties, and we have demolished or are in process – we've scheduled demolition on three of these six blighted properties. That's a big win. You see that we've demolished six and we only bought five, so you might ask, "How did that happen?" We have one property that we were able to work with the owner and they would not give up ownership, but they would allow us to do a controlled burn, so we actually did some training for a local volunteer fire department and did remove the blighted property. That was our first one that we worked on, if you remember, some of the PR that ECGRA received on that. We are demolishing the other five properties. We even have one sort of keynote property. It was right on the main corner intersection within Corry that everybody that would have went through the main town would have seen that. So we're really proud not only of which properties we were able to get, but some of them are really very evident, visual effects. My wife works at the Corry School District, and so we have many people that work with her that would say, "Wow, I'm glad you finally got that eyesore out of the way." And, unfortunately that "eyesore" had people living in it, I believe, at the beginning of our work with CNI. So 18 months ago people were living in an atrocious house, code enforcement condemned that property, had to move the people out, and then we purchased it and demolished it, all within 18 months. While BEST has been around for 35 years, lots of our successes have taken 35 years. It takes a long time to do some of this work.

Some additional things that I feel we were able to accomplish through your funding. Sparking additional enthusiasm. I would say that, I don't want to take credit, and BEST and our efforts shouldn't get all of the credit for all the good that happened in the last 18 months, because I feel like we lit a fire under those who were already working on this issue. Just by having us come out, asking questions, putting in some man hours in between meetings, people that were in the room really stepped up and did the lion's share of the work as far as their enthusiasm in working on this project. And it included that we now meet twice monthly – they used to only meet once a month. So we are meeting much more frequently and allowing a lot more to be accomplished.

We assisted with the education of local officials on blight issues and reasons for tax abatement. We were able to get past-due taxes waived on all six of these properties that we are removing the blight on. These are taxes that were not going to be paid by the current owners, and it really would absorb quite a bit of the funding CNI has to pay the taxes and then take down the property, which, frankly, means that less properties would be removed, less blighted properties would be addressed.

We worked with staff to produce and share our technical assistance, our best practices. BEST has a home repair assistance application. We outlined a tax delinquency process which we shared with local officials, and then we have a policy document we've created at the request of the Corry school board on our procurement process and distribution. How are we getting these properties and what is our plan to get them back on the tax rolls, which is our plan? Every property that we purchase, our goal is to get it back on the

tax rolls in its best fashion. We brought best practices to the attention of CNI. We're constantly trying to stay in the forefront of what it is that cities are doing nationwide and even internationally to address blight. And so we try and bring those to their attention and share those best practices with CNI.

We garnered quite a bit of media attention, both in the Corry community as well as countywide on the issue of blight and the fact that, hopefully, it's not a surprise that there's a group of people working on this issue in Corry.

We worked to develop Corry Cares, which is a separate group from CNI, a group of individuals, of volunteers that have been raising private dollars to address their goals. And we also helped launch their fundraising efforts with some corporations and local individuals.

And then we wrote multiple grants on behalf of CNI. We wrote those grants to the Corry Community Foundation, Arlene Smith, and then to the Neighborhood Resource Organization that recently provided a mini-grant.

And then we worked with the CIBA staff to evaluate and hire staff. So when we first began, I provided technical assistance, and my coworker at BEST provided technical assistance. About six months ago my staff person was not able to have those additional hours available, so we worked with CIBA to find a new individual that is really, hopefully, going to pick up all this groundwork that we've laid and carry it forward beyond BEST's involvement.

Those are the successes. I'll just share with you briefly in the last minute some of the things that we shared with CNI that I think will help them continue. And the biggest thing is don't let up on the gas. Really, they've done so much, keep that ball moving forward. Continue building their war chest of resources, both financially and with best practices and ideas. Continue outreaching efforts to neighbors that live near the blight. They provided invaluable resources. They can tell you about the owner. They can tell you who's cutting the grass. They can tell you who's breaking into the building. And then to develop their partnership with code enforcement. An important tool that this group basically brought to Corry was the establishment of a code enforcement officer, and they have tools that CNI is not able to implement, and so to work together to both address the issues of blight.

So the last thing that I'd like to mention is a brief conversation I had with Perry regarding a home energy efficiency DIY program. I think you are planning on talking to the group about. This is an effort that I think could be a benefit to Corry, would help improve energy efficiency and improve the properties that maybe just need a little bit of help and don't need to be torn down.

Thank you for your time.

Sample: Jeremy, Corry, and through the Redevelopment has already started the one program where people that find it difficult to get along – they're middle class, but they don't have enough equity, so they've used monies that the gaming commission put forward to match with the Redevelopment Authority on that. And, basically, I believe the payback, how they pay it back, is based on what their savings will be energy-wise.

Bloeser: So hopefully there's no additional financial strain on them.

Sample: And is that what you are considering throughout the county?

Bloeser: Well, this is different. What I was proposing and that I talked to Perry about which is really teaching individuals how to make simple and low-cost energy efficiency improvements to their own home. So the program you're referring to would be hiring a professional to insulate your house, to hire someone to maybe put in new windows. I'm talking about having someone come into your house and show you how you could buy a couple cans of spray foam at the local Home Depot or Tru Value (lots of laughter and comments, as you can imagine). So, that would be the idea, to show people in their own homes some things that they can do themselves and don't need a large grant, loan, or even a professional to do.

Wood: Brad, let me ask you from your perspective as a leader in Corry. This was an interesting pilot project for us when we take a best practice from one part of Erie County and help...can you tell us what has been the reaction from leaders in Corry?

Allen: We've gotten, well, let's be honest, mixed support. The school board, when we went for tax forgiveness, they did their job and asked a lot of questions and wanted to know – you know, they're giving up tax dollars – and wanted to know what our plan was. So we got called on the carpet and Jeremy came down and did a great job. They ended up supporting us and giving us the tax forgiveness. In both the city and the school, where our biggest support has come is through code enforcement, which our group started in 2011 as a volunteer group, got the ordinance put in place, got the code enforcement officer hired. But that's what gives us the teeth to keep moving forward is the code enforcement. And working hand-in-hand with us as a volunteer group that we can do some things, like Jeremy said, that the government can't and vice versa. They have some tools that they can enforce, like the code enforcement and code compliance that helped us move toward our goal.

Wood: Just to piggyback off of that for a second. There's a lot of theory out there that there's a connection between blight...and reducing violence. Have you had talks with Unified Erie, which happens to be right here today with us?

Bloeser: I was talking to Dave Deter from the NRO, which spun out of Unified Erie. He's actually come down and talked to the local neighborhood watch group. So, they are starting to share their resources with the Corry area.

Sample: Perry, one thing I will say about the program is that they really are starting to gain momentum. In talking to Rick Hunter, six houses on the line right now, I think there are two scheduled...

Allen: We just signed three yesterday, and we awarded the grant for demo on three properties.

Sample: And one of the big problems that they have is that when you tear down a property, the neighbor no longer has a problem. I was on CNI years ago and found out it's important to get the neighbor signed up. It may cost you \$7,000 to tear a house down that you're going to sell to the neighbor for \$1,000. But what you don't want to do is be the guy mowing the lawn. And you want to get it back on the tax rolls. And I think the school district was correct in being conservative on that, because, historically, a lot of properties in Corry were taken off the tax rolls and then put under the Redevelopment

Authority, and then never made it back to the tax rolls. So they were a little gun shy. And they did their job, and Brad's people have done theirs. The one thing that I think was important early on with your code enforcement...the other thing that I'm telling you is that they also started a rental program where all the rental apartments and stuff were checked out and everything. But the code enforcement, initially, was supposed to do some life safety issues. That was a little more palatable to people that someone coming around and saying, "Your paint is not exactly right." Where if you go in and deal with life safety issues initially, then she can transition into addressing but not mandating it. People get a little ornery when they get too many things thrown at them. I think a lot of the apartment owners complained initially, but I think they're happy that it got done, because there were a lot of apartments without smoke detectors. At least when the rental guy comes in and says, "You know, if you take the batteries out of those again, you're in trouble." And it doesn't matter if you're the landlord.

Allen: The Corry Community Foundation sanctioned the Weir Report several years ago, and they said the two most important things in the Corry community are code enforcement and a strong police force. And I really believe that code enforcement and tackling blight are the foundation, the fundamental root cause of a lot of our other issues that come about. The blight and lack of code enforcement attracted crime, attracted dilapidated houses, brought housing values down. We had a lot of influx of people moving to our area because of the low rental values, and they weren't coming there because they got a job or because they got transferred. They were moving there for the low rent...

Sample: It was almost a welfare haven...

Allen: I didn't want to say that. I think that really, this is the fundamental issue in the city of Corry and how, not unlike other neighborhoods, attack on blight, reducing our supply of rental units – because if you reduce the supply, you increase the demand and values and so forth – and that will really help the city with their tax issues. It will help the police force. It will help the school district from a tax revenue base, plus get additional contributing citizens to come in and have opportunities and jobs and so forth.

Sample: One of the important things was they had the rental registry, they had the Weir Report, and they had a plan. Had those things not been in place, it would have been difficult for BEST to come in. They would have had to create the wheel...

Bloeser: Sure. There are other communities, obviously, in our county that have blight and they don't have all those things. They might have some dedicated, interested people working on these issues, but they really have some groundwork to cover for themselves, and perhaps an organization like the NRO would be reaching out to those kinds of groups about establishing a neighborhood watch, and establishing some of the groundwork that would allow us to come in later.

Allen: But remember, five years ago we didn't have anything. We didn't have rental registration, we didn't have code compliance, we didn't have any of those programs, and so, they can be done. It's taken a lot of work.

- b. Amy Eisert & Marshall Piccinini, Unified Erie. Good morning. Thank you very much for inviting Amy and I to come and talk with you. I'm from the Chief U.S. Attorney's office. Our headquarters is in Erie, and we manage the seven counties of Northwestern Pennsylvania. And on behalf of the Department of Justice, teams of us came together several years ago to see if there were smarter ways we could address our crime

problems in the city. And they started, really, focusing on these three prongs in this simple chart, the three prongs of our Unified Erie approach. Unified Erie is not an organization, it's a problem-solving strategy. But we know from the ways that other communities have combatted crime and violence and issues, they have successfully tackled these three areas. The first is prevention, the next is enforcement, and the final is re-entry. And I'll talk about prevention first.

You basically just heard some information about prevention from Jeremy, because prevention is all about identifying what are the risk factors. Can you look at data and research and find out what are the risk factors that are leading our young kids to crime, violence, and other problem behavior? And what we learned over time from working with our research partners, is that there is a whole body of research that actually digs down deeper. Instead of us as adults guessing what are the things that have caused crime to increase in our community, is there data that we can tap into that shows us in our community, as opposed to Pittsburgh, or Philadelphia, or somewhere else, what are our risk factors that are leading to problems? And we have the data, and we continue to develop the data. It's been developed over the last 10 years. Thousands of surveys from students in almost every one of the school districts identifying these risk factors. And we know what they are, not because adults guessed, and problem-solved, and kind of brainstormed it, but because the data tells us.

The data tells us that the number one risk factor leading to problem behaviors is community disorganization. Community disorganization is a disconnect with your neighborhoods, and the consequences of blight, and the dilapidation of the basic neighborhoods. And what we've learned over time just from peoples' anecdotes about life in Erie – you would know this probably better than a lot of folks – in the day, in your neighborhood you weren't just parented by your parent. When you walked down the street, everybody parented on the block – knew what you were doing, and was in your business for doing it. A lot of Erie's neighborhoods have lost the soul of their neighborhood, and blight is one of the things that actually breaks down the neighborhood – where children and families don't feel comfortable in their neighborhood. So, we know that community disorganization is the number one risk factor leading to problem behaviors. We have then created the Neighborhood Resource Organization, that there was some discussion about, to help expand the neighborhood's capacity to do the things that BEST is one of the best examples of throughout Erie County. What BEST is doing is a model of what other neighborhoods could do, even on a small scale, to reduce community disorganization.

The second risk factor is family conflict. And the third are parental attitudes favorable toward problem behaviors. And so we are taking steps to look across the nation, not at just guessing how to reduce family conflict and parental attitudes, but what are the evidence-based programs in the nation that work at actually reducing these issues. What we've discovered is that we have all of those evidence-based programs, but they're not being utilized. Over the last two years for Unified Erie, we've been expanding the connection of those evidence-based programs to reduce family conflict and those parental attitudes that are negative.

So that's the prevention piece – it's looking at risk factors and protective factors. And then the re-entry piece is the notion that when we send folks to jail and they come out – they've served their debt to society – shouldn't we be in a position to make sure that prison is not just a revolving door? I've been prosecuting people for almost 25 years, and

I'm going to continue to do what I do. But I recognize that if a person is sentenced appropriately and they go to prison, prison ought not just be a place where you spend five or 10 years, and you come out and have nothing in place in your life, so you just go back.

An entire effort, working through the United Way and our other partners, and all of this is a collaboration of multiple agencies and multiple social-service partners and community partners, to create the Erie County Re-entry Services and Support Alliance. It's a one-stop shop for those leaving federal, state, and local prison to connect with and to figure out how we can make sure that they're taking the appropriate steps to become appropriate citizens in our community and not go back to a life of crime. It's been very exciting. Of all the pieces, this is one of those recent ones that has generated significant support and expansion, and by January, the groundwork for the creation of the beginning of the Erie County Re-entry Services and Support Alliance will be completed. We're at a point in our discussions with the Community Foundation, the United Way, and Hamot Hospital to actually start doing the re-entry work. What we discovered very quickly from the ex-cons who were part of our team – we didn't just bring social service folks, we brought offenders in the room, and I actually did a focus group with the offenders where I'm the prosecutor who've they've never talked to, and they're ex-cons who came out of prison. So we agreed we were going to set those things aside and have an honest conversation about what life is like when they get out of prison. What did you need? What was messed up in the way the system was? Why did you go back, if you did go back to prison? And why were you successful?

The number one thing we found out amongst all the others things, they need housing, transportation, education, drug and alcohol support, and all those other things. But what they really said is that, "We just needed somebody to be there for us when we get out of prison." Because, when you go to prison you alienate your entire family. You're probably in recovery, and recovery tells you that you change your people, places, and things if you want to successfully recover from drug and alcohol addiction. And by telling them that, they come out of prison, they've alienated their family, they can't go back to that drug culture that they were in when they started, they need to turn their lives around, they just need someone to walk them through the process. I remember one guy saying, "Marshall, I read, but I don't read like that. If you stick a job application in front of me when I get out of prison, there's no way I was going to be able to fill that thing out and get a job. But if I had someone sitting with me," and this person, in particular did, "to walk me through those simple steps that all of us take for granted, that helped me to become successful." So that's what the Re-entry Services and Support Alliance is all about. We're at the point now of attempting to seek funding to hire an intake specialist and case managers.

And the final piece, and these two now go together, where they hadn't in the past, is enforcement. Enforcement, typically police work, is someone commits a crime, police officer solves the crime, they get prosecuted and they go to jail. It's reactionary, and it will continue to be reactionary by necessity. But there are smarter ways to approach the crime problem. You can be more proactive in your address of these things. And over the last several years, we've identified that there's a very small percentage of individuals in Erie, less than 1%, committing likely more than 70% of the crimes. And we call them "chronic violent offenders". These are your bad actors who have always been bad actors and will continue to be. What if we targeted them very specifically and took them off the street in a very intentional process, instead of waiting for the next shooting to happen?

And we've had great success in our chronic violent offenders strategies, and our focus, specifically, on gun crimes.

Shortly after the Marshall Service started a collaborative fugitive taskforce to go after the outstanding felony warrants in our partnership with our other agencies, in a very short time they cleared 921 outstanding felony arrest warrants, and over the last several years that they've been doing this work, have taken more than 1,450 guns off the street. Those are very good numbers. We've actually seen, despite what the media says, drops in the reporting of violent crime. What we're also satisfied with is, that's not good enough if you live in one of those neighborhoods where you don't feel comfortable walking out at night, because these shootings continue. So what we did is we dug down deeper to find strategies across the country that go beyond chronic violent offender enforcement. What have they done more effectively to tackle this issue?

Amy Eisert, the director of the Civic Institute, flew to Michigan State over the summer and went to a Department of Justice training on group violence reduction strategies in the nation. Because what we discovered is, we targeted chronic violent offenders as individuals, but most of our violent crime here in the city of Erie that we've seen over the last couple of years, especially the shootings, have not been individuals, necessarily, they've been group – different sects of the community – groups of folks, you can call them "gangs", that's what they call themselves. They call themselves "2-4-Nation", "700", "1800", "Murder, Mayhem and Money". These are guys in Erie calling themselves and associating with these groups. And most of these shootings are retaliatory shootings for the last shooting. And most of these guys don't even recall that the first shooting had nothing to do with anything of significance – it had to do with a girlfriend beef and disrespect on the street. And as a result of the first shooting, all of the additional shootings are now retaliatory shootings.

So, we've never really sufficiently identified the groups. So part of Amy's discussion with the experts in Michigan State, and are now our close partnership because Amy is so good at quickly making friends, we are now very closely partnered with the Kansas City Police Department. We flew the commander of the Kansas City Police Department here, along with their top intel analyst, a guy by the name of Dr. Andrew Fox, because they're using this data and research thing that we've done on these other pieces, specifically toward these groups. What we discovered is that if you dig down deep and use specific data, we can identify the individuals within each network, we call them "networks", they call themselves "gangs", whatever, they're networks. It's very similar to a terrorism cell approach where you use a social networking analysis to figure out, not social media, but social networking, how are they connected? And from those connections, we can identify who are the biggest players, who's the most connected with the most people. And we can specifically identify them.

So they trained the Erie Police Department on doing this with Amy's work, and over the last several months, we have identified every one of our networks, and every individual by name in every network. But what's interesting about the group violence reduction strategies, it's not just about identifying and taking them out. There's a larger message if you want to stop group violence, and it's somewhat groundbreaking from the standpoint of how you address it. This enforcement piece is usually that "A", arrest. You enforce, you arrest. But this type thing does something different. You've identified your folks who are in your networks, and you actually go right to them and tell them, "We've identified you in a network." And you call them into a meeting. And at this meeting, and it's

typically in a church somewhere in the community where the violence is occurring, and you tell them very specifically, "We know what network you're in, and we know what you're doing." And over the last several months we've been identifying everything that those guys are doing. We show them surveillance footage that proves to them that we know what they're doing. And we sit them in the church. They can't sit in the network, and they can't sit next to one another. But in between each person that's seated is a photograph of one of the murder or shooting victims here in Erie. The meeting is broken down into two sections. The first half is law enforcement. Folks like myself, Jack Deneri, the Chief of Police, and others, the head of the FBI, all of whom are partners in this effort, and we tell them very specifically, "You need to stop. We know what you're doing, and if you don't stop now, you have self-identified as the first group that we are going to target. And we're going to target you in a way that we never have. We're not worried about trying to get the largest charge that we can against you. We're going to find out what levers there are in your life that can be pulled lawfully, and we're going to pull every one of them. You got code enforcement issues at your house, we're coming after you. You got child support that's due, you're going to pay. You got illegal cable or something running to your house, it's getting cut. And more significantly, if you've got outstanding warrants, whether they're constable warrants for traffic tickets or whatever they are, we're going to enforce and arrest you on those warrants. And those of you who we know engage in criminal activity, you're going to be arrested. And until you decide to turn your life around, we're going to continue to target these networks. And we're going to tell you tonight, when you leave here tonight, nobody is getting arrested. You go out and tell the members of your network what we just told you and communicate the same message to them, and the next group that's associated with the next shooting," – in Kansas City they use the next homicide, unfortunately, but we're not at that level – "you are self-selected to be targeted for enforcement action."

Before we even do the first call-in, we actually target one of these networks, and we take them out with all the levers that we can, because at that first meeting, we say to them, "Did you see what happened to X group two weeks ago? There were nine of them. We took out all nine of them and they're in jail today. They didn't see us coming, and that's what's going to happen to you."

Our plan right now is to have this start in January. But the interesting piece is the second half of this meeting. It's about this "H", which stands for "Help". We tell these guys in the second half of the meeting there's a moral message. There's a mom who's had a son or daughter murdered. A victim who's been shot who might be in a wheel chair or strapped to a colostomy for the rest of their life, because they've been shot. You have pastors from the community who can speak a moral voice, and you have ex-cons who they respect and who know the community to just give them a moral message, "You're screwing up this community. You need to stop what you are doing, or these guys are coming after you. And if you're willing to stop and turn your life around, we're offering to you tonight the opportunity to get help."

Here in that meeting and downstairs in the basement when they have dinner with them, will be all those service providers that might be able, if they are serious about turning their lives around, to impact them and help them. So as part of what we've learned in doing these two pieces, the things that these young folks need to get their lives turned around are the same things that the ex-cons need, who we now call transitioning clients, coming out of prison. And what they need initially is a case manager, they need folks who actually can help them connect with the services. Because you give one of these

young men a list of things they've got to do to straighten out their life, it's not getting done. You connect them with a case manager that, unfortunately, it's necessary to walk them through the process. It comes with great success. What we know across the country, Kansas City is not the only entity doing this, we know that this works from a data standpoint. Kansas City had a homicide rate exceeding 170. They're now down to well below 100 in the two years they've been doing call-ins. You could do the same things by looking at Austin, Highpoint, NC, and other cities across the nation that have done this call-in type strategy – very quick and drastic reductions in their violent crime rate.

So, we're prepared to do it. What I think, Amy Eisert, one of the things that she is going to do for you today, is there has to be a start on this "Help" piece. We're ready to arrest people, we're always ready to do that. But I've got law enforcement officers who are now convinced that this is going to work, and I've got your on-the-street law enforcement officers willing to offer these guys help, which is just unheard of. And I don't blame the police officers being reluctant. I as a prosecutor have been reluctant, but I can't get around the data that shows that it works. And most significantly from a bean-counter's standpoint, it costs more than \$70 a day to incarcerate someone. To do this social service work, it costs somewhere around \$25 a day. If they do the math, lowering the number of folks that end up in prison is a cost-savings to the county and others and to our community, because it costs less to do this social service stuff, which I'm not particularly good at, but I understand that it works.

What we're going to do on Sunday and Monday, a team of 20 of us are either flying or driving to Kansas City. On Wednesday, all of our counterparts in Kansas City are meeting with us – the social services partners, U.S. attorney, FBI, ATF, and the police departments. And we are actually going to spend the day with them and with two other communities that are flying in – Arizona and somewhere in North Carolina. And the day is going to be around how do you finalize doing this call-in strategy. We're, I think, far beyond these other communities because we've already done the data and the analysis, and we're ready to move forward. What we need, and what Amy will talk with you about, is that "Help" portion to be funded, and that's what their discussions with the Community Foundation and the United Way.

We talked with Hamot about this, very quickly, and in a matter of hours, maybe days, but very quickly, completely, 100% partnered with us. They're sending two of their folks from Hamot staff to Kansas City with us next week, and they are providing us with the space for free to house three case managers, an intake specialist, and a coordinator to coordinate these call-in needs. We're really excited about it, and thanks to all of you for your support. We're able to take six community members who did not have a funding source for travel. So, we're bringing six community members, two folks from Hamot, the district attorney, the chief, the sheriff, the head of adult probation, Amy and another one of her researchers, and a few other folks in the mix. So, we're going to have that moral voice piece.

I just wanted to show you very quickly kind of what these networks look like. These are just dots on a page. The bigger the dot, the more connected these members of these networks are with other people. We now put names to every one of them, and now we're at the point of identifying every lever that we can to target them for enforcement action should they choose not to stop the gang violence that they're engaged in. And I don't want to overstate this, but the truth of the matter is that in the last two months we're

already seeing a reduction in the retaliatory shootings that, in part, is because the word is already out about what we are about to do.

And the last thing is how this all works together. This is Unified Erie in those three places. This is a healthy community. Everything we're doing through evidence-based and tested practices is to move us away from our typical way of arresting people and sending them to jail, and they continue to go back to jail. Re-entry pulls those re-entry clients back to a civilized way of life. Prevention keeps those folks from turning to a life of crime by reducing those risk factors and increasing protective factors. And then the call-in strategy allows some of these guys to turn their lives around now before they end up down there in prison. If they do, and if we're successful at re-entry, we've still got them covered. There's no magic to any of this. It's not 100% reduction, but it's been highly effective. What we like about Unified Erie is that the problem-solving approach that uses data and research is not just guess-work, and that's what we're going around and talking to people about.

We have broad community support for this. There's been dissension here and there over time, but when folks dig down and understand what we're doing, we have very broad support. Daryl Craig and I have been going to the Booker T. Washington Center every Tuesday evening over several of the last Tuesday nights to just invite whoever wants to hear about it to hear about it. And when they hear about it accurately from us, they understand what we're doing, and everyone wants on board.

The last thing I wanted to do for you is actually play a call-in for you. These are two short videos, and when we watch these videos we're already picking who's the Erie person to play the role. These things are very scripted. Nobody shoots from the hip. It's all very targeted to one very clear and simple message. I find these videos to be compelling, and this is what we're ready to do.

Videos are played.

Wood: I know we're going to entertain a proposal for our Youth and Education Committee that the Unified Erie folks are in the process of creating for us.

Sample: Right now we're going to go into an executive session. It's going to be brief. Staff, liaisons, and legal get to stay.

Executive session takes place.

Sample: The board meeting is reconvened at 9:59 a.m.

Wachter: The purpose of the executive session was to obtain legal advice with respect to compliance with the settlement and discussions as to legal strategies to avoid future complaints.

Sample: I would suggest we forego the report in consideration of the grant reception. Does anyone else have anything for the good of the order? Do we have a motion to adjourn?

Mr. Paris moves to adjourn the meeting.

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Erie County Gaming Revenue Authority
Profit & Loss Statement
December 2015

	<u>December</u>	<u>YTD</u>	<u>Budget</u> <u>YTD</u>	<u>2015-16</u> <u>Budget</u>
Ordinary Income/Expense				
Income				
44800 · Gaming Revenue		1,115,250.29		
46410 · Interest Income - Savings	2,402.93	22,527.46		
46420 · Interest Income - EDF #1		11,382.00		
46421 · Interest Income - EDF #2		18,211.20		
	<u>2,402.93</u>	<u>1,167,370.95</u>		
Total Income	2,402.93	1,167,370.95		
Expenses				
62100 · Contracted Services	7,309.00	70,015.15	65,325.00	87,100.00
62800 · Facilities & Equipment	363.20	23,874.30	24,300.00	32,400.00
65000 · Office Administration	535.22	19,290.34	32,100.00	42,800.00
65100 · Other Types of Expenses	3,408.12	98,654.88	156,750.00	209,000.00
66000 · Payroll Expenses	18,399.22	117,422.49	151,800.00	202,400.00
	<u>30,014.76</u>	<u>329,257.16</u>	<u>430,275.00</u>	<u>573,700.00</u>
Total Expenses	30,014.76	329,257.16	430,275.00	573,700.00
Net Ordinary Income	(27,611.83)	838,113.79		
Other Income/Expense				
70000 · Grants / Settlements				
70020 · Lead Assets Endowment		1,659,714.47		
70030 · Community Assets		154,045.00		
70050 · Municipal Settlements		278,812.56		
70060 · Human Services		102,000.00		
70070 · Special Events		177,019.00		
70100 · Mission Main Street		131,500.00		
70120 · Summer Jobs Program		118,250.00		
70140 · Ignite Erie Industry+University		250,000.00		
70150 · Youth & Education	166,667.00	166,667.00		
70160 · The Challenge	34,680.00	34,680.00		
Total 70000 · Grants / Settlements	<u>201,347.00</u>	<u>3,072,688.03</u>		
Net Other Income	(201,347.00)	(3,072,688.03)		
Net Income	<u>(228,958.83)</u>	<u>(2,234,574.24)</u>		



Erie County Gaming Revenue Authority
Balance Sheet
As of December 31, 2015

	December
ASSETS	
Current Assets	
Checking/Savings	
10000 · ErieBank-ECGRA Checking	21,098.23
10100 · ErieBank-ECGRA Savings	
10100 · General	4,982,651.09
10101 · Committed Funding	5,964,453.00
Total 10100 · ErieBank-ECGRA Savings	10,947,104.09
Total Checking/Savings	10,968,202.32
Other Current Assets	
12000 · Notes Receivable	
12001 · Note Receivable - EDF #1	500,000.00
12002 · Note Receivable - EDF #2	800,000.00
12003 · Note Receivable - CIBA	50,000.00
Total 12000 · Notes Receivable	1,350,000.00
14500 · Prepaid Insurance	761.00
Total Other Current Assets	1,350,761.00
Total Current Assets	12,318,963.32
TOTAL ASSETS	12,318,963.32
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	14,553,537.56
Net Income	(2,234,574.24)
Total Equity	12,318,963.32
TOTAL LIABILITIES & EQUITY	12,318,963.32



Erie County Gaming Revenue Authority
Statement of Cash Flows
December 2015

	<u>December</u>
OPERATING ACTIVITIES	
Net Income	(228,958.83)
Adjustments to reconcile Net Income to net cash provided by operations:	
14500 · Prepaid Insurance	761.00
	<u>(228,197.83)</u>
Net cash provided by Operating Activities	
Net cash increase for period	(228,197.83)
Cash at beginning of period	11,196,400.15
Cash at end of period	<u><u>10,968,202.32</u></u>



Erie County Gaming Revenue Authority
Budget vs. Actual
December 2015

Expense	December	YTD	Budget	Over/(Under) Budget	% of Budget
62100 · Contracted Services					
62110 · Accounting Fees	0.00	5,300.00	6,000.00	(700.00)	88.33%
62130 · Professional Services	7,188.80	39,354.90	45,000.00	(5,645.10)	87.46%
62140 · Legal Services	0.00	12,407.00	30,000.00	(17,593.00)	41.36%
62145 · Website Design	0.00	12,170.00	5,000.00	7,170.00	243.40%
62150 · Payroll Services	120.20	783.25	1,100.00	(316.75)	71.20%
Total 62100 · Contracted Services	7,309.00	70,015.15	87,100.00	(17,084.85)	80.38%
62800 · Facilities & Equipment					
62840 · Office Equipment & Furniture	0.00	8,828.02	10,000.00	(1,171.98)	88.28%
62850 · Janitorial Services	363.20	1,692.40	2,400.00	(707.60)	70.52%
62880 · CAM	0.00	283.97	2,000.00	(1,716.03)	14.20%
62890 · Rent	0.00	13,069.91	18,000.00	(4,930.09)	72.61%
Total 62800 · Facilities & Equipment	363.20	23,874.30	32,400.00	(8,525.70)	73.69%
65000 · Office Administration					
65010 · Books, Subscriptions, Dues	0.00	2,512.87	7,000.00	(4,487.13)	35.90%
65020 · Postage & Mailing Service	0.00	791.93	1,500.00	(708.07)	52.80%
65030 · Printing	0.00	2,395.00	2,500.00	(105.00)	95.80%
65040 · Office Supplies	0.00	2,811.46	3,500.00	(688.54)	80.33%
65050 · Cell Phone	0.00	749.85	1,200.00	(450.15)	62.49%
65060 · Copier Lease	0.00	1,638.00	2,300.00	(662.00)	71.22%
65070 · Copier Printing Costs	335.22	2,284.24	3,000.00	(715.76)	76.14%
65080 · Bank Fees	0.00	0.00	300.00	(300.00)	0.00%
65085 · Training & Education	200.00	1,711.26	16,000.00	(14,288.74)	10.70%
65090 · Meeting Expenses	0.00	4,344.68	5,000.00	(655.32)	86.89%
65095 · Miscellaneous Expense	0.00	51.05	500.00	(448.95)	10.21%
Total 65000 · Office Administration	535.22	19,290.34	42,800.00	(23,509.66)	45.07%
65100 · Other Types of Expenses					
65105 · Communications	845.00	14,685.62	15,000.00	(314.38)	97.90%
65110 · Advertising	0.00	4,221.80	15,000.00	(10,778.20)	28.15%
65115 · Data Processing	1,114.41	18,949.82	12,000.00	6,949.82	157.92%
65120 · Insurance	761.00	6,991.00	10,000.00	(3,009.00)	69.91%
65150 · Travel	687.71	3,806.64	7,000.00	(3,193.36)	54.38%
65160 · Special Projects	0.00	50,000.00	150,000.00	(100,000.00)	33.33%
Total 65100 · Other Types of Expenses	3,408.12	98,654.88	209,000.00	(110,345.12)	47.20%
66000 · Payroll Expenses					
66005 · Salaries & Wages	16,543.70	106,318.50	180,000.00	(73,681.50)	59.07%
66010 · FITW Tax	1,277.07	8,148.90	14,100.00	(5,951.10)	57.79%
66015 · FUTA Tax	15.89	15.89	200.00	(184.11)	7.95%
66020 · PASUI Tax	288.44	288.44	3,100.00	(2,811.56)	9.30%
66500 · Retirement	274.12	2,650.76	5,000.00	(2,349.24)	53.02%
Total 66000 · Payroll Expenses	18,399.22	117,422.49	202,400.00	(84,977.51)	58.02%
Total Expense	30,014.76	329,257.16	573,700.00	(244,442.84)	57.39%



Erie County Gaming Revenue Authority
Schedule of Grant Reserve, Committed Investments, & Distributions
As of December 31, 2015

	December	YTD	Grants Subtotals
Grant Reserve:			
First Quarter Grants		609,752.65	
Second Quarter Grants		2,044,211.02	
Third Quarter Grants	201,347.00	418,724.36	
Fourth Quarter Grants			
Total Grant Reserve	201,347.00	3,072,688.03	
 Grants Issued:			
<u>Impact Investing</u>			
Lead Assets Endowment		1,659,714.47	1,659,714.47
Total Impact Investing		1,659,714.47	
 <u>Local Government Development</u>			
Multi-Municipal Collaboration			
Girard Township		6,187.00	
Platea Borough (return of 2014-15 Grant)		(6,187.00)	0.00
Municipal Settlements			
Erie County		30,669.38	
Greene Township		30,669.38	
McKean Township		30,669.38	
Millcreek Township		30,669.38	
Summit Township		125,465.66	
Waterford Township		30,669.38	278,812.56
Total Local Government Development		278,812.56	
 <u>Ignite Erie</u>			
Industry+University			
Penn State, The Behrend College		250,000.00	250,000.00
Total Ignite Erie		250,000.00	
 <u>Regional Assets Funding</u>			
Community Assets			
Albion Area Fair Inc.		12,120.00	
Bayfront NATO, Inc. / M.L.K Center		11,880.00	
Bayfront Maritime Center		11,880.00	
Edinboro Highland Games		8,320.00	
Erie Homes for Children and Adults Inc.		12,720.00	
Erie Yesterday		10,700.00	
Goodell Gardens & Homestead		3,533.00	
Lake Erie Fanfare Inc.		12,960.00	
McLane Little League Association		7,760.00	
Multicultural Community Resource Center		8,800.00	
SafeNet		10,640.00	

Erie County Gaming Revenue Authority
Schedule of Grant Reserve, Committed Investments, & Distributions
As of December 31, 2015 (cont.)

	<u>December</u>	<u>YTD</u>	<u>Grants Subtotals</u>
WQLN Public Media		11,400.00	
Young Artists Debut Orchestra		11,880.00	
Young People's Chorus of Erie		7,092.00	
Waterford Community Fair Association		12,360.00	154,045.00
Human Services			
Bradley H. Foulk Children's Advocacy Center of Erie County		10,000.00	
Hamot Health Foundation		20,000.00	
Harborcreek Youth Services		15,000.00	
Northwest PA Health Education Center		15,000.00	
SafeNet		10,000.00	
Saint Patrick Church		10,000.00	
SNOOPS NW Association		2,000.00	
Women's Care Center of Erie County, Inc.		10,000.00	
YMCA		10,000.00	102,000.00
Mission Main Street			
Borough of Wesleyville		15,000.00	
Downtown North East, Inc.		15,000.00	
Erie Downtown Partnership Inc.		15,000.00	
Erie Yesterday		15,000.00	
Fort LeBoeuf Historical Society		15,000.00	
Impact Corry		15,000.00	
McKean Borough		15,000.00	
SNOOPS NW Association		15,000.00	
Union City Community House Association		11,500.00	131,500.00
Special Events			
Albion Area Fair, Inc.		10,687.00	
Asbury Woods Partnership, Inc.		4,742.00	
Barber National Institute		13,172.00	
Borough of Wesleyville		587.00	
CAFE		16,625.00	
Downtown Edinboro Art & Music Festival		2,303.00	
Downtown North East, Inc.		8,950.00	
Edinboro Highland Games		2,755.00	
Edinboro University Foundation		2,375.00	
Erie Contemporary Ballet Theatre		3,572.00	
Erie Downtown Partnership		2,232.00	
Erie Homes for Children and Adults, Inc		3,139.00	
Erie Regional Chamber & Growth Partner.		2,375.00	
Erie-Western PA Port Authority		6,762.00	
French Creek Council, BSA		2,960.00	
Friends of the Tom Ridge Environmental Center		712.00	
Greater Erie Community Action Committee		2,375.00	
Harborcreek Township		1,634.00	
Holy Trinity Roman Catholic Church		5,462.00	
Jefferson Educational Society of Erie		17,551.00	
Lake Erie Arboretum at Frontier		1,582.00	
Lake Erie Ballet		3,420.00	

Erie County Gaming Revenue Authority
Schedule of Grant Reserve, Committed Investments, & Distributions
As of December 31, 2015 (cont.)

	December	YTD	Grants Subtotals
Lake Erie Fanfare, Inc. (Drum & Bugle)		2,232.00	
Lake Erie Fanfare, Inc. (German Festival)		2,265.00	
Lawrence Park Township		897.00	
Mercy Center for Women		2,663.00	
The Nonprofit Partnership		2,606.00	
Presque Isle Partnership		11,400.00	
SafeNet		4,750.00	
Saint Boniface Players		937.00	
Saint Joseph Church		6,840.00	
Sisters of St. Joseph Neighborhood Network		3,515.00	
WQLN		4,275.00	
Waterford Community Fair Association		4,275.00	
Wattsburg Agricultural Society		13,157.00	
Young Artists Debut Orchestra		1,235.00	177,019.00
Youth & Education			
<u>The Challenge</u>			
Fairview School Foundation	8,350.00	8,350.00	
Fort LeBoeuf School District Foundation	10,655.00	10,655.00	
Girard School District Foundation	8,675.00	8,675.00	
Iroquois School District Foundation	7,000.00	7,000.00	34,680.00
<u>Summer Jobs & More</u>			
Venango Training & Development Center Inc.		118,250.00	118,250.00
<u>Shaping Tomorrow</u>			
All About Character, Inc.	37,500.00	37,500.00	
Erie's Public Schools - Tech After Hours	66,667.00	66,667.00	
Gannon University - Go College	62,500.00	62,500.00	166,667.00
Total Regional Assets Funding		884,161.00	
Total Grants Issued		3,072,688.03	3,072,688.03
Net Grant Reserve		0.00	
 Committed Investments:			
Ben Franklin Technology Partners Inc.		500,000.00	
Bridgeway Capital		1,000,000.00	
The Challenge	(34,680.00)	131,120.00	
Enterprise Development Fund		500,000.00	
The Erie Community Foundation - Shaping Tomorrow	(166,667.00)	333,333.00	
Penn State, The Behrend College		500,000.00	
PennVenture Partners		2,000,000.00	
The Progress Fund		1,000,000.00	
Total Committed Investments	(201,347.00)	5,964,453.00	



Erie County Gaming Revenue Authority
Check Detail Report
December 2015

<u>Date</u>	<u>#</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
12/04/2015	EFT	ECCA, Inc.	11/14/15-11/27/15 Payroll	-4,808.48
12/04/2015	EFT	Fidelity Investments	11/14/15-11/27/15 Payroll Retirement	-287.06
12/09/2015	1692	Amanda Burlingham	November 2015 Invoice	-2,980.80
12/09/2015	1693	J. L. Nick Associates, Inc.	Grant Manager Search - Final Installment	-3,533.00
12/09/2015	1694	Julie Kresge	7/21/15-12/2/15 The Challenge Invoice	-875.00
12/09/2015	1695	The Erie Community Foundation	VOID: Shaping Tomorrow - All About Character	0.00
12/09/2015	1696	Velocity Network, Inc.	Internet / Phones / IT Services / Copy Overages	-1,449.63
12/09/2015	1697	Presque Isle Designs	October Invoice	-845.00
12/10/2015	1698	All About Character, Inc.	Shaping Tomorrow Grant	-37,500.00
12/10/2015	1699	Dave Sample	Travel Reimbursement 4/15-12/15	-554.88
12/10/2015	1700	Fairview School Foundation	2015 The Challenge	-8,350.00
12/10/2015	1701	Fort LaBoeuf School District Foundation	2015 The Challenge	-10,655.00
12/10/2015	1702	Gannon University	Shaping Tomorrow Grant	-62,500.00
12/10/2015	1703	Girard School District Foundation	2015 The Challenge	-8,675.00
12/10/2015	1704	Graham Upkeep Services	October/November Cleaning	-363.20
12/10/2015	1705	Iroquois School District Foundation	2015 The Challenge	-7,000.00
12/10/2015	1706	Mike Paris	Travel Reimbursement 4/15-12/15	-132.83
12/10/2015	1707	The Partnership for Erie's Public Schools	VOID: Shaping Tomorrow Grant	0.00
12/18/2015	EFT	ECCA, Inc.	11/28/15-12/11/15 Payroll	-5,408.62
12/18/2015	EFT	Tom Maggio	First Payroll Check (not direct deposited)	-1,232.48
12/18/2015	EFT	Fidelity Investments	11/27/15-12/11/15 Payroll Retirement	-287.06
12/23/2015	1708	Erie Public Schools	Shaping Tomorrow Grant	-66,667.00
12/31/2015	EFT	ECCA, Inc.	12/12/15-12/25/15 Payroll	-5,581.72
12/31/2015	EFT	Tom Maggio	12/12/15-12/25/15 Payroll Check	-914.00
TOTAL				-230,600.76



RESOLUTION NUMBER 1, 2016

Resolution to Adopt the 2016 ECGRA Regional Assets Guidelines for Special Events, Community Assets, and Mission Main Street Grants and the 2016 ECGRA Guidelines for Multi-Municipal Collaboration Grants

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Erie County Gaming Revenue Authority, pursuant to the Economic Development Financing Law and the Erie County Gaming Revenue Authority Bylaws, resolves to adopt the guidelines for Special Events, Community Assets, and Mission Main Street Grants funding in the amount of \$150,000 per Grant and the guidelines for Multi-Municipal Collaboration Grant funding in the amount of \$400,000 for Erie County, Pennsylvania. Organizations that are eligible to apply will follow the guidelines and applications outlined in the attached Exhibits "A", "B", "C", and "D".

On the motion of _____, seconded by _____.

This resolution was passed on the 14th day of January 2016 by a vote of ____ - ____

ERIE COUNTY GAMING REVENUE AUTHORITY

Chairman
Erie County Gaming Revenue Authority

January 14, 2016

ATTEST:

Secretary
ECGRA





Special Events Grants

Grant Guidelines | January 2016



IMPACT
QUALITY
OF PLACE

Section I. Introduction & Purpose

About ECGRA

An impact investor, ECGRA's mission is to elevate Erie County by galvanizing nonprofits and small business toward economic and community development. Since February 2008, ECGRA has invested more than \$37 million in Erie County.

The Erie County Gaming Revenue Authority was incorporated in February 2008 in the Commonwealth of Pennsylvania for the purpose of creating and administering a grantmaking process for gaming funds that come from the Pennsylvania Department of Revenue. Our mission is to elevate Erie County by galvanizing nonprofits and small business toward economic and community development.

Purpose of the Funding

A maximum of 5% of event(s) budget

Special events promote a sense of community and inclusiveness, and often generate an influx of dollars from outside Erie County resulting in local economic growth and improved quality of place for Erie residents. They increase our ability to attract and retain a skilled workforce, spur investments from the private sector, stabilize land and housing prices, and increase civic pride. As part of a strategy to strengthen the economy, ECGRA Special Events Grants fund up to 5% of the cost of events that take place within Erie County, are open to the general public, and promote the region economically and culturally.

Impact Area: Quality of Place



IMPACT
QUALITY
OF PLACE

To promote well-being, foster civic pride, drive tourism, and attract, retain, and mobilize creative talent and innovative businesses through cultural, heritage, service, and recreational organizations and projects.

Section II. Eligibility

Eligibility Criteria

- 🌳 Applicant is an IRS-designated 501c3, a municipal authority, or a municipality
- 🌳 Applicant's headquarters and event are located and take place in Erie County
- 🌳 Applicant is in good standing with the IRS and state and local taxing bodies
- 🌳 Applicant is in good standing with ECGRA's reporting requirements to date
- 🌳 Applicant's event is open to the general public

Ineligible Organizations

- 🌳 An airport or transportation facility
- 🌳 A healthcare or long-term care facility
- 🌳 A public safety organization or facility, including volunteer fire departments
- 🌳 An institution that predominantly provides primary or secondary education/training
- 🌳 Any organization that was part of the settlement agreement with ECGRA, entered into 12/13/10

Eligible Uses of Funds

- 🌳 Marketing
- 🌳 Rental of equipment/facilities
- 🌳 Insurance
- 🌳 Equipment and supplies
- 🌳 Contracted services

Ineligible Uses of Funds

- 🌳 Advocacy
- 🌳 Conference attendance
- 🌳 Construction
- 🌳 Debt service
- 🌳 Golf/sports tournaments
- 🌳 Memberships/subscriptions
- 🌳 Research
- 🌳 Travel
- 🌳 Walks

Section III. Budget Form & Cash Match

Each application shall be complete in its entirety in order to be eligible. It will also demonstrate the following in the form of a budget:

- 🌱 Requested amount from ECGRA (a **maximum of 5% of the event(s) budget**)
- 🌱 Your agency contribution in the form of cash (do not list in-kind)
- 🌱 Other agency or funder contribution – include source; cash only
- 🌱 Total event cost – cash only
- 🌱 Existence of an endowment does not count toward match. Fundraising for a previous year's event does not count toward match.

The following are generally considered cash-match contributions:

- 🌱 Cash contributed by your organization
- 🌱 Equipment or supplies to be purchased by your organization for event activities
- 🌱 Paying for an event brochure and/or its dissemination
- 🌱 Grants from other government agencies or foundations (not gaming funds)

The following are generally considered in-kind contributions:

- 🌱 Personnel time given to the project
- 🌱 Person on loan from another organization
- 🌱 Use of existing equipment or supplies
- 🌱 Use of existing laboratory equipment or facilities
- 🌱 Waived or unrecovered indirect cost amount
- 🌱 Office space

Section IV. Approval Process & Terms

Application Assistance

Application for ECGRA Special Events Grants shall be completed online at bit.ly/ECGRAGrants.

Program inquiries should be directed to:

Tom Maggio
ECGRA Grants Manager
(814) 897-2694
tmaggio@ECGRA.org

Pre-approval Process

Receipt: Upon submission of the application and required supporting material, ECGRA staff, working with the board's review committee, will determine eligibility.

Review: The review committee will evaluate the application and determine if it meets the required parameters outlined by the board.

Approval: ECGRA's board of directors will receive funding recommendations from the review committee.

Notification: ECGRA will notify all applicants via email.

Post-approval Process

Following approval by the ECGRA board of directors, the executive director will issue a letter of agreement to the grantee, which must be signed by an officer of the organization and returned within 30 days of the date of said letter. The agreement may detail additional requirements with which the grantee must comply, including but not limited to: project audit, financial grant closeout report, maintenance of records, public relations, and any other information the board or staff deem relevant.

The grant contract agreement and any subsequent amendments will not be executed until all of the following have been resolved to the satisfaction of the executive director:

- 🌳 The grantee must be in compliance with ECGRA's policies on audits relative to the submission of closeout reports on any previous contracts with ECGRA, regardless of the program or funding source.
- 🌳 The grantee must provide all supplemental documentation requested by ECGRA.
- 🌳 The grantee must be in compliance with IRS reporting standards.
- 🌳 The grantee must be current in payment of all federal, state, and local taxes unless it has entered into an agreement satisfactory to the respective taxing authority and is fully in compliance with the terms thereof.
- 🌳 The grantee must not discriminate against any employee or against any applicant for employment because of race, religion, color, handicap, national origin, age, or sex.

After the grant agreement has been fully executed and the proper documentation provided to ECGRA, the payment to the grantee will be made by an electronic funds transfer or by check.

ECGRA will monitor the activities of the applicant and the grant contract agreement to ensure that the grantee fulfills the conditions of the grant. This may include a site visit or random audit of income and expenses. Upon request and as required by the agreement, the grantee must furnish ECGRA with all data, reports, contracts, documents, and other information relevant to the activities of the applicant.

Contract Terms

- 🌱 Grant contracts for Special Events Grants funding shall be for a period of 12 months, retroactive to January 1.
- 🌱 One (1) option to extend the terms of the contract for a period of six (6) months may be granted by ECGRA. Detailed, written justification for the contract extension shall be submitted to ECGRA for review and consideration.
- 🌱 If the funds allocated to the applicant are not expended on or before the expiration of the grant contract, including the extension period, the unused portion of funds shall be returned to ECGRA.
- 🌱 In the event of an overestimated budget (upon which the 5% grant award was based), the excess grant portion shall be returned to ECGRA no later than April 30 of the following year.

Closeout Requirements

- 🌱 All recipients of funds are required to submit an online closeout report at bit.ly/ECGRAgrants quantifying the progress toward accomplishing approved deliverables.
- 🌱 Closeout reports are due no later than April 30 of the following year.
- 🌱 All grant recipients will be required to submit financial documentation as part of the online closeout report.
- 🌱 In the event of an overestimated budget (upon which the 5% grant award was based), the excess grant amount must be returned to ECGRA no later than April 30 of the following year.
- 🌱 **Non-compliance** with these requirements may prevent the grantee from obtaining funding or payment from any ECGRA grant program and/or funding from ECGRA's programmatic partners.
- 🌱 If it is determined that the grantee provided any material misrepresentations or that funds were used for activities not permitted under the terms of the grant contract agreement, the grant contract agreement will be considered in default and immediate repayment will be demanded. In addition, the matter may be referred to the appropriate authorities for investigation.

Section V. 2016 Grant Schedule

- 🌳 Thursday, January 14, 2016 – ECGRA releases the Special Events Grant Application and Guidelines and posts to bit.ly/ECGRAgrants.
- 🌳 Wednesday, January 20, 2016 – Grant workshop at 5240 Knowledge Parkway, noon – 1:00 p.m. or 5:00 – 6:00 p.m.
- 🌳 Thursday, February 11, 2016 – Applications must be submitted by midnight.
- 🌳 Thursday, March 10, 2016 – ECGRA’s board of directors will make the final review and approve funding recommendations.
- 🌳 Thursday, March 10, 2016 – Grant reception at Sarah Reed Children’s Center, 2445 West 34th Street, 16506, 10:00 a.m. – 11:00 a.m.
- 🌳 Monday, April 11, last day to submit signed agreement letter.
- 🌳 Thursday, April 30, 2017, last day to submit a closeout report online at bit.ly/ECGRAgrants.

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Multi-Municipal Collaboration Grants

Grant Guidelines | January 2016



**IMPACT
MUNICIPALITIES**

Section I. Introduction

About ECGRA

An impact investor, ECGRA's mission is to elevate Erie County by galvanizing nonprofits and small business toward economic and community development. Since February 2008, ECGRA has invested more than \$37 million in Erie County.

The Erie County Gaming Revenue Authority was incorporated in February 2008 in the Commonwealth of Pennsylvania for the purpose of creating and administering a grantmaking process for gaming funds that come from the Pennsylvania Department of Revenue. Our mission is to elevate Erie County by galvanizing nonprofits and small business toward economic and community development.

Purpose of the Funding

A maximum of \$100,000 per application

Multi-Municipal Collaboration (MMC) Grants are designed to incentivize local governments, municipal authorities, and 501c3 organizations to find creative and cooperative ways to operate government in a more effective and cost-efficient manner. MMC Grants provide vital matching funds to encourage local elected officials and other community leaders to look beyond municipal boundaries in order to advance projects that improve quality of life, promote economic activity, reduce operational costs, leverage additional funds, and serve as a model for communities throughout Erie County.

Impact Area: Municipalities



To foster progress and functional cooperation among Erie County's 38 municipal governments.

Section II. Eligibility

Eligibility Criteria for Primary Applicant & Collaborating Entity(ies)

- 🌳 An IRS-designated 501c3, a municipal authority, council of governments, incorporated intergovernmental group, or a municipality
- 🌳 Headquartered in Erie County
- 🌳 In good standing with the IRS and state and local taxing bodies
- 🌳 In good standing with ECGRA's reporting requirements to date
- 🌳 A minimum of two **municipalities** collaborating in this project
- 🌳 Letters of commitment in the form of an MOU signed by collaborating entity(ies) – see **Appendix A for sample MOU**

Ineligible Primary Organizations

- 🌳 A library
- 🌳 A state or federal park
- 🌳 An airport or transportation facility
- 🌳 A healthcare or long-term care facility
- 🌳 A state or federally owned facility or agency
- 🌳 A public safety organization or facility, including volunteer fire departments
- 🌳 An institution that predominantly provides primary, secondary, or higher education/training
- 🌳 Any organization that was part of the settlement agreement with ECGRA, entered into 12/13/10

Eligible Uses of Funds

- 🌳 Personnel
- 🌳 Marketing
- 🌳 Construction – see **Appendix B for policy on prevailing wage**
- 🌳 Facilities
- 🌳 Equipment and supplies
- 🌳 Professional consultants
- 🌳 Contracted services
- 🌳 Outcomes measurement and impact tracking

Ineligible Uses of Funds

- 🌳 Debt service
- 🌳 Conference attendance
- 🌳 Memberships/subscriptions
- 🌳 Acquisition of real estate
- 🌳 Traffic or congestion studies
- 🌳 Road or bridge construction or repair
- 🌳 Water, sewer, storm water, and other utility infrastructure

Section III. Budget Form & Cash Match

Each application shall be complete in its entirety in order to be eligible. It will also demonstrate the following in the form of a budget:

- 🌳 Requested amount from ECGRA (a **maximum of \$100,000**; there is no minimum)
- 🌳 Your agency contribution in the form of cash (do not list in-kind)
- 🌳 Other agency or funder contributions – include source; cash only
- 🌳 Total project cost – cash only
- 🌳 A 1:1 cash match. Existence of an endowment does not count toward the match

The following are generally considered cash-match contributions:

- 🌳 Cash contributed by your organization
- 🌳 Equipment or supplies to be purchased via your collaboration for project activities
- 🌳 Personnel to be hired by the organization(s) to help with the project, who will not be hired if the grant is not funded
- 🌳 Paying for a project brochure and/or its dissemination
- 🌳 Grants from other government agencies or foundations (except gaming funds; gaming funds from other sources cannot be used toward match)

The following are generally considered in-kind contributions:

- 🌳 Personnel time given to the project
- 🌳 A person on loan from another organization
- 🌳 Use of existing equipment or supplies
- 🌳 Use of existing laboratory equipment or facilities
- 🌳 Waived or unrecovered indirect cost amount
- 🌳 Office space

Section IV. Approval Process & Terms

Application Assistance

Application for ECGRA Multi-Municipal Collaboration Grants shall be completed online at bit.ly/ECGRAgrants.

Program Inquiries should be directed to:

Tom Maggio
ECGRA Grants Manager
(814) 897-2694
tmaggio@ECGRA.org

Pre-approval Process

Receipt: Upon submission of the application and required supporting material, the staff, working with the ECGRA board of directors' review committee, will determine eligibility.

Review: The review committee will evaluate the application and determine if it meets the required parameters outlined by the board.






Approval: ECGRA's board of directors will receive funding recommendations from the review committee.

Notification: ECGRA will notify all applicants via email.

Post-approval Process

Following approval by the ECGRA board of directors, the executive director will issue a letter of agreement to the grantee, which must be signed by an officer of the organization and returned within 30 days of the date of said letter. The agreement may detail additional requirements with which the grantee must comply, including but not limited to: project audit, financial grant closeout report, maintenance of records, public relations, and any other information the board or staff deem relevant.

The grant contract agreement and any subsequent amendments will not be executed until all of the following have been resolved to the satisfaction of the executive director:

-  The grantee must be in compliance with ECGRA's policies on audits relative to the submission of closeout reports on any previous contracts with ECGRA, regardless of the program or funding source.
-  The grantee must provide all supplemental documentation requested by ECGRA.
-  The grantee must be in compliance with IRS reporting standards.
-  The grantee must be current in payment of all federal, state, and local taxes unless it has entered into an agreement satisfactory to the respective taxing authority and is fully in compliance with the terms thereof.
-  The grantee must not discriminate against any employee or against any applicant for employment because of race, religion, color, handicap, national origin, age, or sex.

After the grant agreement has been fully executed and the proper documentation provided to ECGRA, the payment to the grantee will be made by an electronic funds transfer or by check.

ECGRA will monitor the activities of the applicant and the grant contract agreement to ensure that the grantee fulfills the conditions of the grant. This may include a site visit or random audit of income and expenses. Upon request and as required by the agreement, the grantee must furnish ECGRA with all data, reports, contracts, documents, and other information relevant to the activities of the applicant.

Contract Terms

- 📌 Grant contracts for Multi-Municipal Collaboration Grants funding shall be for a period of 12 months.
- 📌 One (1) option to extend the terms of the contract for a period of six (6) months may be granted by ECGRA. Detailed, written justification for the contract extension shall be submitted to ECGRA for review and consideration.
- 📌 If the funds allocated to the applicant are not expended on or before the expiration of the grant contract, including the extension period, the unused portion of funds shall be returned to ECGRA.

Closeout Requirements

- 📌 All recipients of funds are required to submit an online closeout report at bit.ly/ECGRAgrants quantifying the progress toward accomplishing approved deliverables.
- 📌 Closeout reports are due no later than July 31 of the following year.
- 📌 All grant recipients will be required to submit financial documentation as part of the online closeout report.
- 📌 **Non-compliance** with these requirements may prevent the grantee from obtaining funding or payment from any ECGRA grant program and/or funding from ECGRA's programmatic partners.
- 📌 If it is determined that the grantee provided any material misrepresentations or that funds were used for activities not permitted under the terms of the grant contract agreement, the grant contract agreement will be considered in default and immediate repayment will be demanded. In addition, the matter may be referred to the appropriate authorities for investigation.

Section V. 2016 Grant Schedule

- 🌳 Thursday, January 14, 2016 – ECGRA releases the Multi-Municipal Collaboration Application & Guidelines and posts to bit.ly/ECGRAgrants.
- 🌳 Tuesday, February 17, 2016 – Grant workshop at 5240 Knowledge Parkway, noon – 1:00 p.m. or 5:00 – 6:00 p.m.
- 🌳 Thursday, May 12, 2016 – Applications must be submitted by midnight.
- 🌳 Thursday, June 9, 2016 – The ECGRA Board of Directors will approve funding recommendations.
- 🌳 Thursday, June 9, 2016 – Grant reception at 5240 Knowledge Parkway, 10:00 a.m. – 11:00 a.m.
- 🌳 Monday, July 11, 2016 – Final day to submit signed agreement letter.
- 🌳 Monday, July 31, 2017 – Final day to submit closeout report online at bit.ly/ECGRAgrants.

Memorandum of Understanding For Multi-Municipal Collaboration Grants

WHEREAS, [Primary Applicant], [Partner 1] and [Partner 2], etc. have come together to collaborate and to make an application for ECGRA's Multi-Municipal Collaboration Grant; and

WHEREAS, the partners listed below have agreed to enter into a collaborative agreement in which [Primary Applicant] will be the lead agency and named applicant and the other agencies will be partners in this application; and

WHEREAS, the partners herein desire to enter into a Memorandum of Understanding setting forth the services and funding to be provided by the collaborative; and

WHEREAS, the application prepared and approved by the collaborative through its partners is to be submitted to the Erie County Gaming Revenue Authority on or before **May 16, 2016**;

I) Description of Partner Agencies

For each member of the collaborative, provide some background on the agency, organization, authority or municipality and its work regarding the collaborative project.

II) History of Relationship

- 🌱 Provide a brief history of the collaborative relationship between the partners, including when and under what circumstances the relationship began and when each partner joined the collaboration. Specify how often the collaborators meet.*
- 🌱 Describe any changes in the collaboration, including an explanation or description of any new or additional partners that have been added, or any partners that would no longer participate.*
- 🌱 Describe the critical and long-range goals of the collaboration.*

III) Development of Application

- 🌱 Discuss the circumstances under which this application began and how recent collaboration aided in the development of the application.*
- 🌱 Specify the extent of each party's participation in developing the application.*

IV) Roles and Responsibilities

NOW, THEREFORE, it is hereby agreed by and between the partners as follows:

- 🌱 Clearly state the roles and responsibilities each agency, organization, authority, or municipality will assume to ensure the success of the proposed project.*
- 🌱 Describe the resources each partner will contribute to the project either through time, in-kind contribution, or with the use of grant funds, i.e., office space, project staff, training.*

Identify the representatives of the planning and development team who will be responsible for planning, developing, and implementing project activities and describe how they will work together and work with project staff. Demonstrate a commitment on the part of all partners to work together to achieve stated project goals and to sustain the project once grant funds are no longer available.

- 1) **[Primary Applicant]** will provide **[specify type of program/assistance/service]** to the project including:
- 2) **[Partner 1]** will provide **[specify type of program/assistance/service]** to the project including:
- 3) **[Partner 2]** will provide **[specify type of program/assistance/service]** to the project including:
- 4) **[Primary Applicant]** and **[Partner 1]** will collaborate in the following manner:
- 5) **[Primary Applicant]** and **[Partner 2]** will collaborate in the following manner:
- 6) **[Partner 1]** and **[Partner 2]** will collaborate in the following manner:

V) Timeline

The roles and responsibilities described above are contingent on **[Primary Applicant]** receiving funds requested for the project described in the grant application. Responsibilities under this Memorandum of Understanding would coincide with the grant period, anticipated to be **June 9, 2016 – June 9, 2017**.

VI) Commitment to Partnership

- 1) The collaboration service area includes **[specify municipalities in Erie County]**.
- 2) The partners agree to collaborate and provide **[specify type of service/assistance]** to project pursuant to the program narrative of the grant application attached to this agreement.
- 3) Grant funds for non-lead partners' contribution to this project will be provided as outlined in the attached budget detail worksheet.
- 4) We, the undersigned have read and agree with this MOU. Further, we have reviewed the proposed project and approve it.

Name: _____ [Title, Primary Applicant]	Signature: _____
Name: _____ [Title, Partner 1]	Signature: _____
Name: _____ [Title, Partner 2]	Signature: _____

Appendix B

Summary of Applicable Provisions of the

PREVAILING WAGE ACT

43 P.S. §§ 165-1 et seq

34 Pa. Code §§ 9.101 et seq

1. The Prevailing Wage Act (the "Act"), 43 P.S. §§ 165-1 et seq., and the various laws and regulations governing the Act apply to Public Works projects funded by the Erie County Gaming Revenue Authority ("ECGRA"). A Public Work is defined as including construction, reconstruction, demolition, alteration and/or repair work other than maintenance work, done under contract and paid for in whole or in part out of the funds of a public body where the estimated costs of the entire project exceed \$100,000.

2. ECGRA fund recipients shall require their contractor, if any, and contractors shall agree to require their subcontractors, to comply with the Act and the associated laws and regulations issued pursuant thereto.

3. Wage rates paid workmen employed in the Work shall not be less than the rates determined in the applicable wage rate determination by the Secretary of Labor and Industry for the Commonwealth of Pennsylvania and no workmen may be employed in the Work except in accordance with the classifications in Secretary's determination.

4. The recipient of ECGRA funds shall be required to obtain the aforementioned public wage minimum rate determination prior to drafting project specifications or engaging in a contract with a contractor on a Public Work project.

5. Workmen employed or working in the Work shall be paid unconditionally, regardless of whether a contractual relationship exists or the nature of the contractual relationship. Payments shall be at least once a week and be the full amounts due at the time of payment, computed at the rates applicable to the time worked in the appropriate classification, without deduction or rebate, on any account, either directly or indirectly, except authorized deductions.

6. The contractor and each subcontractor shall post, for the entire period of construction, the wage determination decisions of the Secretary, including the effective date of changes thereof, in a prominent and easily accessible place or places at the site of the Work and at the places used by them to pay workmen their wages. The posted notice of wage rates shall comply with the requirements of the Pennsylvania Code, Title 34.

7. The contractor and subcontractor shall keep an accurate record showing the name, craft or classification, number of hours worked per day and the actual hourly rate of wage paid, including employee benefits, to each workman employed by him in connection with the Public Work. The record shall include deductions from each workman. The record shall be preserved for two (2) years from the date of payment and shall be open at reasonable hours to

the inspection of ECGRA and to the Secretary of the Department of Labor and Industry or his authorized representatives.

8. Apprentices shall be limited to the numbers in accordance with a bona fide apprenticeship program registered with and approved by The Pennsylvania Apprenticeship and Training Council and only apprentices whose training and employment are in full compliance with the Apprenticeship and Training Act (43 P.S. §§ 90.1 – 90.10), as approved July 14, 1961, and the regulations issued thereto, shall be employed on the Public Work project. A workman using the tools of a craft who does not qualify as an apprentice shall be paid the rate predetermined for journeymen in that particular craft or classification.

9. Payment of compensation to workmen for work performed on a Public Work in a lump sum basis, or a piece work system, or a price certain for the completion of a certain amount of work, or the production of a certain result shall be deemed a violation of the Act and associated regulations, regardless of the resulting average hourly wage.

10. Each contractor and subcontractor shall file a statement each week and a final statement at the conclusion of the work with the recipient of ECGRA funds, under oath and in a form satisfactory to the Secretary of the Department of Labor and Industry, certifying that workmen have been paid wages pursuant to the contract and the Act, or if wages remain unpaid, to set forth the amount of wages due and owing to each workman respectively.

11. The provisions of the Act, and its associated regulations shall be incorporated by reference in each contract.

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Community Assets Grants

Grant Guidelines | July 2016



IMPACT
QUALITY
OF PLACE

Section I. Introduction & Purpose

About ECGRA

An impact investor, ECGRA's mission is to elevate Erie County by galvanizing nonprofits and small business toward economic and community development. Since February 2008, ECGRA has invested more than \$37 million in Erie County.

The Erie County Gaming Revenue Authority was incorporated in February 2008 in the Commonwealth of Pennsylvania for the purpose of creating and administering a grantmaking process for gaming funds that come from the Pennsylvania Department of Revenue. Our mission is to elevate Erie County by galvanizing nonprofits and small business toward economic and community development.

Purpose of the Funding

A maximum of \$12,000 per application

Community Assets Grants provide project, programming, and event funding to organizations that are primarily arts-, culture-, entertainment-, heritage-, and recreation-based. Community Assets enrich the quality of place that we know as Erie County, Pennsylvania. The economic, social, environmental, and cultural benefits of Community Assets improve the experience, health, and overall satisfaction of living in Erie County. Community Assets Grants recognize the need to invest in the organizations that make Erie County unique, creating a sense of satisfaction that strengthens the economy and social fabric of the community.

Impact Area: Quality of Place



To promote well-being, foster civic pride, drive tourism, and attract, retain, and mobilize creative talent and innovative businesses through cultural, heritage, service, and recreational organizations and projects.

Section II. Eligibility

Eligibility Criteria

- 🌳 Applicant is an IRS-designated 501c3, a municipal authority, or a municipality
- 🌳 Applicant's headquarters is located in Erie County
- 🌳 Applicant is in good standing with the IRS and state and local taxing bodies
- 🌳 Applicant is in good standing with ECGRA's reporting requirements to date
- 🌳 Applicant is making sole request on behalf of organization

Ineligible Organizations

- 🌳 Any organization that received Mission Main Street funding in 2015
- 🌳 A human services organization
- 🌳 An airport or transportation facility
- 🌳 A healthcare or long-term care facility
- 🌳 A public safety organization or facility, including volunteer fire departments
- 🌳 An institution that predominantly provides primary or secondary education/training
- 🌳 Any organization that was part of the settlement agreement with ECGRA, entered into 12/13/10

Eligible Uses of Funds

- 🌳 Marketing
- 🌳 Rental of equipment/facilities
- 🌳 Insurance
- 🌳 Equipment and supplies
- 🌳 Contracted services
- 🌳 Construction – see **Appendix for policy on prevailing wage**
- 🌳 Outcomes measurement and impact tracking

Ineligible Uses of Funds

- 🌳 Advocacy
- 🌳 Conference attendance
- 🌳 Debt service
- 🌳 Golf/sports tournaments
- 🌳 Memberships/subscriptions
- 🌳 Research
- 🌳 Travel
- 🌳 Walks

Section III. Budget Form & Cash Match

Each application shall be complete in its entirety in order to be eligible. It will also demonstrate the following in the form of a budget:

- 🌳 Requested amount from ECGRA (**a maximum of \$12,000**)
- 🌳 Your agency contribution in the form of cash (do not list in-kind)
- 🌳 Other agency or funder contribution – include source; cash only
- 🌳 Total project, programming, or event cost – cash only
- 🌳 A 1:1 cash match. Existence of an endowment does not count toward match. Fundraising for a previous year's project, programming, or event does not count toward match.

The following are generally considered cash-match contributions:

- 🌳 Cash contributed by your organization
- 🌳 Equipment or supplies to be purchased by your organization for project, program, or event activities
- 🌳 Paying for an event brochure and/or its dissemination
- 🌳 Grants from other government agencies or foundations (not gaming funds)

The following are generally considered in-kind contributions:

- 🌳 Personnel time given to the project
- 🌳 Person on loan from another organization
- 🌳 Use of existing equipment or supplies
- 🌳 Use of existing laboratory equipment or facilities
- 🌳 Waived or unrecovered indirect cost amount
- 🌳 Office space

Section IV. Approval Process & Terms

Application Assistance

Application for ECGRA Community Assets Grants shall be completed online at bit.ly/ECGRAgrants.

Program inquiries should be directed to:

Tom Maggio
ECGRA Grants Manager
(814) 897-2694
tmaggio@ECGRA.org

Pre-approval Process

Receipt: Upon submission of the application and required supporting material, ECGRA staff, working with the ECGRA board of directors' review committee, will determine eligibility.

Review: The review committee will evaluate the application and determine if it meets the required parameters outlined by the board.

Approval: ECGRA's board of directors will receive funding recommendations from the review committee.

Notification: ECGRA will notify all applicants via email.

Post-approval Process

Following approval by the ECGRA board of directors, the executive director will issue a letter of agreement to the grantee, which must be signed by an officer of the organization and returned within 30 days of the date of said letter. The agreement may detail additional requirements with which the grantee must comply, including but not limited to: project audit, financial grant closeout report, maintenance of records, public relations, and any other information the board or staff deem relevant.

The grant contract agreement and any subsequent amendments will not be executed until all of the following have been resolved to the satisfaction of the executive director:

- 🌳 The grantee must be in compliance with ECGRA's policies on audits relative to the submission of closeout reports on any previous contracts with ECGRA, regardless of the program or funding source.
- 🌳 The grantee must provide all supplemental documentation requested by ECGRA.
- 🌳 The grantee must be in compliance with IRS reporting standards.
- 🌳 The grantee must be current in payment of all federal, state, and local taxes unless it has entered into an agreement satisfactory to the respective taxing authority and is fully in compliance with the terms thereof.
- 🌳 The grantee must not discriminate against any employee or against any applicant for employment because of race, religion, color, handicap, national origin, age, or sex.

After the grant agreement has been fully executed and the proper documentation provided to ECGRA, the payment to the grantee will be made by an electronic funds transfer or by check.

ECGRA will monitor the activities of the applicant and the grant contract agreement to ensure that the grantee fulfills the conditions of the grant. This may include a site visit or random audit of income and expenses. Upon request and as required by the agreement, the grantee must furnish ECGRA with all data, reports, contracts, documents, and other information relevant to the activities of the applicant.

Contract Terms

- 🌳 Grant contracts for Community Assets Grants funding shall be for a period of 12 months.
- 🌳 One (1) option to extend the terms of the contract for a period of six (6) months may be granted by ECGRA. Detailed, written justification for the contract extension shall be submitted to ECGRA for review and consideration.
- 🌳 If the funds allocated to the applicant are not expended on or before the expiration of the grant contract, including the extension period, the unused portion of funds shall be returned to ECGRA.

Closeout Requirements

- 🌳 All recipients of funds are required to submit an online closeout report at bit.ly/ECGRAgrants quantifying the progress toward accomplishing approved deliverables.
- 🌳 Closeout reports are due no later than October 31 of the following year.
- 🌳 All grant recipients will be required to submit financial documentation as part of the online closeout report.
- 🌳 **Non-compliance** with these requirements may prevent the grantee from obtaining funding or payment from any ECGRA grant program and/or funding from ECGRA's programmatic partners.
- 🌳 If it is determined that the grantee provided any material misrepresentations or that funds were used for activities not permitted under the terms of the grant contract agreement, the grant contract agreement will be considered in default and immediate repayment will be demanded. In addition, the matter may be referred to the appropriate authorities for investigation.

Section V. 2016 Grant Schedule

- 🌳 Tuesday, June 21, 2016 – Grant workshop at 5240 Knowledge Parkway, noon – 1:00 p.m. or 5:00 – 6:00 p.m.
- 🌳 Thursday, July 14, 2016 – ECGRA releases the Community Assets Grant Application and Guidelines and posts to bit.ly/ECGRAgrants.
- 🌳 Thursday, August 11, 2016 – Applications must be submitted by midnight.
- 🌳 Thursday, September 8, 2016 – ECGRA’s board of directors will make the final review and approve funding recommendations.
- 🌳 Thursday, September 8, 2016 – Grant reception at UE CDC, 2046 East 19th Street, 16510, 10:00 a.m. – 11:00 a.m.
- 🌳 Monday, September 12, 2016, last day to submit signed agreement letter.
- 🌳 Tuesday, October 31, 2017, last day to submit a closeout report online at bit.ly/ECGRAgrants.

Summary of Applicable Provisions of the

PREVAILING WAGE ACT

43 P.S. §§ 165-1 et seq

34 Pa. Code §§ 9.101 et seq

The Prevailing Wage Act (the “Act”), 43 P.S. §§ 165-1 et seq., and the various laws and regulations governing the Act apply to Public Works projects funded by the Erie County Gaming Revenue Authority (“ECGRA”). A Public Work is defined as including construction, reconstruction, demolition, alteration and/or repair work other than maintenance work, done under contract and paid for in whole or in part out of the funds of a public body where the estimated costs of the entire project exceed \$100,000.

ECGRA fund recipients shall require their contractor, if any, and contractors shall agree to require their subcontractors, to comply with the Act and the associated laws and regulations issued pursuant thereto.

Wage rates paid workmen employed in the Work shall not be less than the rates determined in the applicable wage rate determination by the Secretary of Labor and Industry for the Commonwealth of Pennsylvania and no workmen may be employed in the Work except in accordance with the classifications in Secretary’s determination.

The recipient of ECGRA funds shall be required to obtain the aforementioned public wage minimum rate determination prior to drafting project specifications or engaging in a contract with a contractor on a Public Work project.

Workmen employed or working in the Work shall be paid unconditionally, regardless of whether a contractual relationship exists or the nature of the contractual relationship. Payments shall be at least once a week and be the full amounts due at the time of payment, computed at the rates applicable to the time worked in the appropriate classification, without deduction or rebate, on any account, either directly or indirectly, except authorized deductions.

The contractor and each subcontractor shall post, for the entire period of construction, the wage determination decisions of the Secretary, including the effective date of changes thereof, in a prominent and easily accessible place or places at the site of the Work and at the places used by them to pay workmen their wages. The posted notice of wage rates shall comply with the requirements of the Pennsylvania Code, Title 34.

The contractor and subcontractor shall keep an accurate record showing the name, craft or classification, number of hours worked per day and the actual hourly rate of wage paid, including employee benefits, to each workman employed by him in connection with the Public Work. The record shall include deductions from each workman. The record shall be preserved for two (2) years from the date of payment and shall be open at reasonable hours to the inspection of ECGRA and to the Secretary of the Department of Labor and Industry or his authorized representatives.

Apprentices shall be limited to the numbers in accordance with a bona fide apprenticeship program registered with and approved by The Pennsylvania Apprenticeship and Training Council and only apprentices whose training and employment are in full compliance with the Apprenticeship and Training Act (43 P.S. §§ 90.1 – 90.10), as approved July 14, 1961, and the regulations issued thereto, shall be employed on the Public Work project. A workman using the tools of a craft who does not qualify as an apprentice shall be paid the rate predetermined for journeymen in that particular craft or classification.

Payment of compensation to workmen for work performed on a Public Work in a lump sum basis, or a piece work system, or a price certain for the completion of a certain amount of work, or the production of a certain result shall be deemed a violation of the Act and associated regulations, regardless of the resulting average hourly wage.

Each contractor and subcontractor shall file a statement each week and a final statement at the conclusion of the work with the recipient of ECGRA funds, under oath and in a form satisfactory to the Secretary of the Department of Labor and Industry, certifying that workmen have been paid wages pursuant to the contract and the Act, or if wages remain unpaid, to set forth the amount of wages due and owing to each workman respectively.

The provisions of the Act, and its associated regulations shall be incorporated by reference in each contract.

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Mission Main Street Grants

Grant Guidelines | July 2016



IMPACT
NEIGHBORHOODS &
LOCAL COMMUNITIES

Section I. Introduction

About ECGRA

An impact investor, ECGRA's mission is to elevate Erie County by galvanizing nonprofits and small business toward economic and community development. Since February 2008, ECGRA has invested more than \$37 million in Erie County.

The Erie County Gaming Revenue Authority was incorporated in February 2008 in the Commonwealth of Pennsylvania for the purpose of creating and administering a grantmaking process for gaming funds that come from the Pennsylvania Department of Revenue. Our mission is to elevate Erie County by galvanizing nonprofits and small business toward economic and community development.

Purpose of the Funding

A maximum of \$15,000 per application

Main streets across the country have fallen into disrepair because of the diaspora of retail from business districts to malls. In communities where main streets are well-maintained, there is a sense of vibrancy and civic pride. Mission Main Street Grants improve Erie County's primary commercial corridors – geographically distinct "main streets" that serve to incubate and host small businesses, events, historic structures, and the community's central parks. Main street revitalization is an economic and community development strategy that creates jobs, promotes tourism, impacts the region's economy, and improves surrounding neighborhoods.

Impact Area: Neighborhoods & Local Communities



IMPACT
NEIGHBORHOODS &
LOCAL COMMUNITIES

To reinvigorate neighborhoods and main corridors, boost buy-local efforts, and combat blight.

Section II. Eligibility

Eligibility Criteria

- 🌳 Applicant is an IRS-designated 501c3, a municipal authority, or a municipality
- 🌳 Applicant's headquarters is located in Erie County
- 🌳 Applicant is in good standing with the IRS and state and local taxing bodies
- 🌳 Applicant is in good standing with ECGRA's reporting requirements to date

Ineligible Organizations

- 🌳 An airport or transportation facility
- 🌳 A healthcare or long-term care facility
- 🌳 A public safety organization or facility, including volunteer fire departments
- 🌳 An institution that predominantly provides primary or secondary education/training
- 🌳 Any organization that was part of the settlement agreement with ECGRA, entered into 12/13/10

Eligible Uses of Funds

- 🌳 Marketing
- 🌳 Rental of equipment/facilities
- 🌳 Insurance
- 🌳 Equipment and supplies
- 🌳 Contracted services
- 🌳 Construction – see **Appendix for policy on prevailing wage**
- 🌳 Outcomes measurement and impact tracking

Ineligible Uses of Funds

- 🌳 Advocacy
- 🌳 Conference attendance
- 🌳 Debt service
- 🌳 Memberships/subscriptions
- 🌳 Research

Section III. Budget Form & Cash Match

Each application shall be complete in its entirety in order to be eligible. It will also demonstrate the following in the form of a budget:

- 🌳 Requested amount from ECGRA (a **maximum of \$15,000**)
- 🌳 Your agency contribution in the form of cash (do not list in-kind)
- 🌳 Other agency or funder contribution – include source; cash only
- 🌳 Total project cost – cash only
- 🌳 A 1:1 cash match. Existence of an endowment does not count toward match. Fundraising for a previous year's project does not count toward match.

The following are generally considered cash-match contributions:

- 🌳 Cash contributed by your organization
- 🌳 Equipment or supplies to be purchased by your organization for project activities
- 🌳 Paying for a project brochure and/or its dissemination
- 🌳 Grants from other government agencies or foundations (not gaming funds)

The following are generally considered in-kind contributions:

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- 🌳 Person on loan from another organization
- 🌳 Use of existing equipment or supplies
- 🌳 Use of existing laboratory equipment or facilities
- 🌳 Waived or unrecovered indirect cost amount
- 🌳 Office space

Section IV. Approval Process & Terms

Application Assistance

Application for ECGRA Mission Main Street Grants shall be completed online at bit.ly/ECGRAgrants.

Program inquiries should be directed to:

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ECGRA Grants Manager
(814) 897-2694
tmaggio@ECGRA.org

Pre-approval Process

Receipt: Upon submission of the application and required supporting material, ECGRA staff, working with the ECGRA board of directors' review committee, will determine eligibility.

Review: The review committee will evaluate the application and determine if it meets the required parameters outlined by the board.

Approval: ECGRA's board of directors will receive funding recommendations from the review committee.

Notification: ECGRA will notify all applicants via email.

Post-approval Process

Following approval by the ECGRA board of directors, the executive director will issue a letter of agreement to the grantee, which must be signed by an officer of the organization and returned within 30 days of the date of said letter. The agreement may detail additional requirements with which the grantee must comply, including but not limited to: project audit, financial grant closeout report, maintenance of records, public relations, and any other information the board or staff deem relevant.

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ECGRA will monitor the activities of the applicant and the grant contract agreement to ensure that the grantee fulfills the conditions of the grant. This may include a site visit or random audit of income and expenses. Upon request and as required by the agreement, the grantee must furnish ECGRA with all data, reports, contracts, documents, and other information relevant to the activities of the applicant.

Contract Terms

- 🌳 Grant contracts for Mission Main Street Grants funding shall be for a period of 12 months.
- 🌳 One (1) option to extend the terms of the contract for a period of six (6) months may be granted by ECGRA. Detailed, written justification for the contract extension shall be submitted to ECGRA for review and consideration.
- 🌳 If the funds allocated to the applicant are not expended on or before the expiration of the grant contract, including the extension period, the unused portion of funds shall be returned to ECGRA.

Closeout Requirements

- 🌳 All recipients of funds are required to submit an online closeout report at bit.ly/ECGRAgrants quantifying the progress toward accomplishing approved deliverables.
- 🌳 Closeout reports are due no later than January 31, 2018.
- 🌳 All grant recipients will be required to submit financial documentation as part of the online closeout report.
- 🌳 **Non-compliance** with these requirements may prevent the grantee from obtaining funding or payment from any ECGRA grant program and/or funding from ECGRA's programmatic partners.
- 🌳 If it is determined that the grantee provided any material misrepresentations or that funds were used for activities not permitted under the terms of the grant contract agreement, the grant contract agreement will be considered in default and immediate repayment will be demanded. In addition, the matter may be referred to the appropriate authorities for investigation.

Section V. 2016 Grant Schedule

- 🌳 Thursday, July 14, 2016 – ECGRA releases the Mission Main Street Grants Application and Guidelines and posts to bit.ly/ECGRAgrants.
- 🌳 Tuesday, July 19, 2016 – Grant workshop at 5240 Knowledge Parkway, noon – 1:00 p.m. or 5:00 – 6:00 p.m.
- 🌳 Thursday, November 10, 2016 – Applications must be submitted by midnight.
- 🌳 Thursday, December 8, 2016 – ECGRA’s board of directors will make the final review and approve funding recommendations.
- 🌳 Thursday, December 8, 2016 – Grant reception at Watson Curtze Mansion, 356 West 6th Street, 16507, 10:00 a.m. – 11:00 a.m.
- 🌳 Monday, January 9, 2017, last day to submit signed agreement letter.
- 🌳 Wednesday, January 31, 2018, last day to submit a closeout report online at bit.ly/ECGRAgrants.

Revised January 13, 2016

Summary of Applicable Provisions of the

PREVAILING WAGE ACT

43 P.S. §§ 165-1 et seq

34 Pa. Code §§ 9.101 et seq

1. The Prevailing Wage Act (the "Act"), 43 P.S. §§ 165-1 et seq., and the various laws and regulations governing the Act apply to Public Works projects funded by the Erie County Gaming Revenue Authority ("ECGRA"). A Public Work is defined as including construction, reconstruction, demolition, alteration and/or repair work other than maintenance work, done under contract and paid for in whole or in part out of the funds of a public body where the estimated costs of the entire project exceed \$100,000.

2. ECGRA fund recipients shall require their contractor, if any, and contractors shall agree to require their subcontractors, to comply with the Act and the associated laws and regulations issued pursuant thereto.

3. Wage rates paid workmen employed in the Work shall not be less than the rates determined in the applicable wage rate determination by the Secretary of Labor and Industry for the Commonwealth of Pennsylvania and no workmen may be employed in the Work except in accordance with the classifications in Secretary's determination.

4. The recipient of ECGRA funds shall be required to obtain the aforementioned public wage minimum rate determination prior to drafting project specifications or engaging in a contract with a contractor on a Public Work project.

5. Workmen employed or working in the Work shall be paid unconditionally, regardless of whether a contractual relationship exists or the nature of the contractual relationship. Payments shall be at least once a week and be the full amounts due at the time of payment, computed at the rates applicable to the time worked in the appropriate classification, without deduction or rebate, on any account, either directly or indirectly, except authorized deductions.

6. The contractor and each subcontractor shall post, for the entire period of construction, the wage determination decisions of the Secretary, including the effective date of changes thereof, in a prominent and easily accessible place or places at the site of the Work and at the places used by them to pay workmen their wages. The posted notice of wage rates shall comply with the requirements of the Pennsylvania Code, Title 34.

7. The contractor and subcontractor shall keep an accurate record showing the name, craft or classification, number of hours worked per day and the actual hourly rate of wage paid, including employee benefits, to each workman employed by him in connection with the Public Work. The record shall include deductions from each workman. The record shall be preserved for two (2) years from the date of payment and shall be open at reasonable hours to the inspection of ECGRA and to the Secretary of the Department of Labor and Industry or his authorized representatives.

8. Apprentices shall be limited to the numbers in accordance with a bona fide apprenticeship program registered with and approved by The Pennsylvania Apprenticeship and Training Council and only apprentices whose training and employment are in full compliance with the Apprenticeship and Training Act (43 P.S. §§ 90.1 – 90.10), as approved July 14, 1961, and the regulations issued thereto, shall be employed on the Public Work project. A workman using the tools of a craft who does not qualify as an apprentice shall be paid the rate predetermined for journeymen in that particular craft or classification.

9. Payment of compensation to workmen for work performed on a Public Work in a lump sum basis, or a piece work system, or a price certain for the completion of a certain amount of work, or the production of a certain result shall be deemed a violation of the Act and associated regulations, regardless of the resulting average hourly wage.

10. Each contractor and subcontractor shall file a statement each week and a final statement at the conclusion of the work with the recipient of ECGRA funds, under oath and in a form satisfactory to the Secretary of the Department of Labor and Industry, certifying that workmen have been paid wages pursuant to the contract and the Act, or if wages remain unpaid, to set forth the amount of wages due and owing to each workman respectively.

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RESOLUTION NUMBER 2, 2016

Resolution to adopt funding for the Eagle's Nest Employability Initiative

Whereas, ECGRA's mission of economic and community development recognizes the importance of local government, corporations, and citizen groups working together in a public-private partnership to address the needs of youth development;

Whereas, the Economic Development Financing Law recognizes that economic insecurity due to unemployment is at any time a serious menace to the people of the Commonwealth in areas of urban and rural blight;

Whereas, the Economic Development Financing Law states expressly that entities like ECGRA may have as one of its purposes the alleviation or elimination of unemployment;

Whereas, ECGRA's Strategic Plan recognizes that regional assets funding is to provide basic services that address the needs of our most vulnerable, including youth that are challenged by circumstances of economic disadvantage;

Whereas, programs that develop the next generation through employment opportunities and career pathways are necessary components of a healthy community;

Whereas, the Eagle's Nest Employability Initiative has been selected to execute an economic and workforce-driven strategy to alleviate unemployment and improve the prospects for youth primarily in the City of Erie to the extent outlined in the attached Exhibit "A";

Whereas, ECGRA has selected the Eagle's Nest Leadership Corporation to further said pilot concept with a grant of \$25,000, which will be matched 1-1 by the Corporation and corporate partners;

Whereas, ECGRA declares the following milestones to be measured and analyzed as part of the pilot project:

1. The successful launch of the School of Finance and Media & Technology learning and employability programs through the Youth & Technology Center.
2. The graduation of the second class from the School of Healthcare Careers.

Whereas, the Eagle's Nest Corporation shall report to ECGRA within 12 months as to the successes, failures, and obstacles encountered so that ECGRA may determine whether to refine the program prior to considering whether to offer funding for other community centers.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Erie County Gaming Revenue Authority, pursuant to the Economic Development Financing Law and the Erie County Gaming Revenue Authority Bylaws, resolves to adopt the Eagle's Nest Employability Initiative pilot project to the extent outlined in this document and attachments.

On the motion of _____, seconded by _____.

This resolution was passed on the 14th day of January, 2016 by a vote of ____ - ____.

ERIE COUNTY GAMING REVENUE AUTHORITY

Chairman, Erie County Gaming Revenue Authority
January 14, 2016

ATTEST:

Secretary, ECGRA



EAGLE'S NEST LEADERSHIP CORPORATION

1129 Pennsylvania Avenue, Erie, PA 16503 (814) 874-3091 Fax: (814) 874-3063

www.eaglesnestleadership.org

Founder/CEO
Bishop Dwane Brock

Board of Trustees
John Horan, *Chairperson*
Rick Cornwell
Charles "Boo" Hagerly
Leon Jackson
Raymond Moluski
Fred Rush
Joseph Schember
Dr. Ted Urban
Dennis Williams, *Csq.*

Board Secretary/CFO
Dr. Onjanette L. Jackson

Legal Counsel
Gary Ciben, *Esq.*

Perry Wood
Erie County Gaming Revenue Authority
5340 Fryling Road, Suite 201
Erie, PA 16510

Dear Grant Committee,

The Eagle's Nest Leadership Corporation is a recognized tax-exempt, non-profit organization focusing on the educational and life skill development of our at-risk youth. It is because of this mission that we created transformational learning models called The Eagle's Nest Employability Initiative and The Eagle's Nest Schools of Learning both led by Bishop Dwane Brock.

Vision: The Eagles' Nest Employability Initiative and Schools of Learning, committed to the intellectual and attitudinal success of the community's at-risk youth, is to prepare them to experience unprecedented achievement in the areas of career development.

In August 2015, we launched the Employability Initiative with great success. We partnered with UPMC Hamot and of the 42 participants, 31 young men and women were trained and received full-time employment in various positions throughout the hospital. This is a 74% success rate. And to date, all students remain employed. Since then we have received an extended commitment from UPMC Hamot to continue our partnership along with interests from other local organizations. Now that the Employability Initiative has stabilized, we want to strengthen our infrastructure and focus on developing the other aspects of our vision.

The purpose of this letter is to officially request a grant of \$25,000 to help furnish our newly renovated Eagle's Nest Youth & Technology Center. This building is where the majority of the training will take place for the Schools of Learning and the Employability Initiative. It is 2,561 SF organized by two levels: reception, recreation, administrative, study areas, and media studio on the lower; computer stations, multi-purpose room, and group lounge on the upper. The money is budgeted to purchase the following items:

Security System	\$1,450.00	32 channels; 16 cameras; indoor/outdoor; 100' distance; DVR
15 Computers	\$6,000.00	qty 15; LG Chromebase; 21.5"; all in one; wireless
15 Laptops	\$3,750.00	qty 15; Toshiba Chromebook; 13.3"; 2 GB memory
Recreation Equip	\$2,500.00	7' pool table; ping pong table; 2 gaming systems
Furniture	\$7,500.00	desks; couches; chairs; tables; fixtures; flat screens TVs
Smart Board	\$2,600.00	Hitachi 79"; mobile stand
Projector Screen	\$ 350.00	wall/ceiling mount; pull down
LCD Projector	\$ 850.00	Epson Powerlite HDTV; wireless; various inputs
	<u>\$25,000.00</u>	

We know the Erie County Gaming Revenue Authority is a highly-respected company and a grant of this size will be truly treasured. This money will steer economic and

The Eagle's Nest Leadership Corporation is a think tank of community leaders dedicated to the dynamics of vision, educational initiatives, career development, and community civility



EAGLE'S NEST LEADERSHIP CORPORATION

1129 Pennsylvania Avenue, Erie, PA 16503 (814) 874-3091 Fax: (814) 874-3063

www.eaglesnestleadership.org

workforce developments by helping us provide career, life, and money management training, create job opportunities, and support local business with qualified staffing. All this combined produces profitable communities throughout Erie County, sustains neighborhoods, while promoting and growing businesses.

Once again, thank you and if you have any questions, please do not hesitate to contact me or Dr. Onjanette Jackson at (814) 874-3091.

Sincerely,

Bishop Dwane Brock



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1129 Pennsylvania Avenue, Eric, PA 16503 (814) 874-3091 Fax: (814) 874-3063
www.eaglesncslleadership.org

The Eagle's Nest Employability Initiative

The Employability Initiative is similar to "boot camp training" for those striving to succeed in a career. Our program is designed to help each at-risk student between the ages of 18-25 get ahead in life instead of settling for the status quo or the just getting by mentality. It eliminates barriers and excuses, works through setbacks, and provides opportunities thereby giving hope and the necessary support.

We partner with major organizations seeking to hire individuals for available full time positions. Then our students are taken through four weeks of intense training. The curriculum focuses on attitude – having the proper attitude on the job, being professional, respectful, and blossoming where one is planted. It teaches how to take charge of their lives; assess and build upon their resources; deal with change; stabilize their life; understand the impact poverty has on them and the community; build confidence; and essentially become better citizens overall. Each participant receives a stipend during the training period before transitioning into a guaranteed full time position.

Teaching such core soft skills is not only beneficial to the recipient but also a benefit to the employer. Our program helps reduce recruitment costs and turnover expenses incurred by organizations who hire via other traditional methods. The Eagle's Nest staff stays involved throughout the entire program and even after hiring to ensure the student adapts properly to the work environment and remains a valuable asset to their employer.



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The Eagle's Nest Schools of Learning

The Schools of Learning model is made up of three after school career-oriented curricula –the School of Healthcare Careers, the School of Finance, and the School of Media & Technology. These curricula are coordinated and developed in partnership with major organizations specializing in their area of expertise thereby strengthening the ties between corporation and community. The School of Finance is partnered with PNC Bank and the School of Healthcare is partnered with UPMC Hamot and the School of Media & Technology is partnered with Community Access Television (CATV), Jet 24/Fox 66, and the Technology Recycling Center.

Each learning school contains an added mandatory foundational learning curriculum that teaches each at-risk student how to change from a poverty mindset to one that builds resources for success. It includes topics such as analyzing how individuals, institutions, and communities affect resources; recognizing and using patterns for problem solving; creating and managing academic and career plans; and identifying strategies to build resilience. This learning process focuses on building relationships of mutual respect.

The goal of the Eagle's Nest Schools of Learning is to help each student recognize and reach his/her academic, social, and creative potential, thereby opening a world of opportunity. We believe that true self-worth is developed and nurtured by hard work, measurable achievements, and hands-on learning experiences that challenge a student's creativity and problem solving skills. We provide skills they can use in the real world.

The Eagle's Nest Leadership Corporation is a think tank of community leaders dedicated to the dynamics of vision, educational initiatives, career development, and community civility.

EAGLES' NEST LEADERSHIP CORPORATION



Vision: The Eagle's Nest Leadership Corporation is a think tank of community leaders dedicated to the dynamics of vision, educational initiatives, career development, and community civility.

Founder/CEO

Bishop Dwane Brock

Board of Trustees

John Horan, *Chairperson, Housing Authority of the City of Erie*

Rick Cornwell, *Pennsylvania Careerlink*

Charles "Boo" Hagerty, *UPMC Hamot Health Plan*

Leon Jackson, *Jackson General Contracting*

Raymond Moluski, *UPMC Hamot*

Fred Rush, *Community Action Leader*

Joseph Schember, *PNC Bank*

Dr. Ted Urban, *Psychological Health Services*

Dennis Williams, Esq., *Attorney at Law*

CFO/Executive Administrator

Dr. Onjanette L. Jackson

Legal Counsel

Gary Eiben, Esq.

The senseless violence and chaos of our youth has not been eliminated by social programs over the past generations and it is not disappearing on its own. It is only expanding, and requires an immediate solution before our entire community is consumed.

Our current generation of youth is widely suffering from what is being called an “acute frustration disorder”. Subsequently, this sociological diagnosis is validated by witnessing the apparent agitation because of their perception of a lack of hope catalyzed by a lack of opportunity. Perception is reality and to them hope is a God given right while opportunity is a right that must be vehemently bestowed by those who have the economic wherewithal to extend it. So, their frustration is painfully validated by apathy and the antique paradigm that suggests they must pick themselves up by their own boot straps – an anatomical impossibility.

This enigma is a real disorder that negatively impresses upon their reality that “getting ahead” is far beyond their reach. So, they settle for mediocrity in manifold forms supported by anger and uncivil behavior. The Eagle’s Nest Leadership Corporation, a non-profit entity, presents a transformational learning model – The Eagle’s Nest Employability Initiative and The Eagle’s Nest Schools of Learning.

Vision: The Eagles’ Nest Employability Initiative and Schools of Learning, committed to the intellectual and attitudinal success of the community’s at-risk youth, is to prepare them to experience unprecedented achievement in the areas of career development.

According to the Erie County Policy & Planning Council’s Resource & Planning Subcommittee’s study (May 2012), projects such as the Eagle’s Nest can save the community \$400,000, \$970,000, and \$1.5-3.5 million in preventive costs associated with school dropout, drug and alcohol, and career criminal activities per student respectively.

Our 2,561 SF renovated building (called the Eagle’s Nest Youth Leadership & Technology Center) is where all programming will take place. It is organized on two levels: reception,

recreation, administrative, study areas, and media studio on the lower; computer stations, multi-purpose room, and group lounge on the upper. The costs for major renovations are estimated to be approximately \$102,700.

The Center revitalizes the local area by introducing a safe learning environment for at-risk youth and the housing community in the neighborhood. Public transportation provides easy access to the facility which is also within walking distance of the public housing complexes.

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School of Healthcare Careers

The School of Healthcare Careers, sponsored by UPMC Hamot, includes two levels of paid internship – Student Intern and Clinical Intern.

The first level of the program is the Clinical Intern for seniors in high school designed to represent an accelerated career path, bypassing the Nurse-Aide entry level position as a paid clinical student. This clinical rotation begins with four weeks of Sim Lab training and clinical observation with an experienced senior Patient Care Technician (PCT) or APCT. This initial clinical rotation includes observational experiences in multiple clinical areas to allow the student to identify areas of interest. After completing their initial rotation, the student identifies preferred clinical experiences. Based upon organizational need, the student is placed in the area of need that most closely matches their area of interest. Once a student has completed their internship, reached 18 years of age, and graduated high school they then transition into a Patient Care Technician role within UPMC Hamot.

The second is targeted at students between ages 16 and 18. These individuals are freshmen, sophomores and juniors from local high schools and enter the program as part-time Student Interns. Student Interns function as paid support personnel, who assist with discharges and related support roles. These individuals have limited patient contact and are not considered direct care personnel. They are paid with 16 hours of experience per pay period. They are assigned to clinical areas based upon the need for support personnel. The overall goal is to give them an observational exposure to healthcare careers.

An ideal career progression includes a transition into a flex fulltime PCT role while the individual attends nursing school with support from the UPMC Hamot tuition support program and funding from external resources - Hamot Health Foundation and the Robert Wood Johnson Foundation.

All students must maintain certain criteria to remain in the program (i.e. no behavioral challenges, no school truancy, criminal activity, etc.). As previously stated, each student must also attend the mandatory life skills training each week at the Eagle's Nest.

School of Healthcare Advisors:

Brian Durniok, VP of Human Resources – UPMC Hamot
Marci Bradley, UPMC Hamot
James Donnelly, Chief Nursing and Quality Officer – UPMC Hamot
Amy Ghosh, UPMC Hamot
Aimee Hagerty – UPMC Hamot
Mary "Muffi" Mascaro – UPMC Hamot
Anne Pedersen – UPMC Hamot
Joanne Sorensen – UPMC Hamot

School of Finance

The School of Finance has partnered with PNC Bank to provide a robust, multi-faceted program that meets national Jump\$tart Financial Literacy standards, Council for Economic Education economic standards, and Common Core Math and English Language Arts standards. It is designed to give students the tools and resources needed to obtain personal financial success after high school. The curriculum encompasses lessons each designed to provide financial literacy specifically for 9 – 12 graders. The program has engaging student-centered activities, research projects, and discussion points focusing on lifelong learning in practical money skills.

Each week a new topic is learned with lessons lasting between 45 – 80 minutes. The lessons can be taught in sequence or on an individual basis and are taught by PNC representatives and volunteers trained by PNC. Below is a list of financial topics:

- Lesson 1. *Why It Pays to Be Financially Responsible***
- Lesson 2. *Money and Goals***
- Lesson 3. *Researching and Buying a Car***
- Lesson 4. *Financing Your Education***
- Lesson 5. *Finding the Right Career for You***
- Lesson 6. *Why Credit Matters***
- Lesson 7. *Protecting Your Identity***
- Lesson 8. *Money and Roommates***
- Lesson 9. *Making a Budget***
- Lesson 10. *Saving for a Rainy Day***
- Lesson 11. *Sharpening Money Decisions***
- Lesson 12. *Selecting a Banking Partner***
- Lesson 13. *Understanding Your Take Home Pay***
- Lesson 14. *Taking Credit for Your Finances***
- Lesson 15. *Staying Out of Debt***

- Lesson 16. *A House to Call Your Own***
- Lesson 17. *Protect Yourself***
- Lesson 18. *Interest in Investing***
- Lesson 19. *The Forces of the Financial Universe***
- Lesson 20. *When You Need an Expert***
- Lesson 21. *How to Make Money with Money***
- Lesson 22. *Do the Right Thing***

During the program, the students receive a stipend to be deposited into a PNC custodial account monitored by the Eagle's Nest Leadership Corp. Once the student reaches 18 years old, they have a choice to transfer their earnings into a brokerage or savings account. Additionally, we are in the process of expanding our partnership with local financial institutions willing to provide entry level positions into the finance industry for graduating seniors.

Continued participation in the School of Finance is dependent upon the participant meeting certain behavioral criteria (e.g. no school truancy, no school suspension, criminal activity, etc.) including the mandatory life skills training at the Eagle's Nest.

School of Finance Advisors:

Joseph Schember, *SVP and Relationship Manager – PNC*
Laura Swiss, *VP/Community Consultant - PNC*

School of Media & Technology

The School of Media & Technology is partnered with Community Access Television (CATV), Jet 24/Fox 66 and the Technology Recycling Center to provide a combination of computer network learning and the craft of television broadcasting.

During the first couple months the students partner with CATV and Jet 24/Fox 66 where they are taught the mechanics of video production:

- ***Camera & Lighting:*** Functional elements of studio cameras, composition, director commands, and lighting for video.

- **Audio & Video Mixing:** Interact with studio audio equipment; understand the video switcher and the basic three-camera studio recording.
- **Producing, Video Routing, & Graphics:** Routing video signal path for recording and post production, character generation and graphics.
- **Field Camera & Audio:** Employ field cameras to create programming or enhance studio projects; step-by-step instruction on field camera features and functions; basic camera techniques and helpful hints.
- **Field Lighting:** Learn how to enhance subjects in the frame and light a scene for an interview; full instruction on field lighting kits.
- **Remote Truck:** Point-to-point instruction on setting up and using a three-camera remote truck; camera setup, remote audio basics, monitoring recording of audio and video, and generating graphics are covered.
- **HD Field Camera:** Learn how to use an HD field camera for enhanced programming.
- **HD Editing:** Learn HD editing software to create programming and enhance studio projects; a step-by-step instruction on Adobe Premier's features and functions.

Throughout the program, each student has the opportunity to shadow a technician at Jet 24/Fox 66 station. They receive firsthand experience of what it is like being in the field on a live news assignment.

At the conclusion of this segment, the students collaborate on a final project. They create and produce their own television show to be aired on CATV. Additionally, they receive a one-year membership where they can continue their learning and exploration in videography.

The second segment of the School of Media & Technology is partnered with the Technology Recycling Center to focus on computer technology. For two months, the students learn the details of computer hardware and operating systems. This includes a basic understanding of a computer's components, each part's functionality, how to disassemble and reassemble a

computer completely, the role of the operating system, and how it works complementary to the hardware.

School of Media & Technology Advisors:

Jacob L. Bartko, *Executive Director - Community Access Television*

Lou Baxter, *News Director - Jet 24/Fox 66*

David Belmondo, *Jet 24/Fox 66*

Kevin Arrington, *Chief Executive Officer - Technology Recycling Center*

Elder Darryl Crosby, *Victory Christian Center*

Elder Greg Taylor, *Victory Christian Center*

Marketing Outreach

The Eagles' Nest Employability Initiative and The Eagle's Nest Schools of Learning specifically target the at-risk population of Erie, Pennsylvania. At-risk for our programs are defined but not limited to those who are less likely to achieve economic self-sufficiency, disadvantaged, have low academic performance, have family instability, or are in poverty.

The Employability Initiative focuses on individuals between the ages of 18 to 25 years old. Communication is sent to recent high school graduates, radio stations, community centers, local churches, area businesses, and by word-of-mouth.

The Schools of Learning target students currently attending high school within the Erie Public Schools footprint. Suitable students are identified with assistance from the Erie Public School counselors and community leaders. Additionally, communications is sent to local churches, area businesses, radio stations, and community centers.

The Eagle's Nest works closely with parents, families, community organizations, etc. to provide a carefully planned program that helps each student acquire knowledge and skills, develop integrity, process information, think critically, work independently, collaborate with others, adapt to change, and strive for a greater life.

Impact Analysis

The Eagle's Nest Leadership Corporation uses two methodologies to determine the effect of its programming as it relates directly with school performance (Schools of Learning) and employment with an organization (Employability Initiative).

In order to measure the impact of the Schools of Learning, the Eagle's Nest has partnered with Erie Public Schools to receive quantitative measurements in the following areas: student grades, student attendance, and student discipline. Baseline measures are taken for each participant upon entrance into the program. At the conclusion, results are reported from the school district to determine any shifts in behavioral patterns in the aforementioned areas. Regular communication between the school district counselors and staff of the Eagle's Nest occur throughout the program to help eliminate any foreseeable and potential challenges a student may face.

The Impact of the Employability Initiative is determined by information gathered from the organization where the participant is employed. Employee attendance, performance, and tardiness records are reported weekly for the first month then monthly until a six month or 12 month period is achieved to determine shifts in behavior. However, if a matter needs to be addressed it is communicated to the Eagle's Nest team immediately. Again, regular communication between employer and the Eagle's Nest staff occurs to offset any foreseeable or potential challenges.

Sustainability

We have received a commitment from V. Jim Fiorenzo (President, UPMC Hamot) of their intentions to continue their partnership with us in the following years. We cut UPMC Hamot's recruitment and turnover costs associated with positions necessary in their day-to-day operations by having students go through our training program first. Therefore, the Hamot Health Foundation is a source of funding.

Other local corporations from multiple industries have reached out to us for similar services. This allows for more partnerships and funding from organizations that can benefit from the individuals in our program.

Additional operational funding will be sought from local sources such as the *Giving Network* at Erie Insurance Group, the *Helping Today* grant sponsored by the Erie Community Foundation, the Community Service Block Grant, Erie Gives, our Board of Trustees, our Board of Incorporators as well as other governmental grants and reimbursement programs and private donors.

Conclusion

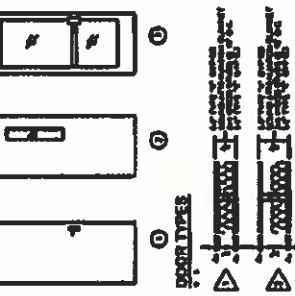
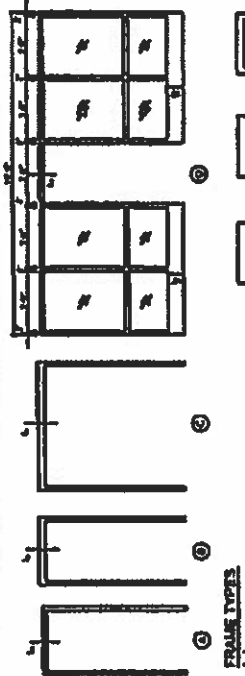
The Eagle's Nest Leadership Corporation is a collaborative effort from a multitude of solutions. Currently, traditional methods have not engaged major sources, enticed youth participation, or provided a standalone facility focusing only on youth programs. Also, crime is one that starts in the mind first before a decision is made to violate the law. The Eagle's Nest instills hope for a future by providing a concrete plan for a "just getting by" mentality, and partners with major corporate institutions who are investing in the lives of our youth because of the reality of their potential and the potential of our programming.



PRELIMINARY

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LEGEND

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DOOR & FRAME SCHEDULE

NO.	DESCRIPTION	TYPE	FINISH	GLASS	OPERATION	NOTES
1	6'0" x 8'0" DOUBLE GLAZED	1	2	2	1	
2	6'0" x 8'0" SINGLE GLAZED	1	2	1	1	
3	6'0" x 8'0" DOUBLE GLAZED	1	2	2	2	
4	6'0" x 8'0" SINGLE GLAZED	1	2	1	2	
5	6'0" x 8'0" DOUBLE GLAZED	1	2	2	3	
6	6'0" x 8'0" SINGLE GLAZED	1	2	1	3	
7	6'0" x 8'0" DOUBLE GLAZED	1	2	2	4	
8	6'0" x 8'0" SINGLE GLAZED	1	2	1	4	
9	6'0" x 8'0" DOUBLE GLAZED	1	2	2	5	
10	6'0" x 8'0" SINGLE GLAZED	1	2	1	5	
11	6'0" x 8'0" DOUBLE GLAZED	1	2	2	6	
12	6'0" x 8'0" SINGLE GLAZED	1	2	1	6	
13	6'0" x 8'0" DOUBLE GLAZED	1	2	2	7	
14	6'0" x 8'0" SINGLE GLAZED	1	2	1	7	
15	6'0" x 8'0" DOUBLE GLAZED	1	2	2	8	
16	6'0" x 8'0" SINGLE GLAZED	1	2	1	8	
17	6'0" x 8'0" DOUBLE GLAZED	1	2	2	9	
18	6'0" x 8'0" SINGLE GLAZED	1	2	1	9	
19	6'0" x 8'0" DOUBLE GLAZED	1	2	2	10	
20	6'0" x 8'0" SINGLE GLAZED	1	2	1	10	
21	6'0" x 8'0" DOUBLE GLAZED	1	2	2	11	
22	6'0" x 8'0" SINGLE GLAZED	1	2	1	11	
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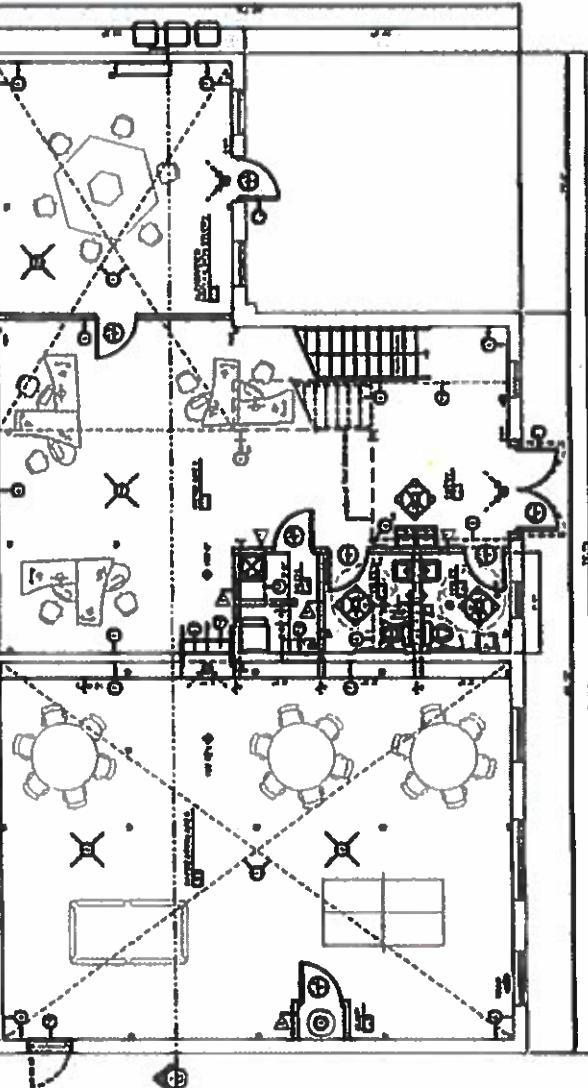
EXTERIOR ELEVATIONS (SHOWN ON OPPOSITE)

NOTES

- ALL ACCESSORIES TO BE SUPPLIED BY OWNER.
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ROOM FINISH SCHEDULE

NO.	DESCRIPTION	FINISH	GLASS	OPERATION	NOTES
1	6'0" x 8'0" DOUBLE GLAZED	1	2	1	
2	6'0" x 8'0" SINGLE GLAZED	1	2	1	
3	6'0" x 8'0" DOUBLE GLAZED	1	2	2	
4	6'0" x 8'0" SINGLE GLAZED	1	2	2	
5	6'0" x 8'0" DOUBLE GLAZED	1	2	3	
6	6'0" x 8'0" SINGLE GLAZED	1	2	3	
7	6'0" x 8'0" DOUBLE GLAZED	1	2	4	
8	6'0" x 8'0" SINGLE GLAZED	1	2	4	
9	6'0" x 8'0" DOUBLE GLAZED	1	2	5	
10	6'0" x 8'0" SINGLE GLAZED	1	2	5	
11	6'0" x 8'0" DOUBLE GLAZED	1	2	6	
12	6'0" x 8'0" SINGLE GLAZED	1	2	6	
13	6'0" x 8'0" DOUBLE GLAZED	1	2	7	
14	6'0" x 8'0" SINGLE GLAZED	1	2	7	
15	6'0" x 8'0" DOUBLE GLAZED	1	2	8	
16	6'0" x 8'0" SINGLE GLAZED	1	2	8	
17	6'0" x 8'0" DOUBLE GLAZED	1	2	9	
18	6'0" x 8'0" SINGLE GLAZED	1	2	9	
19	6'0" x 8'0" DOUBLE GLAZED	1	2	10	
20	6'0" x 8'0" SINGLE GLAZED	1	2	10	
21	6'0" x 8'0" DOUBLE GLAZED	1	2	11	
22	6'0" x 8'0" SINGLE GLAZED	1	2	11	
23	6'0" x 8'0" DOUBLE GLAZED	1	2	12	
24	6'0" x 8'0" SINGLE GLAZED	1	2	12	
25	6'0" x 8'0" DOUBLE GLAZED	1	2	13	
26	6'0" x 8'0" SINGLE GLAZED	1	2	13	
27	6'0" x 8'0" DOUBLE GLAZED	1	2	14	
28	6'0" x 8'0" SINGLE GLAZED	1	2	14	
29	6'0" x 8'0" DOUBLE GLAZED	1	2	15	
30	6'0" x 8'0" SINGLE GLAZED	1	2	15	



FIRST FLOOR PLAN





KEY NOTES - SECTION

1. Review existing 3rd floor floor plan and existing section drawings with all relevant.

2. Review existing ceiling, walls, floor and roof conditions. (3) All work shall be performed in accordance with existing drawings unless otherwise indicated. (4) All work shall be performed in accordance with existing drawings unless otherwise indicated. (5) All work shall be performed in accordance with existing drawings unless otherwise indicated.

3. Provide existing ceiling, walls, floor and roof conditions. (6) All work shall be performed in accordance with existing drawings unless otherwise indicated. (7) All work shall be performed in accordance with existing drawings unless otherwise indicated.

4. Check and provide conditions for new ceiling system as required.

5. Check and provide conditions for new floor system as required. Coordinate with MEP.

6. Check and provide conditions for new wall system as required. Coordinate with MEP.

7. Check and provide conditions for new roof system as required. Coordinate with MEP.

8. Check and provide conditions for new window system as required. Coordinate with MEP.

9. Check and provide conditions for new door system as required. Coordinate with MEP.

10. Check and provide conditions for new stair system as required. Coordinate with MEP.

11. Check and provide conditions for new elevator system as required. Coordinate with MEP.

12. Check and provide conditions for new mechanical system as required. Coordinate with MEP.

13. Check and provide conditions for new electrical system as required. Coordinate with MEP.

14. Check and provide conditions for new plumbing system as required. Coordinate with MEP.

15. Check and provide conditions for new fire alarm system as required. Coordinate with MEP.

16. Check and provide conditions for new fire sprinkler system as required. Coordinate with MEP.

17. Check and provide conditions for new fire extinguisher system as required. Coordinate with MEP.

18. Check and provide conditions for new fire escape system as required. Coordinate with MEP.

19. Check and provide conditions for new fire alarm pull station as required. Coordinate with MEP.

20. Check and provide conditions for new fire alarm control panel as required. Coordinate with MEP.

KEY NOTES - SECOND FLOOR PLAN

1. Verify all dimensions and levels, verify existing and proposed conditions and materials to field.

2. Verify all dimensions and levels of existing and proposed conditions and materials to field.

3. Verify all dimensions and levels of existing and proposed conditions and materials to field.

4. Verify all dimensions and levels of existing and proposed conditions and materials to field.

5. Verify all dimensions and levels of existing and proposed conditions and materials to field.

6. Verify all dimensions and levels of existing and proposed conditions and materials to field.

7. Verify all dimensions and levels of existing and proposed conditions and materials to field.

8. Verify all dimensions and levels of existing and proposed conditions and materials to field.

9. Verify all dimensions and levels of existing and proposed conditions and materials to field.

10. Verify all dimensions and levels of existing and proposed conditions and materials to field.

11. Verify all dimensions and levels of existing and proposed conditions and materials to field.

12. Verify all dimensions and levels of existing and proposed conditions and materials to field.

13. Verify all dimensions and levels of existing and proposed conditions and materials to field.

14. Verify all dimensions and levels of existing and proposed conditions and materials to field.

15. Verify all dimensions and levels of existing and proposed conditions and materials to field.

16. Verify all dimensions and levels of existing and proposed conditions and materials to field.

17. Verify all dimensions and levels of existing and proposed conditions and materials to field.

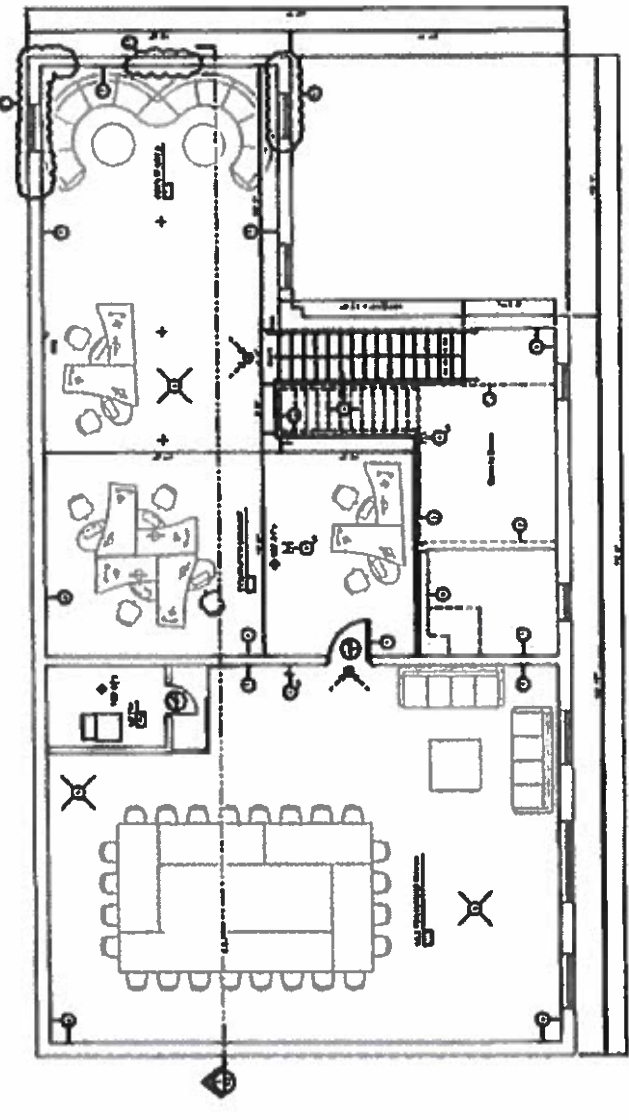
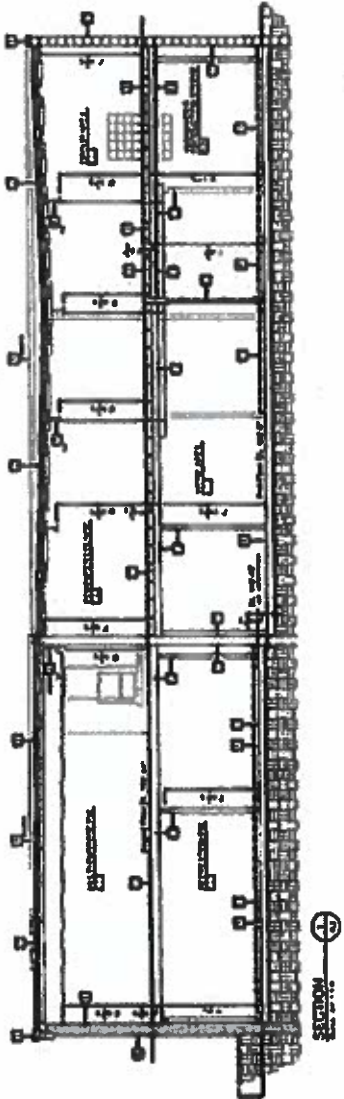
18. Verify all dimensions and levels of existing and proposed conditions and materials to field.

19. Verify all dimensions and levels of existing and proposed conditions and materials to field.

20. Verify all dimensions and levels of existing and proposed conditions and materials to field.

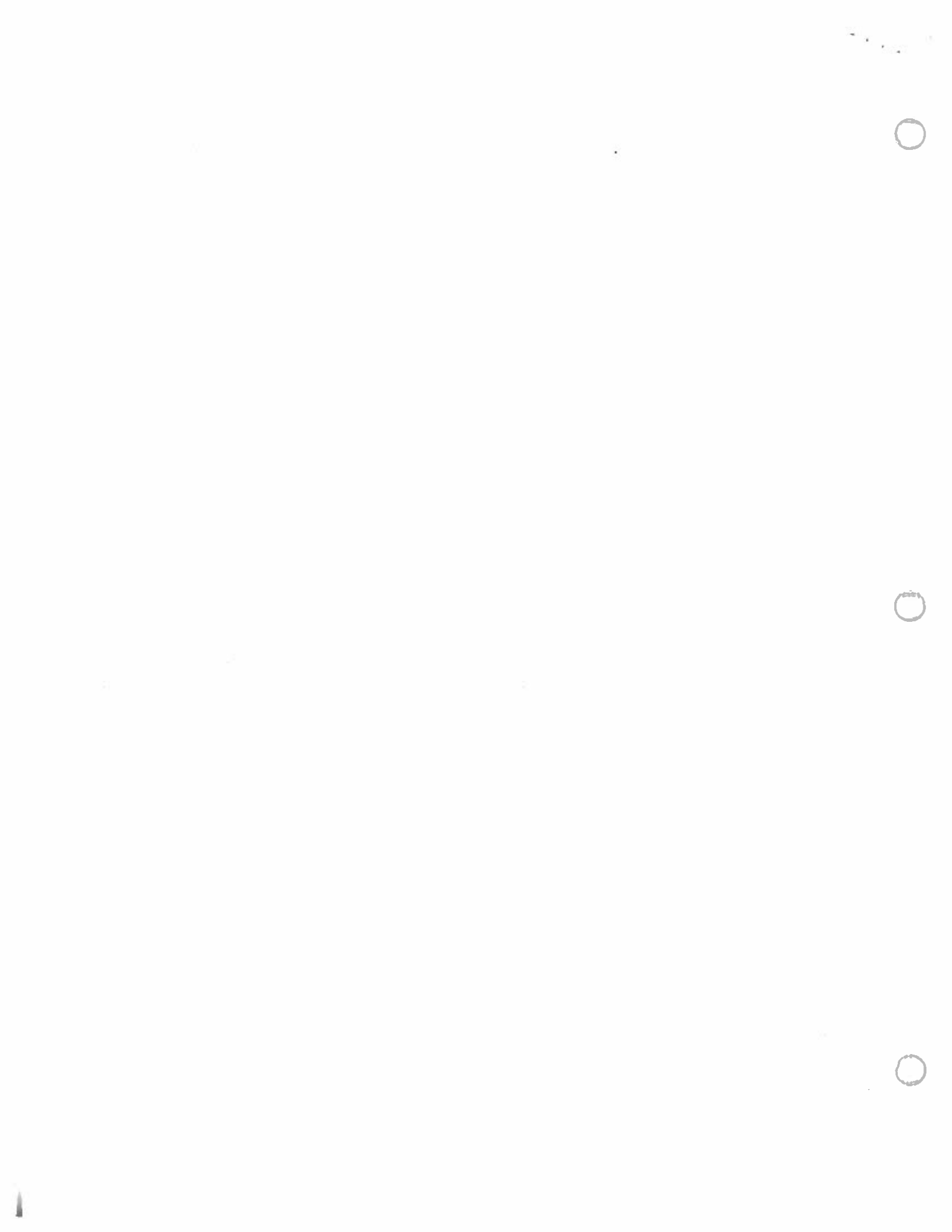
LEGEND

[Symbol]	CLIPPING TO REMAIN
[Symbol]	CLIPPING TO BE RELOCATED
[Symbol]	NEW WALL CONSTRUCTION
[Symbol]	REMOVE WALL CONSTRUCTION
[Symbol]	REMOVE DOOR CONSTRUCTION
[Symbol]	REMOVE WINDOW CONSTRUCTION
[Symbol]	REMOVE STAIR CONSTRUCTION
[Symbol]	REMOVE ELEVATOR CONSTRUCTION
[Symbol]	REMOVE MECHANICAL CONSTRUCTION
[Symbol]	REMOVE ELECTRICAL CONSTRUCTION
[Symbol]	REMOVE PLUMBING CONSTRUCTION
[Symbol]	REMOVE FIRE ALARM CONSTRUCTION
[Symbol]	REMOVE FIRE SPRINKLER CONSTRUCTION
[Symbol]	REMOVE FIRE EXTINGUISHER CONSTRUCTION
[Symbol]	REMOVE FIRE ESCAPE CONSTRUCTION
[Symbol]	REMOVE FIRE ALARM PULL STATION CONSTRUCTION
[Symbol]	REMOVE FIRE ALARM CONTROL PANEL CONSTRUCTION



SECOND FLOOR PLAN

CONSTRUCTION BY VICTORY CHRISTIAN CENTER
 120 EAST 12TH STREET, ERIE, PA 16503



RESOLUTION NUMBER 3, 2016

Resolution to Disburse a Blended Funding Model for Erie County's 9 Lead Assets for the 2016 Calendar Year

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Erie County Gaming Revenue Authority, pursuant to the Economic Development Financing Law and the Erie County Gaming Revenue Authority Bylaws, resolves to disburse \$646,814 in funding to Erie County's Lead Assets in the amounts in attached Exhibit "A" and to make a \$1,000,000 contribution to the Erie County Lead Asset Endowment. The blended funding model will consist of funds from the Erie County Lead Asset Endowment's fund balance in the amount of \$362,725 and from a Lead Asset contingency fund in the amount of \$284,089.

On the motion of _____, seconded by _____.

This resolution was passed on the 14th day of January 2016 by a vote of _____ - _____

ERIE COUNTY GAMING REVENUE AUTHORITY

Chairman
Erie County Gaming Revenue Authority

January 14, 2016

ATTEST:

Secretary
ECGRA



Exhibit "A"

RAC Recommendation January 2016

Regional Assets Funding - Lead Assets

Lead Asset Applicant	7.5% Sustainability	6 Months
Erie Art Museum	\$86,672	\$43,335.83
Erie Arts & Culture	\$63,677	\$31,838.55
Erie Philharmonic	\$80,855	\$40,427.59
Erie Playhouse	\$81,664	\$40,832.21
Erie Zoological Society	\$184,930	\$92,464.76
expERIEncE Children's Museum	\$28,075	\$14,037.26
Flagship Niagara League	\$33,533	\$16,766.40
Historical Society of Erie County	\$37,341	\$18,670.69
Mercyhurst Institute for Arts & Culture	\$50,065	\$25,032.30
	\$646,812	\$323,405.59

